

**From:** Lamanna, Isabelle  
**Sent:** Sun, 23 Feb 2025 18:40:47 +0000  
**To:** Fitzsimmons, Alexander; Sylvester Lukis  
**Cc:** Brian Ballard; Lem Smith; Hebert, Ashley  
**Subject:** RE: Mike Wirth, CEO Chevron  
**Attachments:** Sec. Chris Wright\_Meeting Request Form.docx

Hi Syl!

It is great to e meet you! I hope you are having a great weekend.

Thank you very much for reaching out and your interest in setting up a meeting with Sec. Wright.

If you could please fill out the attached meeting request form with a few more details and send it back to us at your earliest convenience, that would be great.

Thank you and enjoy the rest of your weekend.

Izzy

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**From:** Fitzsimmons, Alexander <alexander.fitzsimmons@hq.doe.gov>  
**Sent:** Saturday, February 22, 2025 10:55 PM  
**To:** Sylvester Lukis <syl@ballardpartners.com>  
**Cc:** Brian Ballard <ballard@ballardpartners.com>; Lem Smith <lem.smith@chevron.com>; Hebert, Ashley <ashley.hebert@hq.doe.gov>; Lamanna, Isabelle <Isabelle.Lamanna@hq.doe.gov>  
**Subject:** Re: Mike Wirth, CEO Chevron

Hi Syl, looping in the Secretary's scheduling team to assist.

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**From:** Sylvester Lukis <syl@ballardpartners.com>  
**Sent:** Saturday, February 22, 2025 11:21:24 AM  
**To:** Fitzsimmons, Alexander <alexander.fitzsimmons@hq.doe.gov>  
**Cc:** Brian Ballard <ballard@ballardpartners.com>; Lem Smith <lem.smith@chevron.com>  
**Subject:** [EXTERNAL] Mike Wirth, CEO Chevron

Alex, hope you are well. Mike Wirth, Chevron's CEO, will be in DC on March 18 and would greatly appreciate an opportunity to meet with Secretary Wright. Can you please let us know if he is available then. Thanks so much for your help.

All the Best,

Syl Lukis  
Senior Partner  
Ballard Partners  
Washington, DC

(b) (6)

Sent from my iPhone

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# U.S. DEPARTMENT OF ENERGY

## Meeting Information Request Form

Thank you for your interest in meeting with U.S. Secretary of Energy. To ensure that the appropriate individual within the Department of Energy is meeting with you on a given matter and because the Office of the Secretary is committed to maintaining the highest ethical standards, we need the information requested below before we can agree to schedule a meeting<sup>1</sup>.

**Please respond to the questions below and send your response to (b)(6) - Secretary Wright.** If you have any questions you may contact the Secretary's Scheduling Office at (b) (6)

Requesting individual/organization: (Please identify the person(s) (name and affiliation) requesting the meeting, including any background information on the affiliated organization(s).)	
Contact information (Name, Email, Phone):	
Please describe the action sought from the Office of the Secretary:	
Meeting date (if date is flexible please indicate the range):  Please explain any time sensitivity that impacts the date of the meeting, such as court-ordered or statutory deadline:	
Proposed meeting location (City, State/Country):	
Describe the proposed meeting topic/ agenda, provide available briefing materials, and identify desired outcome(s):	
Expected meeting participants (name, title, and organizational affiliation):	
Are any expected meeting participants registered lobbyists or lobbying organizations, and/or registered under the Foreign Agents Registration Act? (If yes, please identify.)	
Are any expected meeting participants a partisan political candidate, a representative of a political party or a registered political	

<p>action committee (PAC)? (If yes, please identify.)</p>	
<p>Do any expected meeting participants seek or currently have any business interests with the Department of Energy such as permits, contracts, litigation, grants, etc.? (If yes, please identify.)</p>	
<p>Will the meeting involve legislation, broad policy options, or other general matters that involve a large and diverse range of persons and interests? (If yes, please describe.)</p>	
<p>Will the meeting involve regulations, rules, or other matters that impact a specific industry, sector of the economy, or group of persons? (If yes, please describe.)</p>	
<p>If any gifts (e.g., meals or refreshments, mementos or tokens of appreciation, transportation, etc.) will be offered to the Secretary, please describe and provide their monetary value.</p>	
<p>If the Secretary is unable to meet, is a surrogate desired? If yes, who specifically?</p>	
<p>Any additional notes or information?</p>	

DRAFT / DELIBERATIVE