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CONAIR
CORPORATION

April 18,1979

SUBJECT: ASBESTOS

Letter to Service Manager of Conair

In charge of employees stripping liners from hairdryers(asbestos to mica liners).

Dear Sam,

The employees handling the asbestos must wear the masks that were sent over to your department. In addition,I want to emphasize the importance of the employees wearing the disposable gloves at all times while handling the liners.

This is a requirement by the Department of Environmental Control in Trenton.
The mask and gloves are to be disposed of in the same receptacle as the liners.

Posters are now in the process of being made to be posted on the employees' bulletin board in Spanish and English by the Graphics Department.

Thank you,

Marie Purdy RN
Company Nurse

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CONAIR
CORPORATION

SUBJECT: ASBESTOS

PROCEDURE FOR REMOVABLE AND DISPOSAL OF ASBESTOS

Each employee,in the service department,who comes in contact with asbestos has received or will receive the following instructions:

1. Rubber gloves will be worn at all times when removing asbestos from dryers.
2. Torn rubber gloves will be replaced with new gloves.
3. Gloves will be removed from hands by holding top of glove and turning gloves inside out as they are being removed. Used gloves will be discarded with asbestos liners.
4. No part of the body is to be touched with gloves while handling asbestos.
5. Wash hands thoroughly with soap anf cold water prior to eating
6. or performing natural functions.

Asbestos - removed from dryers will be placed in a container completely enclosed except for a small access opening in the top of the container which will be marked "ASBESTOS" on four sides and top. When full, the access opening will be sealed and the container properly discarded.(See letter on disposal procedure from EPA).