

A G E N D A
DINNER MEETING OF THE MCA BOARD OF DIRECTORS
6:00 p.m. (EDT), Wednesday, June 10, 1964
Fillmore and Van Buren Rooms, The Greenbrier
White Sulphur Springs, West Virginia

I. MINUTES OF MAY 12, 1964, MEETING.

II. REPORT OF THE TREASURER.

- (a) Financial Report for Fiscal Year Ended May 31, 1964. (Enclosure)
- (b) Independent Audit Summary.
- (c) Capital Account and Inventory.
- (d) Membership Fee Billings for Fiscal 1964-65.

III. BOARD OF DIRECTORS.

- (a) Annual Report for 1963-64. (Enclosure)
- (b) 92d Annual Meeting -- Final Reports --
 - 1. Program and Registration (Enclosure)
 - 2. Budget and Financing for Fiscal 1964-65
 - 3. Amendments to the By-Laws
 - 4. Nominations for Officers and Directors
- (c) Membership Committee -- Application of American Hoechst Corporation.
- (d) October 13, 1964, Regional Directors Meeting -- Wilmington, Delaware.

IV. COMMITTEE APPOINTMENTS.

(Enclosure)

V. STAFF REPORT & MISCELLANEOUS ITEMS.

A brief meeting of the newly-constituted Board of Directors will be held in the Tyler Room of The Greenbrier on Thursday, June 11, immediately following conclusion of the Annual Business Meeting. Purpose will be to consider the appointment of Board Committees and technical and functional committee liaison for fiscal 1964-65.

NOTE: Next Regular Directors Meeting -- 11:00 a.m. (EDT), Tuesday, September 15, 1964, Union Club, Park Avenue and 69th Street, New York City.

CMA 068241

MINUTES of the one hundred thirty-ninth meeting of the Directors of the Manufacturing Chemists' Association, Inc., held in the Fillmore and Van Buren Rooms, The Greenbrier, White Sulphur Springs, West Virginia, on the evening of June 10, 1964. The meeting was preceded by cocktails and dinner, beginning at 6:00 p.m. (EDT).

There were present:	Chester M. Brown	H. E. Martin
	F. L. Bryant	W. Kenneth Menke
	David H. Dawson	J. A. Neubauer
	George H. Decker	Thomas S. Nichols
	D. S. Frederick	Robinson Ord
	Carl A. Gerstacker	Harold E. Thayer
	John L. Gillis	O. V. Tracy
	Ralph K. Gottshall	George R. Vila
	Kenneth H. Hannan	G. L. Weissenburger
	Thomas C. Jones	W. N. Williams
	Kenneth H. Klipstein	John E. Wood III
	Harry B. Marshall	M. F. Crass, Jr.

Alternates:	Henry Avery (for W. Kenneth Menke)
	David G. Braithwaite (for Thomas C. Jones)
	F. D. Chittenden (for George R. Vila)
	Bert Cremers (for Robert B. Semple)
	T. L. Cabbage (for R. W. Thomas)
	Leland I. Doan (for Carl A. Gerstacker)
	Harry S. Ferguson (for Chester M. Brown)
	E. E. Fogle (for Kenneth H. Hannan)
	J. D. Gunther (for John A. Hill)
	H. E. Hirschland (for H. E. Martin)
	J. A. Hughes (for Raymond F. Evans)
	George W. Huldrum, Jr. (for R. C. McCurdy)
	Hugh C. Land (for William P. Drake)
	John O. Logan (for Thomas S. Nichols)
	C. B. McCoy (for David H. Dawson)
	Warren F. Michener (for Harold E. Thayer)
	Karl J. Nelson (for John E. Wood III)
	W. T. D. Ross (for Robinson Ord)
	R. C. Swain (for Kenneth H. Klipstein)
	Thomas F. Willers (for F. L. Bryant)

General Counsel:	Henry H. Fowler) Fowler, Leva, Hawes &
	Lloyd Symington) Symington

Present by Invitation:	A. E. Albright - Stauffer Chemical Company
	L. G. Bliss - Foote Mineral Company
	Bennett S. Chapple, Jr., - United States Steel Corp.
	Lammot duPont Copeland - E. I. du Pont de
	Nemours & Co.
	Lee V. Dauler - Neville Chemical Company

<u>Expense</u>	
Management	\$ 220,105
Technical	312,926
Public Relations	246,117
Government Relations	78,153
Information Service	66,374
Education	50,056
Office Administration	107,427
<u>Total Expense</u>	<u>\$1,081,158</u>
Income less Expense	<u>\$ 104,164</u>

The Treasurer stated that the above data had been excerpted from the Annual Audit Report which had been submitted to the Association on June 7 by the firm of Bond, Beebe, Bond & Bond, Certified Public Accountants. Further, that the audit would be summarized at the Annual Meeting the next day and would be included in the proceedings of the 92d Annual Meeting, which will be distributed to the membership during the latter part of June.

