

ALUMINUM COMPANY OF AMERICA

ALCOA BUILDING, PITTSBURGH, PENNSYLVANIA 15219

ALCOA

1980 March 31

Miss Rebecca Smith  
American Industrial Hygiene Association  
475 Wolf Ledges Parkway  
Akron, OH 44311

PLAINTIFF'S  
EXHIBIT  
AL-1428

Dear Becky,

Re: AIHA Respirator Course  
Dallas, TX  
1980 April 22-24

Confirming our recent telephone conversation, the following  
Alcoans will participate in the captioned course:

Mr. Barry J. Chesson  
Alcoa of Australia Ltd  
P.O. Box 161  
Kwinana, W. Australia 6167 AUSTRALIA

Mr. John H. Erkins  
Alcoa of Australia Ltd  
P.O. Box 460  
Geelong, Victoria 3220 AUSTRALIA

Mr. John A. Blessinger  
Aluminum Company of America  
P.O. Box 120  
Vancouver, WA 98666

Mr. LeRoy Wagner  
Aluminum Company of America  
Point Comfort  
Calhoun County, TX 77978

Enclosed is Alcoa Check #18581 in the amount of \$200 to cover  
registration fees for Messrs. Chesson and Erkins. According to  
previous arrangement, Messrs. Blessinger and Wagner will handle  
their individual registration fees.

Appreciate your assistance in helping us get this together, Becky.

Cordially yours,

*Eleanor D. Sasinoski*

Eleanor D. Sasinoski  
Secretary to E. E. Rumberger -  
Manager, Industrial Hygiene

/eds  
Enclosure

ARCH 19577



Aluminum Company of America  
Pittsburgh Office • Pittsburgh, Pennsylvania 15219

NUMBER

18581

8-26  
430

ON BANK, N.A. - PITTSBURGH, PENNSYLVANIA

19

MAR 26 66

TO THE ORDER OF AMERICAN INDUSTRIAL HYGIENE ASSOCIATION \$ 200.00

PAYED 200.00 CTS

DOLLARS

ALUMINUM COMPANY OF AMERICA

E. E. RUMBERGER

IMPREST FUND

AUTHORIZED SIGNATURE

⑈018581⑈ ⑆043000261⑆ 000⑈1118⑈

ARCH 19578

MANAGERS' SAFETY WORKSHOP  
1980 MARCH 19

---

BIOGRAPHICAL SKETCH and PROPOSED INTRODUCTION FOR E. E. RUMBERGER

EARL RUMBERGER, ALIAS "RUMMY" TO HIS FRIENDS, JOINED THE HEALTH & SAFETY DEPARTMENT ONE YEAR AGO. WITH A NICKNAME LIKE "RUMMY", I'VE ALWAYS WONDERED WHAT DR. DINMAN'S FIRST REACTION WAS WHEN HIS NAME WAS PROPOSED FOR THE JOB AS MANAGER OF INDUSTRIAL HYGIENE!

"RUMMY" GRADUATED FROM PENN STATE IN 1953 IN DAIRY HUSBANDRY! DAIRY HUSBANDRY??? FOLLOWING A TOUR IN THE SERVICE, HE JOINED ALCOA AS A PACKAGING SALES REPRESENTATIVE IN 1955, AND SERVED IN THE CHICAGO AND MINNEAPOLIS SALES DISTRICTS, WITH A TOUR IN THE OLD SALES DEVELOPMENT DIVISION LOCATED IN NEW KENSINGTON. IN 1968, HE BECAME TECHNICAL MANAGER - PACKAGING SALES, AND ALSO SERVED AS CHAIRMAN OF THE PACKAGING R&D SUBCOMMITTEE. IN 1973, HE BECAME MARKETING MANAGER FOR FOOD PACKAGING SALES. AND LAST YEAR HE ACCEPTED A NEW CHALLENGE AS MANAGER - INDUSTRIAL HYGIENE.

