

To: Ford, Hayley[ford.hayley@epa.gov]
Cc: Hupp, Millan[hupp.millan@epa.gov]; Kundinger, Kelly[kundinger.kelly@epa.gov]
From: Maria Marshall
Sent: Tue 11/28/2017 8:38:02 PM
Subject: RE: EPA Speaker Request Form
[EPA Administrator Pruitt Speaker Request Form.pdf](#)

Thanks, Hayley. The form is attached.

Please let me know if you have any questions.

Maria

Maria Marshall

(m) 717-574-6691

(o) 202-822-8138

From: Ford, Hayley [mailto:ford.hayley@epa.gov]
Sent: Tuesday, November 28, 2017 2:13 PM
To: Maria Marshall <maria@marshallmail.com>
Cc: Hupp, Millan <hupp.millan@epa.gov>; Kundinger, Kelly <kundinger.kelly@epa.gov>
Subject: RE: EPA Speaker Request Form

Hi Maria,

I'm going to have Millan Hupp and Kelly Kunding respond with availability for the call. They are the two most important to have on. You can include me once you send the completed form back, but they will likely be the only two on the call.

Thanks!

Hayley Ford

Deputy White House Liaison and Personal Aide to the Administrator

Environmental Protection Agency

ford.hayley@epa.gov

Phone: 202-564-2022

Cell: 202-306-1296

From: Maria Marshall [<mailto:maria@marshallmail.com>]
Sent: Tuesday, November 28, 2017 12:06 PM
To: Ford, Hayley <ford.hayley@epa.gov>
Cc: Hupp, Millan <hupp.millan@epa.gov>
Subject: RE: EPA Speaker Request Form

Hayley,

Sorry for the delay. I hope you had a wonderful Thanksgiving!

Are you available for a call today 3:30-5pm or tomorrow 2-4pm? I will have two others on this call on our end who are working on logistics on the ground and in DC.

I will have this form sent back to you by this afternoon.

Thanks

Maria

From: Ford, Hayley [<mailto:ford.hayley@epa.gov>]
Sent: Tuesday, November 21, 2017 10:28 AM
To: Maria Marshall <maria@marshallmail.com>
Cc: Hupp, Millan <hupp.millan@epa.gov>
Subject: EPA Speaker Request Form

Hello Maria,

It was nice connecting with you. Attached is the form we discussed to complete for the February Fed Soc event in Florida. Millan and I will review when we receive it and let you know if we have other questions. We also will want to set up a call with the event organizer (not sure if that's you?) to discuss other items related to the event before we officially confirm. One item in particular we'll be looking for information on is how this event will be advertised. We would appreciate the Administrator's name not being included on any materials until we have this conversation.

Thank you and we look forward to hopefully having him keynote this event!

Hayley Ford

Deputy White House Liaison and Personal Aide to the Administrator

Environmental Protection Agency

ford.hayley@epa.gov

Phone: 202-564-2022

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ADMINISTRATOR SCOTT PRUITT EVENT REQUEST FORM
U.S. Environmental Protection Agency

Deadline for Acceptance: January 1, 2018

Requesting Individual / Affiliation: The Federalist Society

Event Title: 2018 Florida Chapters Conference

Event Date: February 2, 2018

Is the Above Date Flexible: The conference will continue through Saturday, February 3.

Event Time & Duration: 6 PM – 9:00 PM (Dinner will take place from approx. 7-9pm; preceded by a reception)

Type of Event: Opening dinner at the Florida Chapters Conference

Purpose of the Event: Educational event for Florida members of the Federalist Society

Role of the Administrator: Speaking engagement/Keynote

Requested Presentation Topic, if Speaking Involved: EPA and legal issues suitable for a Federalist Society event (We will leave the topic largely in the speaker's discretion)

Requested Presentation Format: Keynote

Speech/Presentation Duration: 20 minutes (flexible)

Would You Consider a Surrogate: no

Event Location: Disney's Yacht and Beach Club Resort
1750 Epcot Resorts Blvd
Room - Asbury Hall
Lake Buena Vista, FL 32830
Jennifer O'Leary Event Services Manager 407-934-3741

Event Audience: 350-400 lawyers and state court judges

Event Host(s)/Organizer(s): The Federalist Society

Host(s)' Relationship to EPA: Like minded organization

Run of Show/ Agenda: Provide full agenda of the event, including events immediately following the Administrator speaking.

Is there a Hold Room Available for the Administrator? Yes



ADMINISTRATOR SCOTT PRUITT EVENT REQUEST FORM

U.S. Environmental Protection Agency

Open Press/Closed Press? Open press, at discretion of the Administrator

Dress Code: Business

Teleprompter Available: No

Microphone / Room Setup: TBD. Rounds of 10, seating for approximately 400 attendees. Front with podium and microphone and/or wireless microphones and/or lavalier microphones

Honorable Guests Attending: Florida Supreme Court Justices Charles Canady, Ricky Polston and Alan Lawson

Notable Federal, State or Local Appointed or Elected officials attending: Governor Rick Scott, Labor Secretary Alex Acosta

Individual Introducing Administrator: Matthew Z. Leopold, General Counsel

Person to contact for media purposes: Peter Robbio, CRC Public Relations - probbio@crccpublicrelations.com

Is this event held Weekly, Monthly, Annually? Annually

Day of Event Point of Contact: Jason Gonzalez, Conference Chair, jasongonzalez@shutts.com (w) 850-521-0600, (m) 850-545-0146
Lisa Ezell, Vice President, The Federalist Society, lisa.ezell@fedsoc.org, 202-257-9494
Sarah Landeene, Associate Director, The Federalist Society
Sarah.landeene@fedsoc.org, 803-522-3834

Security Contact: TBD - Name & Title; Email; Office Number, Cell Number

Suggested Entrance/ Exit to Event Venue: TBD

Is the host of the event a registered 501(c)(3), (4), or has a 527 Political Action Committee (PAC): 501(c)(3)

Will there be a "gift" presented to the Administrator? If so, what is the US currency value of the gift? No

Will a meal be provided, if so what is the US currency value? Yes. \$200

Please return this form completed to scheduling@epa.gov and Aaron Dickerson at dickerson.aaron@epa.gov