PLAINTIFF'S EXHIBIT
KRC-116

INTER-COMPANY MEMO

KOCH INDUSTRIES INC

DATE: April 23, 1992

TO: **All Maintenance Personnel**

cc: R. Allen, S. Celum, J. Cline, D. Lamp, L. Works

FROM: Occupational Health and Safety

SUBJECT: Lockout/Tagout

As part of the current effort to train all affected personnel in the Lockout/Tagout program, four Processing employees have been designated as "Field instructors". These individuals will proceed through all control rooms and transfer areas in order to instruct unit personnel regarding Lockout/Tagout.

If you have any questions or problems relating to Lockout/Tagout in the processing areas, contact *Chris Braden*, *John Casall*, *Jose Silva*, or *Bill Goldman*. If problems are identified quickly, solutions are quick to follow!

Questions about Lockout/Tagout in general, or any safety issue, can be directed to Sally Barnes at ext. 8571. Thank you.

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