TODAY, HE'D LIKE TO TELL US MORE ABOUT THAT FUNCTION... WHERE WE ARE HEADED IN EMPLOYEE HEALTH... AND, ESPECIALLY, WHAT THAT MEANS TO LOCATION MANAGERS.

1980 March 19/eds

ARCH 19579

## New Heading

### New 1st Paragraph

① Earl Rumbarger, alias "Rummy" to his friends, joined the Health and Safety <sup>Department</sup> one year ago. With a nickname like "Rummy", I've always wondered what Dr. Rumbarger's first reaction was when his name was proposed for the job as Manager of Industrial Hygiene.

② 2nd para - OK w/ addition

③ 3rd para - delete

New 3rd & final para

Today he'd like to tell us more about that function ... where we are headed in Employee Health ... and especially what that means to Location Managers.

*Managerial Safety Workshop*

~~W. W. BINGER'S STAFF MEETING~~  
~~1980 FEB. 04~~

*1980 Feb 19  
March*

BIOGRAPHICAL SKETCH and PROPOSED INTRODUCTION FOR E. E. RUMBERGER

EARL RUMBERGER (ALIAS "RUMMY" TO HIS FRIENDS) IS NO STRANGER TO MANY OF US AT ATC. HIS TECHNICAL SALES AND MARKETING ASSIGNMENTS FOR ALCOA IN PACKAGING RESULTED IN CLOSE LIAISON WITH A NUMBER OF DIVISIONS OF ALCOA LABORATORIES. HE HAS WORKED CLOSELY WITH THE PACKAGING DIVISION; THE PEOPLE IN THE ALLOYS DIVISION; THE FINISHES DIVISION; AND THE ANALYTICAL CHEMISTRY DIVISION. HIS PRESENT POSITION AS CORPORATE MANAGER OF INDUSTRIAL HYGIENE IS INTRODUCING HIM TO NEW CONTACTS WITH ALCOA LABORATORIES PERSONNEL.

"RUMMY" GRADUATED FROM PENN STATE IN 1953 IN DAIRY HUSBANDRY! DAIRY HUSBANDRY??? FOLLOWING A TOUR IN THE SERVICE, HE JOINED ALCOA AS A PACKAGING SALES REPRESENTATIVE IN 1955, AND SERVED IN THE CHICAGO AND MINNEAPOLIS SALES DISTRICTS, WITH A TOUR IN THE OLD SALES DEVELOPMENT DIVISION LOCATED IN NEW KENSINGTON. IN 1968, HE BECAME TECHNICAL MANAGER - PACKAGING SALES, AND ALSO SERVED AS CHAIRMAN OF THE PACKAGING R&D SUBCOMMITTEE. IN 1973, HE BECAME ~~MARKETING~~ <sup>for</sup> MANAGER OF FOOD PACKAGING SALES. *And last year he accepted a new challenge as manager, Industrial Hygiene.*

~~LAST YEAR, AFTER 24 YEARS IN PACKAGING POSITIONS WITH ALCOA, HE STARTED A NEW CAREER WHEN HE ACCEPTED HIS PRESENT POSITION AS MANAGER - INDUSTRIAL HYGIENE.~~

HE IS HERE TODAY TO TELL US A LITTLE MORE ABOUT THAT FUNCTION. THE EMPHASIS WILL BE ON THE ENVIRONMENTAL HEALTH LABORATORY AT ATC, MANAGED BY DR. RICH DANCHIK. THEY WILL BE DISCUSSING THE CAPABILITY OF THIS LAB, IT'S ROLE IN THE COMPANY'S INDUSTRIAL HYGIENE PROGRAM, AND ITS RESEARCH AND DEVELOPMENT INTERESTS.

WITH NO FURTHER ADO...

