

To: 'Reamy, Jeff[Jeffrey.M.Reamy@p66.com]; Hupp, Sydney[hupp.sydney@epa.gov]; Kime, Robin[Kime.Robin@epa.gov]
Cc: Thompson, Carmelina[Carmelina.Thompson@p66.com]
From: Woodward, Cheryl
Sent: Tue 6/13/2017 4:22:46 PM
Subject: RE: Action requested: Prep for 6/13 Meeting with the EPA Administrator

My name is Cheryl Woodward and I will assist you in the logistics for your meeting at EPA on today at 1:45 pm. The instructions/directions to EPA is below and if you have any questions please contact me. Look forward to seeing you all.

Directions: If you come by Metro, the Federal Triangle metro stop is directly below the building entrances. You would leave the metro station and go up all three sets of escalators from the train otherwise two escalators then do a small U-Turn to the left heading toward 12th street, the South Lobby entrance is directly and immediately to your right (Glass Doors -EPA Signified on Glass).

EPA address is 1200 Pennsylvania Avenue, NW. If you are coming by taxi/vehicle, you want to be dropped off on 12th NW, **which is between Pennsylvania and Constitution Avenue**. It is almost exactly half way between the two avenues on with Federal Triangle Metro sign and Trump Hotel Towers side entrance can be used as a landmark. From 12th Street, facing the building with the EPA and American flags, walk toward the building (under the flags) and take the glass door on your left hand side with the escalators going down to the metro on your left. This again will be the **South Lobby of the William Jefferson Clinton building**.

Once inside the building, security will prompt you to scan all items such as bags, coats etc., and then let the guards know that you were instructed to call Cheryl Woodward at 564-1274 or Michelle Hale at 564-1430 to escort you to the meeting with the Administrator. Security will make temporary cards for everyone. Allow for 15 minutes to get through the process.

From: Reamy, Jeff [mailto:Jeffrey.M.Reamy@p66.com]
Sent: Tuesday, June 13, 2017 12:03 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>; Kime, Robin <Kime.Robin@epa.gov>
Cc: Thompson, Carmelina <Carmelina.Thompson@p66.com>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>

Subject: RE: Action requested: Prep for 6/13 Meeting with the EPA Administrator

We know to come to the North Tower, just need a name contact and phone number after we check in with security. Many thanks.

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]
Sent: Tuesday, June 13, 2017 11:04 AM
To: Reamy, Jeff; Kime, Robin
Cc: Thompson, Carmelina; Woodward, Cheryl
Subject: [EXTERNAL]RE: Action requested: Prep for 6/13 Meeting with the EPA Administrator

Looping in Cheryl who can provide directions for today. Thank you!

Sydney Hupp

Executive Scheduler

Office of the Administrator

202.816.1659 (c)

From: Reamy, Jeff [<mailto:Jeffrey.M.Reamy@p66.com>]
Sent: Tuesday, June 13, 2017 10:43 AM
To: Kime, Robin <Kime.Robin@epa.gov>; Hupp, Sydney <hupp.sydney@epa.gov>
Cc: Thompson, Carmelina <Carmelina.Thompson@p66.com>
Subject: RE: Action requested: Prep for 6/13 Meeting with the EPA Administrator

Thanks Kime and Sydney. I will wait to hear from Sydney. We will plan to arrive on the early side given how clearance can be sometimes. We are happy to hold down at desk, or upstairs, whatever works best for you.

From: Kime, Robin [<mailto:Kime.Robin@epa.gov>]
Sent: Tuesday, June 13, 2017 10:41 AM

To: Reamy, Jeff; Hupp, Sydney

Subject: [EXTERNAL]RE: Action requested: Prep for 6/13 Meeting with the EPA Administrator

Good morning,

I hope you are well. I am adding Sydney (thank you!) to direct you all for a smooth entrance. Take care.

From: Reamy, Jeff [<mailto:Jeffrey.M.Reamy@p66.com>]

Sent: Tuesday, June 13, 2017 7:28 AM

To: Kime, Robin <Kime.Robin@epa.gov>

Subject: RE: Action requested: Prep for 6/13 Meeting with the EPA Administrator

Good morning Robin. Can you remind me who we should ask for after we go through clearance in the north tower? Should we have a contact number in addition to a name? Thanks.

From: Kime, Robin [<mailto:Kime.Robin@epa.gov>]

Sent: Friday, June 09, 2017 9:11 AM

To: Reamy, Jeff; jstanko@hunton.com

Subject: [EXTERNAL]RE: Action requested: Prep for 6/13 Meeting with the EPA Administrator

Great and very much appreciated.

From: Reamy, Jeff [<mailto:Jeffrey.M.Reamy@p66.com>]

Sent: Friday, June 09, 2017 8:46 AM

To: Kime, Robin <Kime.Robin@epa.gov>; jstanko@hunton.com

Subject: RE: Action requested: Prep for 6/13 Meeting with the EPA Administrator

Good morning Robin and yes I will send you an email today with an overview of what Larry would like to share and discuss with the Administrator. Thanks again for the help.

From: Kime, Robin [<mailto:Kime.Robin@epa.gov>]

Sent: Friday, June 09, 2017 8:04 AM

To: jstanko@hunton.com; Reamy, Jeff

Subject: [EXTERNAL]Action requested: Prep for 6/13 Meeting with the EPA Administrator

Good morning,

I'd appreciate it if you'd let me know that the plans are for Tuesday's meeting today so we can be sure the Administrator is prepared for a productive discussion.

Thank you.

Robin

From: Kime, Robin

Sent: Thursday, June 08, 2017 3:32 PM

To: jstanko@hunton.com; Jeffrey.M.Reamy@p66.com

Subject: Prep for 6/13 Meeting with the EPA Administrator

Hello again,

I hope you are well. I am reaching out in advance of your meeting next Tuesday at 1:45 p.m. with the Administrator to get a sense of what the meeting will cover. If there are any read-ahead materials, please send them to me by tomorrow please. Thanks and take care.

Robin

Topic: potential for higher octane fuels and other forward looking fuels issues

Location: Administrator's Office

Attendees: Larry Ziembra