- (2) Schedule of Expenses Versus Budget - Fiscal 1963-64. A comparison between budget and actual expenditures for the 1963-64 fiscal year follows:

	Budget	Actual
Management	\$ 252,725	\$ 220,105
Technical	315,265	312,926
Public Relations	268,770	246,117
Government Relations	97,890	78,153
Information Service	66,605	66,374
Education	49,950	50,056
Office Administration	105,785	107,427
Totals	<u>\$ 1,156,990</u>	<u>\$ 1,081,158</u>

- (3) Surplus. The Association ended the year with an over-all and uncommitted surplus of \$521,853. This compares with the June 1, 1963, surplus of \$413,247.

ON MOTION duly made and seconded, it was

VOTED: That the Treasurer's report be accepted and placed on file.

- (b) Audit Report. The audit of the Treasurer's books was presented and a summary follows:

ASSETSCash in Banks and on Hand

Regular Account	\$ 44,155	76,187		
Payroll Account	6,000	6,000		
Savings Account	304,542	315,732		
Petty Cash	500	500		
Washington Representatives Change Fund	250	250	\$ 355,447	398,669

Investments

U. S. Government Obligations				
Sinking (Special Retirement Fund)	148,000	148,000		
General Fund	297,054	326,209	445,054	484,209

Deposits

Government Printing Office	150	150		
Post Office	500	500		
Airlines	425	425	1,075	1,075

Accounts Receivable

Unreimbursed Expenses -				
Special Projects and Meetings	624	332		
Travel Advances	335	1,243	959	1,575
TOTAL ASSETS			\$ 802,535	885,528

LIABILITIES AND SURPLUSLiabilities

D. C. Use Tax	99	58		
Payroll Tax & Savings Bond Withholding	8,620	9740		
Education & Public Relations Comm. Fund	81	—	8,800	9798

Deferred Income

Special Projects and Meetings	72,202	85,942		
Dues Collected in Advance	2,200	—	74,402	85,942

Reserve - Special Retirement Fund

148,333 148,333

Surplus

Restricted - Plastics Program	49,147	46,427		
Unrestricted	521,853	575,028	571,000	641,435

TOTAL LIABILITIES & SURPLUS**\$ 802,535** **885,528**

In their report, the auditors found the Association records to be well kept, supporting evidence readily available, and that cooperation received from the staff enabled them to complete their examination promptly.

(c) Sale of Publications. As set forth under Item (a)(1) above, income during the year from the sale of publications and films totaled \$40,033. As of May 31, 1964, the Association carried an inventory of publications totaling \$53,000. Under the system of bookkeeping which the Association follows, this inventory is not included under assets, since printing costs are charged to expense as made.

(d) Fixed Assets. The Association also charges acquisition of such fixed assets as furniture and office equipment to expense as purchased, and therefore, they are not reflected on the balance sheet. As of May 31, 1964, the book value of such items approximated \$56,500, representing the depreciated cost of \$116,000 of fixed asset acquisitions.

(e) Membership Fee Billings. The Treasurer stated that, subject to approval of the budget and method of financing at the Annual Meeting the next day, membership fee invoices for fiscal 1964-65 would be mailed from the Washington office on June 15.

IV. BOARD OF DIRECTORS.

(a) Annual Report for Fiscal 1963-64. Those present were handed copies of the Annual Report for the year ended May 31, 1964. Copies of the report will be mailed to Executive Contacts and Members of the Technical and Functional Committees on June 11 -- the day of the Annual Meeting.

(b) 92d Annual Meeting -- Arrangements and Attendance. Printed copies of the program and attendance list were handed to those present, in addition to an information sheet. A net registration of 913 representatives from 168 member firms was reported.

(c) Future Annual Meeting Dates. Arrangements have been made with The Greenbrier management for early June meeting dates over the foreseeable future. While a commitment applies to the 1965 meeting only, nevertheless, the Association is protected for subsequent years. The advance schedule is as follows:

1965	June 3-5
1966	June 9-11
1967	June 8-10
1968	June 6-8
1969	June 12-14
1970	June 4-6

(d) Membership Committee. Chairman Bryant reported that an application had been received from the American Hoechst Corporation. Inasmuch as there was a question concerning whether the applicant or its principal chemical manufacturing subsidiary should apply, it was agreed that action on the application by the Board should be deferred until the September 15, 1964, meeting.

(e) Finance Committee -- Budget and Financing for Fiscal 1964-65. It was reported that, inasmuch as no changes had been proposed, the budget and method of financing for fiscal 1964-65 would be presented to the membership the next day

in the same form as approved by the Directors at their May 12 meeting. In the absence of Chairman Evans, of the Finance Committee, it was agreed that Mr. Nichols would present the Board's recommendations to the membership.

(f) Amendments to the By-Laws. These amendments, in the form approved by the Directors on May 12, will be presented to the membership for action at the Annual Meeting. General Decker will make the presentation.

(g) Nominations for Officers and Directors. The report of the Nominating Committee, consisting of Officers and Directors as approved at the May 12 Directors meeting, will be presented to the membership the next day by D. S. Frederick, Chairman of the Nominating Committee.