ARCH 19581

EARL RUMBERGER - MANAGER, INDUSTRIAL HYGIENE

1980 Jan. 30/eds

## Biographical Sketch and Proposed Intro for W. Benzer

Earl Rumbarger (alias "Rummy" to his friends) is no stranger to many of us at ATC. His technical sales and marketing assignments in Packaging <sup>for Alcon</sup> resulted in close liason with a number of divisions of Alcon Laboratories. He has worked closely with the Packaging Division, the people in the Allorgs Division, the Finishes Division and the Analytical Chemistry Division. His present position as corporate Manager for Industrial Hygiene is resulting in new contacts with Alcon Laboratories Personnel.

Rummy graduated from Penn State in 1953 in Dairy Husbandry! DAIRY HUSBANDRY?? Following a tour in the Service he joined Alcon as a Packaging Sales Representative in 1955 and served in the Chicago and Minneapolis Sales Districts with a tour in the old Sales Development Division located in New Kensington. In 1968 he became Technical Manager Packaging Sales and also served as Chairman of the Packaging R & D Subcommittee. In 1973 he became a Marketing Manager, Food Packaging Sales.

Last year, after 24 years in Packaging positions with Alcon he started a new career when he accepted his present position as Manager, Industrial Hygiene.

He is here today to tell us a little <sup>more</sup> about that function. The emphasis will be on the Environmental Health Laboratory at A.T.C., managed by Dr. Rich Danchik. They will be discussing the capability of this lab, its roll in the company's Industrial Hygiene program and its research and development interests.

With ~~no~~ further ado -- Earl Rumberger, Manager, Industrial Hygiene.

✓

GUIDELINE OBJECTIVES AND POLICY  
EMPLOYEE HEALTH & INDUSTRIAL HYGIENE

COAL TAR PITCH VOLATILES

ASBESTOS

URINARY FLUORIDES

REPRODUCTIVE HAZARDS

CHLORINATED HYDROCARBONS

NOISE & HEARING CONSERVATION

EMPLOYEE EXPOSURE FEEDBACK

RESPIRATORS

~~Employee~~ OBJECTIVES AND  
GUIDELINE POLICY

EMPLOYEE HEALTH & IH

Coal Tar Pitch Volatiles

asbestos

Urinary Fluorides

Noise & Hearing Conservation

Heat Stress

Reproductive Hazards

Chlorinated Hydrocarbons

Employee Exposure Feedback

Respirators

## INDUSTRIAL HYGIENE PROGRAM

### - OBJECTIVES & GOALS -

#### CORPORATE POLICY

ALCOA'S INDUSTRIAL HYGIENE PROGRAM IS DEDICATED TO PROVIDING EMPLOYEE PROTECTION FROM HEALTH HAZARDS IN THE WORKING ENVIRONMENT OF ALCOA'S FACILITIES. THERE IS A CORPORATE COMMITMENT TO DO THE RIGHT AND MORAL THING FOR ALCOANS WORLDWIDE. IN ACHIEVING THAT OBJECTIVE, WE WOULD EXPECT TO ALSO MEET AT LEAST THE MINIMAL HEALTH PROTECTION REQUIREMENTS MANDATED BY GOVERNMENT REGULATIONS OR OTHER RECOGNIZED AUTHORITIES, AS APPROPRIATE. IF REGULATED EXPOSURE LEVELS OR CONDITIONS ARE NOT DEEMED TO PROVIDE ADEQUATE HEALTH PROTECTION, OR IF NO REGULATORY CONTROLS ARE IN EFFECT, ALCOA MAY ESTABLISH ITS OWN EXPOSURE LEVELS TO BE MET THROUGHOUT ITS WORLDWIDE FACILITIES.

ARCH 19586

## INDUSTRIAL HYGIENE PROGRAM

### - OBJECTIVES & GOALS -

#### CORPORATE POLICY

Alcoa's Industrial Hygiene Program is dedicated to providing employee protection from health hazards in the working environment of Alcoa's facilities. There is a corporate commitment to do the right and moral thing for Alcoans worldwide. In achieving that objective, we would expect to also meet at least the minimal health protection requirements mandated by government regulations or other recognized authorities, as appropriate. If regulated exposure levels or conditions are not deemed to provide adequate health protection, or if no regulatory controls are in effect, Alcoa may establish its own exposure levels to be met throughout its worldwide facilities.

