

VCM Plant

Conoco Chemicals
Continental Oil Company
P.O. Box 605
Westlake, Louisiana 70669
(318) 882-0550

February 11, 1976

W. R. Grace & Company
Hatco Chemical Division
King George Post Road
Fords, N.J. 08863

Attention: Dr. Leon Fishbein

Dear Dr. Fishbein,

Mr. J. T. Barr, Air Products & Chemicals, Inc. has informed me that your company may be interested in joining our Association.

Enclosed please find a copy of the By-Laws for your review. If you meet these qualifications and wish to join, I shall need one permanent representative appointed to represent your company to serve as the correspondent between the member and the Association.

I have also enclosed information regarding the upcoming VCSA meeting to be held in Atlanta, GA. on February 27, 1976.

I shall be looking forward to your reply.

Sincerely,
VINYL CHLORIDE SAFETY ASSOCIATION

C.E. Gremillion
C. E. Gremillion, P.E., C.S.P.
Secretary

bw
Enc
cc:
Amos T. Dixon
J. T. Barr
- VCSA File

OCC 4103

BY-LAWS

1. NAME: the name of this organization shall be:
the Vinyl Chloride Safety Association.

2. PURPOSE: the purpose of this organization shall be
to promote and improve safety in the manufacture and use of
vinyl chloride by:

- a. the exchange of information on accidents,
hazards, and incidents involving vinyl
chloride,
- b. the preparation and dissemination of
safety information on the handling and use
of vinyl chloride, and
- c. the holding of meetings of the members at
which the above subjects are discussed.

3. OFFICERS: the officers of the association shall be a
chairman, vice-chairman, secretary, treasurer, and program chairman,
who together shall comprise an Executive Committee.

These officers shall serve for a period of one year,
or until other successors have been elected. A Nominating
Committee consisting of three representatives of member
companies other than those of the present officers shall be
appointed at least three months before the expiration of the terms
of the incumbent officers and shall present a proposed slate of officers
to the members at least one month before the meeting at which the election

is to be held, or mail poll conducted. Nominations will also be accepted from the members. Election shall be by a simple plurality.

The chairman shall preside at meetings of the Executive Committee and at meetings of the Association, (1) added, shall appoint the Nominating and Auditing Committees, and such other standing and temporary committees as may be deemed necessary.

The vice-chairman shall preside in the absence of the chairman, and assist the chairman in any other way as needed.

The secretary shall maintain a roster of members in good standing, provide a record of meetings and proceedings, and carry on such correspondence as may be necessary.

The treasurer shall have charge of all funds, and make such disbursements as are necessary and authorized. An audit committee consisting of two non-officers shall prepare an audit report on the books of each outgoing treasurer.

The program chairman shall have charge of the arrangements and contents of the technical portion of membership meetings.

4. MEMBERSHIP: membership shall be open to any manufacturer or user of vinyl chloride. Any eligible corporation may become a (2) member upon notification by one of its officers to the secretary that it wishes to become a member and agrees to abide by the by-laws of the association, and shall remain a member until notification to the secretary that it wishes to withdraw.

OCC 4105

(2) "in North America" - deleted. Membership now open to VCM manufacturers and users worldwide.

Each member in good standing may designate the permitted number of persons from their manufacturing, technical, engineering, or safety departments to attend each membership meeting. Each member shall designate one person who shall be known to the group by title as permanent representative who will serve as the correspondent between that member and the association. Additional representatives shall also be known by title supplied to the secretary in advance of the meeting.

5. VOTING: each member in good standing shall have one vote in the affairs of the association. A simple majority of members present at a meeting, or of the entire membership if by a mail poll, shall be sufficient, except in the election of officers, where a plurality shall be sufficient as outlined in by-law 3 above.

6. DUES AND EXPENSES: each member shall bear equally the actual expenses of the association and all expenses of its own delegates. Dues and/or special assessments may be voted by the association to support its activities as authorized by the membership and these become due upon presentation of a notice by the treasurer. Failure to pay such assessments in a reasonable time is sufficient grounds for removal from the role of members in good standing.

The association shall require payment of only that amount necessary to meet actual expenses, and shall operate as a non-profit organization.

7. MEETINGS: meetings shall be held approximately semi-annually, at such time and place as desired by the membership. Meetings shall consist of a business section to transact business of a general nature and a technical session which will fulfill the primary purpose of the association to exchange and develop safety and ^{engineering} information.

Attendance at meetings, and use of the information developed by the association shall be permitted only to members in good standing of the association. The secretary shall notify the permanent representative of each member at least one month prior to the meeting.

(3) } added paragraph

8. AFFILIATION: this association shall be a separate and independent group, and will not affiliate with any other organization or group, although it may cooperate with other organizations in specific projects of limited duration.

9. DISSOLUTION: upon dissolution or disbandment of this association, any funds remaining thereafter shall be either returned to the members on an equal basis or given to another association or organization of like or similar purpose, provided that such group is a non-profit organization as defined by Section 501 (c) (3) of the Internal Revenue Code.

10. AMENDMENTS TO THE BY-LAWS: these by-laws may be amended or repealed in whole or in part by the vote of 2/3 of all members in good standing at any duly constituted general meeting. The notice of such meeting shall advise of the changes proposed.