



ADMINISTRATOR SCOTT PRUITT EVENT REQUEST FORM
U.S. Environmental Protection Agency

Deadline for Acceptance: Friday, March 2

Requesting Individual / Affiliation: EPA Briefing from Scott Pruitt

Event Title: 2018 Oklahoma Farm Bureau Congressional Action Tour

Event Date: Thursday, April 19

Is the Above Date Flexible: Possibly, but Thursday is definitely our preference right now

Event Time & Duration: Anytime – 30 Minutes to 1 Hour

Type of Event: Briefing – Theater Style Seating

Purpose of the Event: EPA Update

Role of the Administrator: Speaking Engagement

Requested Presentation Topic, if Speaking Involved: EPA Update

Requested Presentation Format: Keynote followed by short Q&A

Speech/Presentation Duration: 30 Minutes to 1 Hour

Would You Consider a Surrogate: Possibly, but our members definitely prefer Pruitt

Event Location: EPA

Event Audience: 35-45 Oklahoma Farm Bureau members (farmers & ranchers)

Event Host(s)/Organizer(s): ?

Host(s)' Relationship to EPA: ?

Run of Show/ Agenda: n/a

Is there a Hold Room Available for the Administrator? n/a

Open Press/Closed Press? Only OFB communications team will be in attendance

Dress Code: Business Casual

Teleprompter Available: n/a



ADMINISTRATOR SCOTT PRUITT EVENT REQUEST FORM
U.S. Environmental Protection Agency

Microphone / Room Setup: Probably mic & podium set up, but whatever EPA can provide & Pruitt prefers

Honorable Guests Attending: OFB President Rodd Moesel

Notable Federal, State or Local Appointed or Elected officials attending: n/a

Individual Introducing Administrator: Probably LeeAnna McNally

Person to contact for media purposes: Dustin Mielke, OFB Communications – Ex. 6

Is this event held Weekly, Monthly, Annually? Annually

Day of Event Point of Contact: Tasha Duncan – Ex. 6 or LeeAnna McNally – Ex. 6

Security Contact: EPA Security

Suggested Entrance/ Exit to Event Venue: EPA

Is the host of the event a registered 501(c)(3), (4), or has a 527 Political Action Committee (PAC): ?

Will there be a “gift” presented to the Administrator? If so, what is the US currency value of the gift? Not that I'm aware of; n/a

Will a meal be provided, if so what is the US currency value? No; n/a

Please return this completed form to Hayley Ford at ford.hayley@epa.gov