76 The objective of Industrial Hygiene is the "Control" of the plant environment to provide protection from health hazards. In support of the objective, Industrial Hygiene has the specific responsibilities to "Anticipate, Recognize, and Evaluate" potential health hazards. Once health hazards are identified and quantified, their control may become a "shared responsibility" with other Alcoa management groups. Examples are not limited to, but might include:

1. Plant and/or corporate Operating management
2. Plant Superintendents and Supervisory Personnel
3. Engineering Departments
4. Process Control Departments
5. Safety Personnel
6. Medical Personnel
7. Research & Development
8. Others

Establishing and implementing an effective Industrial Hygiene Program at an Alcoa facility is the responsibility of each Location Manager. He should assure that the people who have the delegated responsibilities for Industrial Hygiene also have the authority and the recognition within the plant organizational structure to meet and fulfill their charge of employee protection from potential health hazards.

The corporate Industrial Hygiene Division is a staff resource to the plants to conduct their individual programs. This group is also responsible for overseeing all of the Company efforts for Industrial Hygiene. They will assist in developing corporate policy guidelines in controlling health hazards. They will develop and provide the professional resources to maintain and improve Industrial Hygiene Programs throughout Alcoa and its subsidiaries.

ARCH 19587

(MORE)

## INDUSTRIAL HYGIENE PROGRAMS

TO BE SUCCESSFUL... THE FOCUS MUST BE AT THE PLANTS.

- MANAGEMENT RESPONSIBILITY
- REPORTING FUNCTION AND MANAGEMENT OF I.H.
- WRITTEN PLANT I.H. PROGRAM
- TRAINING
  - I.H. TECHNICIANS
  - I.H. MANAGEMENT
- COMMUNICATIONS
- AUDITING

ARCH 19588

## INDUSTRIAL HYGIENE PROGRAMS

TO BE SUCCESSFUL ... THE FOCUS MUST BE AT THE PLANTS.

- MANAGEMENT RESPONSIBILITY

~~LOCATION MANAGER~~

~~DEPARTMENT MANAGERS & SUPERINTENDENTS~~

~~SUPERVISORS~~



- REPORTING FUNCTION AND MANAGEMENT OF IH

- WRITTEN PLANT IH PROGRAM

- TRAINING

IH TECHNICIANS

IH MANAGEMENT

- COMMUNICATIONS

- AUDITING

## INDUSTRIAL HYGIENE

### CORPORATE STAFF ... REQUIREMENTS AND ACTIVITIES

- STRONG TEAM OF I.H. PROFESSIONALS TO ASSIST AND SUPPORT PLANT PERSONNEL
- CERTIFIED ENVIRONMENTAL HEALTH LABORATORY
- REVISED INDUSTRIAL HYGIENE MANUAL
- DEVELOP CORPORATE HEALTH GUIDELINE OBJECTIVES AND POLICIES
- TRAINING AND DEVELOPING PLANT PERSONNEL
  - I.H. TECHNICIANS' CONFERENCE (FEB. 1980)
  - I.H. MANAGEMENT CONFERENCE (APRIL 1980)
  - LOCATION HEARING CONSERVATION ADMINISTRATORS (FALL 1980)
- COMMUNICATIONS
  - OPERATING MANAGEMENT
  - LOCATION I.H. PERSONNEL

## INDUSTRIAL HYGIENE

### CORPORATE STAFF . . . REQUIREMENTS AND ACTIVITIES.

- STRONG TEAM OF <sup>IH</sup> PROFESSIONALS TO  
← ASSIST AND SUPPORT PLANT PERSONNEL
- CERTIFIED ENVIRONMENTAL HEALTH LABORATORY
- REVISED INDUSTRIAL HYGIENE MANUAL
- DEVELOP <sup>CORPORATE</sup> HEALTH GUIDELINE OBJECTIVES AND POLICIES
- TRAINING AND DEVELOPING PLANT PERSONNEL
  - IH TECHNICIANS CONFERENCE (FEB 1980)
  - IH MANAGEMENT CONFERENCE (APRIL 1980)
  - LOCATION HEARING CONSERVATION ADMINISTRATORS (FALL 1980)
- COMMUNICATIONS
  - OPERATING MANAGEMENT
  - LOCATION IH PERSONNEL

