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From: Lorraine Twerdok <Twerdokl@api.org>
Cc: Robin.K.Jordan@conocophillips.com <Robin.K.Jordan@conocophillips.com>
Bcc:
Received Date: 2005-08-11 17:00:15 GMT
Subject: BHRC - All Committee 8/18 Meeting draft agenda & other information

To All BHRC Committee Members:

Logistic and meeting information for next week.

Date: Thursday, August 18, 2005
Time: 8 AM - 2:45 PM (continental breakfast at 7:30?)
Location: ConocoPhillips, Bartlesville, OK

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- * Draft agenda
- * Map of downtown Bartlesville
- * 2Q05 draft financial report
- * Final program budget worksheet approved 5/3/05 (basis for revised budget projections)

Draft agendas for the annual meeting and 11/4/05 symposium will be distributed early next week, or handed out at the meeting. If any members are planning to use a presentation for their agenda items, please send me a copy so it can be made available to members joining by phone.

Finally, Jennifer's assistant, Robin, has recommended two restaurants for Wednesday evening:

- * Coppers located in the Price Tower, 510 SE Dewey, 918-336-1000
- * Aromas Italian, 322 S. Johnstone, 918-336-1877

Jennifer is returning from vacation 8/12 (tomorrow), so she may have a few ideas for dinner, also.

Regards,
Lorraine

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Attachments:

BHRC Joint Committee Meeting agenda.doc
BHRC Program Expenses 2Q05 rpt DRAFT.xls
BHRC rev budget 5-6-05.xls
MapofBville7804.pdf

Draft
8/11/05

**BHRC Joint Committee Meeting
August 18, 2005**

Terrace Room Private*
Frank Phillips Tower
ConocoPhillips
Bartlesville, OK

Conference call link:
Dial: 1-770-765-9147
Pin: 2026828319#

TIME**	ITEM	LEAD
7:30 A	Continental Breakfast	
8:00 A	Welcome Assignment of note taker Antitrust & establish OC quorum	Patsy Clegg Bruce Jarnot
8:05 A	2Q05 Financial report – OC review/approval Contract/grant update	Lorraine Twerdok
9:00 A	Contract/grant audits	Brian Doll
9:15 A	SRP/ERP study site visits	Jennifer Galvin
9:30 A	Annual meeting planning Logistics Update Agenda	Lynn Russo Jennifer Galvin
10:15 A	BREAK	
10:30 A	Continue annual meeting planing	
11:00 A	Symposium planning update Logistics Agenda	Bruce Jarnot Jennifer Galvin
11:45 A	Annual meeting/Symposium summaries	Patsy Clegg
12:15 P	LUNCH	
1:15 P	Communications Committee Update	Lynn Russo
1:30 P	Technical Update Exposure assessment Case Control study DP & ME	Jennifer Galvin
2:30 P	Review decisions/action items AOB Schedule next call/meeting	Note taker All Patsy Clegg
2:45 P	Adjourn	

* See building #3 on Bartlesville City Map; meeting room subject to change (may move to smaller room)

** Central time; all times approximate

Attendees names and affiliations have been forwarded to COP; the building guard will have this list to permit access