

To: Hupp, Sydney[hupp.sydney@epa.gov]; Hale, Michelle[hale.michelle@epa.gov]
Cc: Dickerson, Aaron[dickerson.aaron@epa.gov]
From: Derby, Rachel
Sent: Thur 4/20/2017 8:36:29 PM
Subject: RE: Cement Association MAY Meeting/Keynote Request
EPA Administrator Pruitt Speaker Request Form.docx

Thank you Sydney!

We can accommodate any time that works for you in the 12-2pm slot. Speaking at 12:30 or 1pm would be good. Max 30 min with Q&A. However, we are flexible. If the administrator wants to just come in and speak that is fine, if he wants to stay and eat that is also great! We are flexible with press and duration of speaking. Whatever is best for you.

When you get a chance can you please let me know who will be staffing the boss, and we can also send over more policy information to help too.

Thank you,

Rachel

202-679-8223

From: Hupp, Sydney [mailto:hupp.sydney@epa.gov]
Sent: Thursday, April 20, 2017 3:07 PM
To: Derby, Rachel <RDerby@cement.org>; Hale, Michelle <hale.michelle@epa.gov>
Cc: Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Cement Association MAY Meeting/Keynote Request

Hi Rachel,

Hope your week is going well! May we take a look at the 12-2 slot on the 9th? How much of that block of time would you need him present? Additionally, would you mind please filling out the attached form?

Thank you!

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

From: Derby, Rachel [<mailto:RDerby@cement.org>]
Sent: Thursday, April 6, 2017 2:13 PM
To: Hale, Michelle <hale.michelle@epa.gov>
Cc: Hupp, Sydney <hupp.sydney@epa.gov>; Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: RE: Cement Association MAY Meeting/Keynote Request

Thank you all so much! Below is a quick outline of dates.

- Tuesday, May 9th 12-2pm window to speaking at the Marriott at Metro Center
- Tuesday, May 9th 4pm – 5pm window meeting at the Marriott at Metro Center
- Tuesday, May 9th 6pm-9pm window to speak or come and casually meet the CEO's Rooftop 101
- Wednesday, May 10th 7am-10am window to speak to the group

Thanks,

Rachel

202-679-8223

From: Hale, Michelle [<mailto:hale.michelle@epa.gov>]
Sent: Thursday, April 06, 2017 2:10 PM
To: Derby, Rachel <RDerby@cement.org>
Cc: Hupp, Sydney <hupp.sydney@epa.gov>; Dickerson, Aaron <dickerson.aaron@epa.gov>
Subject: FW: Cement Association MAY Meeting/Keynote Request

Good afternoon, Rachel. I am copying our scheduling team to see what can be worked out. Thank you for the invitation!

Michelle Hale

Executive Assistant to the Administrator

Environmental Protection Agency

1200 Pennsylvania Ave., NW,

WJCS, Suite 3000

Washington, D.C. 20460

(202) 564-1430

Confidentiality Warning: This message and any attachments are intended only for the use of the recipient(s), are confidential, and may be privileged. If you are not the intended recipient, you are hereby notified that any review, retransmission, conversion to hard copy, copying, circulation or other use of all or any portion of this message and any attachments is strictly prohibited. If you are not the intended recipient, please notify the sender immediately by return email and delete this message and any attachments from your system.

From: Derby, Rachel [<mailto:RDerby@cement.org>]
Sent: Thursday, April 6, 2017 1:55 PM
To: Hale, Michelle <hale.michelle@epa.gov>
Subject: Cement Association MAY Meeting/Keynote Request

Hi Michelle,

I am sure you are super busy, but I wanted to reach out to you because the Portland Cement Association is hosting our annual Washington, D.C. Fly-In on **May 9th and 10th**. PCA represents 92 percent of U.S. cement production capacity and have facilities in all 50 states. Cement and concrete product manufacturing directly or indirectly employs approximately 500,000 people in our country, and our collective industries contribute approximately \$100 billion to our economy. The D.C. Fly-In is attended by CEO's and senior company executives. This year we will also invited other concrete trade associations to participate as well.

PCA would be honored to have Administrator Pruitt as our keynote speaker on **Tuesday, May 9th** anytime from **6pm** on at our opening dinner at the 101 Constitution Roof Terrace. Administrator Pruitt is welcome to join us for dinner, or just come to speak, whatever is best for your schedule. Attached is an invitation with additional details. Should this time not accommodate your schedule we also welcome the Administrator at our breakfast on **Wednesday, May 10th** at the Washington Marriott at Metro Center anytime from 7:00am to 10:00am. Additionally, Cement CEO's would be able to come for a meeting on Tuesday, May 9th at 4pm.

Happy to answer any additional questions or concerns via email or phone: 202-679-8223. If you could let us know no later than April 26th that would be very helpful. Thank you again and enjoy the spring weather!

All My Best,

Rachel Derby

Vice President of Government Affairs

Portland Cement Association

Mobile: 202.679.8223

Direct: 202.719.1983



ADMINISTRATOR PRUITT SPEAKER REQUEST FORM
U.S. Environmental Protection Agency

Deadline for Acceptance: April 28th

Event Title: Cement and Concrete Fly-In

Speech Date: Tuesday, May 9
Is the Above Date Flexible: YES- see attached

Speech Time & Duration: 15- 25 minute range (Flexible) plus Q&A (max 30 min)

Speaker Requested: Administrator Scott Pruitt

Would You Consider a Surrogate: [Yes/No] Yes

Event Location: Marriott Washington at Metro Center
775 12th Street NW
Washington, DC 20009

Open Press/Closed Press: Whatever you want but yes, happy to promote

Is Event Webcast/Recorded/Transcribed: NO

Purpose of the Event: Washington, D.C. Fly-In to bring CEOs and senior company representatives to Washington to advocate for the industry. This will be a lunch event in-between board meetings.

Speech Topic: EPA outlook for the next 4 years
Specially on Climate NESHAP, WOTUS, Ozone

Requested Presentation Format: Keynote- with Q&A if the Administrator is comfortable with Q&A

Dress Code: [Casual/Business/Black Tie Optional/Black Tie/Other]

Speech/Presentation Duration: [Length of Remarks]

Teleprompter Available: No but confidence monitor is available

Microphone / Room Setup: [What kind of microphone will be used? What is the room setup?]

Event Sponsor: Portland Cement Association

Relationship to the EPA: [Enter Here]

Event Agenda/Program: Please see attached.

Honorable Guests Attending: [Name/Title]

Notable Federal, State or Local Appointed or Elected officials attending: [Name/Title]

Individual Introducing Administrator: John Stull



ADMINISTRATOR PRUITT SPEAKER REQUEST FORM
U.S. Environmental Protection Agency

Person to contact for speechwriting purposes: Rachel Derby
[Email]
[Office Number]
[Cell Number]

Person to contact for media purposes: Holly Author
Vice President of Communications
Harthur@cement.org
202-719-1979
202-669-5185

Origin of Invitation: [Name/Title]
[Email]
[Office Number]
[Cell Number]

Day of Event Point of Contact: [Name/Title]
[Email]
[Office Number]
[Cell Number]

Security Contact: Kathryn DiProva
kdiprova@cement.org
847-972-9168
312-785-1406

Is the organization or host of the event a registered 501(c)(3), (4), or has a 527 Political Action Committee (PAC):

Will there be a presentation of a "gift" to the Administrator?

If so, what is the US currency value of the gift?

Will a meal be provided, if so what is the US currency value? Yes- \$57.00

Please return this form completed to scheduling@epa.gov and Sydney Hupp (hupp.svdnev@epa.gov).