# TELEGRAM

*Rush!*

PITTSBURGH, PA.  
DATE 1980 MARCH 11

This Copy for

☐ TELEGRAPH OFFICE

☐ CONFIRMATION

☐ FILE

☐

MR. JOHN A. BLESSINGER

(VAW)

VANCOUVER WORKS

RE A.I.H.A. RESPIRATOR CONFERENCE APRIL 22 - 24 TO BE HELD AT  
TWIN SIXTIES INN, 6060 NORTH CENTRAL EXPRESSWAY, DALLAS, TEXAS  
PHONE: 214-691-3600.

THE REGISTRATION FEE FOR THIS CONFERENCE IS \$350 WITH A DEPOSIT  
OF \$100 DUE AT THE TIME OF REGISTRATION AND THE BALANCE TO BE PAID  
EITHER AT THE CONFERENCE OR THROUGH BILLING LATER.

WHILE I AM HANDLING ANY REGISTRATIONS FOR OVERSEAS VISITORS,  
IT WOULD SEEM BEST IF YOU HANDLE YOUR OWN REGISTRATION DIRECTLY BY  
CONTACTING AMERICAL INDUSTRIAL HYGIENE ASSOCIATION, THE INSTITUTE FOR  
CONTINUING EDUCATION, 475 WOLF LEDGES PARKWAY, AKRON, OHIO 44311  
ATTENTION: J. R. CONTI. PHONE NUMBER IS 216-762-7294.

WOULD APPRECIATE YOUR ADVISING ME OF YOUR INTENTIONS AS I HAVE  
BLOCKED OUT WITH THEM A NUMBER OF REGISTRATIONS AND I NEED TO KNOW  
WHETHER TO INCLUDE YOU IN THE COUNT OF PEOPLE. ALSO, IF YOU INTEND  
TO PROCEED WITH REGISTRATION, THEY SHOULD KNOW BY MARCH 14.

E. E. RUMBERGER

EER:NLD

ARCH 19592

FROM E. E. RUMBERGER

TO MR. JOSEPH DAMIANO

PITTSBURGH OFFICE - 7

ALCOA TECHNICAL CENTER - C

1980 March 05

RE: ANDERSON COUNTY WORKS

Ref: EMPLOYEE WORK CLOTHING & LAUNDRY SERVICE

F. W. Means Co., Chicago and Industrial Towel Co., Tyler, Texas

As a follow-up to their meeting at ACW, the F. W. Means Company has scheduled a meeting with me to come to Pittsburgh and present their proposal to us for clothing and laundry service for the cell room workers. The meeting will be 9:00 a.m., March 12 in my office -- Room 736. They will be represented by Cliff Weller, Vice President of Sales, Henry Dokter, Director of R&D, and a third person who is National Accounts Sales Manager.

It is my understanding that the services would actually be provided by Industrial Towel & Laundry Service in Tyler, Texas, probably through a subcontracting arrangement with the F. W. Means Company who would be managing the program including certain aspects of a development and evaluation effort. F. W. Means Company will present their story to us next Wednesday.

