

TO: VACUUM TRUCK CONTRACTORS
FROM: CARLA LANE *Carla Lane*
DATE: 7/6/92
SUBJECT: RULES FOR CLASSIFIER

The following list of items are rules that will be enforced at the classifier area.

1. Any hoses used will be rolled back up and put on hose rack.
2. Walls and piping will be rinsed down after washing out as well as the pad.
3. No solids will be left on classifier pad.
4. Firewater can be used, but foreman or lead operator must be notified first, so the guard gate can be informed.
(Plant policy)
5. No mysterious material will be left on pad in buckets, drums, cut-up drums, etc...
6. Two labelled trash cans are provided, so no other drums are to have trash put in them.
7. No drums are to be left with material in them without a sticker. Inform supervisor or lead operator to provide a sticker.
8. All drums are to have stickers and be placed on pallets before filling.
9. During off-hours (after 4 p.m.) and on weekends vacuum trucks will remove water (only) from sumps after washing out. Contact lead operator and fill out trip ticket for water, then finish washing down pad.
10. Drivers will report to classifier supervisor before leaving the plant to make sure the job is completed and there are no other jobs.
11. If grating over sumps is removed, it must be replaced before leaving.
12. When transporting or off-loading hazardous waste, it is not acceptable to use hoses with holes or drive with bald tires.
13. There is no eating or drinking outside the control room, lunchroom, or breakroom. (Plant policy)
14. Cigarettes and tobacco absorb organics from the air and should be left inside the truck, not in a shirt pocket.

CONFIDENTIAL:
Subject to Protective Order
of 14th Judicial District Court
No. 91-1145

961100 TS