



ADMINISTRATOR SCOTT PRUITT EVENT REQUEST FORM
U.S. Environmental Protection Agency

Deadline for Acceptance: June 1, 2017 however we are open to his availability

Requesting Individual / Affiliation: American Legislative Exchange Council (ALEC)

Event Title: 2018 Annual Meeting

Event Date: August 8 - 10, 2018 – Requesting him to join us on August 9, 2018.

Is the Above Date Flexible: Yes

Event Time & Duration: Requesting that he speak at our Thursday Lunch session which runs from 12:30PM – 2:00PM

Type of Event: Conference General Session Lunch

Purpose of the Event: **Brief Description:**
The ALEC Annual Meeting gathers more than 1500 state legislators, business leaders and public policy experts from across the nation to discuss major state issues.

Role of the Administrator: Keynote address

Requested Presentation Topic, if Speaking Involved: Insight into the future of our environmental programs.

Requested Presentation Format: Keynote address

Speech/Presentation Duration: 40 – 60 mins

Would You Consider a Surrogate: Yes

Event Location: Hilton New Orleans Riverside
2 Poydras St.
New Orleans, LA 70130

Event Audience: The ALEC Annual Meeting gathers more than 1500 state legislators, business leaders and public policy experts from across the nation to discuss major state issues.

Event Host(s)/Organizer(s): List all hosts organizing the event: ALEC will be the only organizer

Host(s)' Relationship to EPA: _____



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Run of Show/ Agenda: *Please see 2017 Annual Meeting agenda attached to email. Will send updated version as available.*

Is there a Hold Room Available for the Administrator? *Yes*

Open Press/Closed Press? *Open – all media are registered in advance*

Dress Code: *Business*

Teleprompter Available: *If needed*

Microphone / Room Setup: *The event set-up will be a large hotel ballroom with round tables. The stage will have steps onto the stage and will have a podium with microphone for speaking. We will have a reserved seat at the head table for him.*

Honorable Guests Attending: *TBD*

Notable Federal, State or Local Appointed or Elected officials attending: *Various Federal, State and Chamber Leadership from across the country are invited and will be in attendance*

Individual Introducing Administrator: *TBD*

Bill Meierling
O: 571-482-5007
C: Ex. 6
wmeierling@alec.org

Person to contact for media purposes:

Is this event held Weekly, Monthly, Annually? *Annually*

Courtney Cook
ALEC Director of Events
ccook@alec.org
O: 571-482-5003
C: Ex. 6

Day of Event Point of Contact:

Lt. Jeff Lathan
ALEC Director of Security
cvlprotection@cox.net
C: Ex. 6

Security Contact:

Suggested Entrance/ Exit to Event Venue: *TBD*



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**Is the host of the event a registered 501(c)(3),
(4), or has a 527 Political Action Committee
(PAC):**

ALEC is a registered 501 (c)(3).

**Will there be a "gift" presented to the
Administrator? If so, what is the US
currency value of the gift?**

No

**Will a meal be provided, if so what is the US
currency value?**

Yes, estimated to be \$75

Please return this completed form to Hayley Ford at ford.hayley@epa.gov