E. E. RUMBERGER

EER/nld

Cc:

K. E. Miller, Pittsburgh-19

R. Sharkey, Pittsburgh-6

ARCH 19593



SF-4563

# VOUCHER REQUISITION

ACCOUNTING DEPARTMENT-GENERAL BOOKKEEPING DIVISION-ACCOUNTS PAYABLE

PLEASE MAKE VOUCHER AND CHECK AS FOLLOWS:

AMOUNT \$18.00

TO BE ISSUED BY (COMPANY) ALUMINUM COMPANY OF AMERICA

PAYABLE TO Superintendent of Documents

ADDRESS U. S. Government Printing Office

Washington, D. C. 20402

PURPOSE OSHA STANDARDS AND REGULATIONS, VOLUME 5, FIELD OPERATIONS (DATA PROCESSING)

|                                                                |        |
|----------------------------------------------------------------|--------|
| <u>MANUAL 1A, Continuation of supplementary service for an</u> | DATE   |
| <u>indefinite period effective with change number 14</u>       | VENDOR |
|                                                                | NO.    |
|                                                                | REG.   |
|                                                                | NO.    |
|                                                                | CO. &  |
|                                                                | LOC.   |
|                                                                | DUE    |
|                                                                | DATE   |

ACCOUNTING  
DISTRIBUTION

CODE 711-08

NOTE: THIS "REQUISITION" MUST BE APPROVED BY AUTHORIZED PERSONNEL.

APPROVED

E. E. Rumberger

SIGNED

Thomas B. Bonney

DATE

DATE

\*\*SEND CHECK TO E. D. Sasinosky, Room 736, Alcoa Building, Pittsburgh Office

SP-1101 REV. 3/70

**\*\*NOTE: FOR SPECIAL HANDLING ONLY.**

ARCH 19594

U.S. GOVERNMENT PRINTING OFFICE

SUPERINTENDENT OF DOCUMENTS

WASHINGTON, D.C. 20540

OSHA STANDARDS AND REG., VOL 5, FIELD OPERATIONS MANUAL 1A H  
CONTINUATION OF SUPPLEMENTARY SERVICE FOR AN INDEFINITE  
PERIOD EFFECTIVE WITH CHANGE NUMBER 14  
\$18.00 PER SUBSCRIPTION FOR DOMESTIC MAILING H

COPIES 0001

R 02/25/80

DO NOT WRITE ON THIS SIDE OTHER THAN IN BOXES BELOW

[ 810SH0515219ALUMISO1AR ]

ALUMINUM CO OF AMER  
ATTN T B BONNEY ROOM 732B  
1501 ALCOA BLDG  
PITTSBURGH PA 15219

## FOR OFFICE USE ONLY

| Quantity              | Charges |
|-----------------------|---------|
| ..... Subscriptions   | .....   |
| Postage.....          | .....   |
| Foreign handling..... | .....   |
| MMOB.....             | .....   |
| OPNR.....             | .....   |
| ..... UPNS            | .....   |
| ..... Discount        | .....   |
| ..... Refund          | .....   |

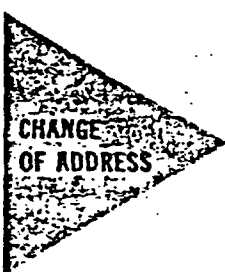
**IMPORTANT! RETURN THIS CARD IN ENCLOSED ENVELOPE TO RENEW YOUR SUBSCRIPTION**

☐ REMITTANCE ENCLOSED ☐ DEPOSIT ACCOUNT # \_\_\_\_\_ CUSTOMER ORDER # \_\_\_\_\_ ☐ CHANGE QUANTITY TO \_\_\_\_\_ COPIES ☐ CHANGE OF ADDRESS (over →)

## SUBSCRIPTION RENEWAL INSTRUCTIONS

To assure continuity of your subscription, please return this renewal statement promptly with correct remittance.  
(Make checks payable to Superintendent of Documents.) Do not write or mark on reverse side other than checking the appropriate boxes.

If your address is shown incorrectly, please check the change of address box on the reverse side and fill in your correct address below.



|                                         |              |
|-----------------------------------------|--------------|
| NAME-FIRST, LAST                        |              |
| COMPANY NAME OR ADDITIONAL ADDRESS LINE |              |
| STREET ADDRESS                          |              |
| CITY                                    | STATE        |
| ZIP CODE                                | (or) COUNTRY |

GPO FORM 3631  
(R 10-77)

PLEASE PRINT

ARCH 19595