(h) October 13, 1964, Regional Directors Meeting. It was reported that this meeting will be held in Wilmington, Delaware. Full details as to program will be circularized to Directors within the near future.

With respect to the second annual conference of Executive Contacts and committee chairmen, it was agreed that this should be scheduled, together with a Board of Directors meeting, at New Orleans, La., during March 1965.

V. COMMITTEE APPOINTMENTS.

The following committee appointments were approved:

(a) Air Quality Committee.

Donald C. Winson, Aluminum Company of America, replacing
Frank L. Seamans

(b) Ammonium Nitrate Technical Committee.

Robert J. Harker, Commercial Solvents Corporation, replacing
L. A. Stengel

(c) Food, Drug, and Cosmetic Chemicals Committee.

Charles F. Hagan, Chas. Pfizer & Co., Inc., as Chairman
F. R. Barron, Jr., American Cyanamid Company, as Vice Chairman

(d) International Trade Committee.

William F. Christopher, Hooker Chemical Corporation

(e) Plastics Committee.

Werner C. Brown, Hercules Powder Company, Inc.
R. M. Knight, Rexall Chemical Company
L. B. Kuhn, Firestone Plastics Company
J. D. Mahoney, Mobay Chemical Company
R. G. Richards, Celanese Corporation of America

(f) Public Relations Committee.

Sherman Stambaugh, Celanese Corporation of America, replacing
Emery Cleaves

Brought to the attention of Directors as a matter of information, were the following appointments to two task groups since the last Board meeting:

Task Group of the Committee on Tank Cars, Tank Trucks and Portable Tanks to review and keep informed on developments of the proposed Ontario Regulations (Highway) on Hazardous Chemicals.

Paul Hartmann, Chairman
F. J. Heller
P. L. Klinvex

Task Group of the Food, Drug, and Cosmetic Chemicals Committee to draft a statement of good manufacturing practice for drug component chemicals.

V. H. Knoop, Chairman
W. E. McCormick
J. N. O'Connor

VI. STAFF REPORT.

General Decker presented a detailed summarization of developments in the Association's program of projects and activities since the last meeting. Copy is appended to these Minutes as Exhibit A.

Following conclusion of the business portion of the meeting, Chairman Dawson summarized and discussed generally the Association's program and accomplishments of the past year.

There being no further business to come before the meeting, it was unanimously resolved to adjourn.

M. F. Crass, Jr.
Secretary

APPROVED: David H. Dawson
Chairman

Attach.

MCA STAFF REPORT
Delivered by General G. H. Decker
June 10, 1964

Federal legislative activity has been relatively quiet primarily because of the Senate debate on civil rights legislation. On June 2 the House passed S. 2, a bill to establish water research centers and programs, with an amendment deleting a Senate passed provision, opposed by MCA, which would make patents growing out of programs under the legislation fully available to the public. The House substituted a provision which would require such patents to be disposed of in accordance with the Presidential Memorandum of October 10, 1963, the purpose of which was to bring about a uniform Government patent policy as far as present laws will permit. It is hoped that Senate conferees on the bill will accept this House amendment, and MCA is considering what steps it can take to help bring this about.

Last month I reported the introduction in the House and Senate of bills which would provide for the registration of pesticide manufacturers with, and inspection of their factories by, the Department of Agriculture and would require them to obtain waste disposal permits from the Department of Health, Education, and Welfare. The MCA Air Quality and Water Resources Committees have recommended that the Association take a strong position in opposition to the waste disposal permit provisions in the bills. The National Agricultural Chemicals Association is expected to take an equally strong position in opposition to these provisions and to present the pesticide industry's views regarding the remainder of the bills. Representatives of the two associations have already met for the purpose of coordinating our respective congressional presentations and plan to meet again in the near future. Although it is believed that the press of other business may prevent hearings on these bills this year, it is reasonable to expect that they will be re-introduced next January.

Distribution of the first economic facts study, Competition in the Chemical Industry, has been made to all Executive Contacts and is being made to selected members of the American Economic Society. Other groups (university libraries, certain government officials and agencies, etc.) will receive it in the near future. The preliminary draft of the second economics study authorized by the Board, Chemicals in the National Economy, has been received from the author, Dr. Jules Backman, and will be circulated to members of the ad hoc Economic Facts Study Committee for comment.

Referral of a program for standards and certification of plastics building products to the Society of the Plastics Industry was reported in the April meeting. We have now heard from the SPI that their Board of Directors has endorsed the desirability of encouraging plastics building materials manufacturers to produce quality products, to develop and promulgate voluntary standards for these products, and to utilize the services of independent agencies of unquestioned integrity to test and certify and permit the use of a distinguishing label on products which meet the standards. They are planning to take on and continue study of a suggested pilot program of this type on exterior siding embodying plastics and will search actively for other applications in construction where similar programs would be feasible. An SPI Plastics in Building Construction

Council is being planned to coordinate all industry-wide activities of such nature. This was announced in a recent SPI Annual Meeting, although no details on the Council organization are yet available.

Member representatives cooperating with those from the Underwriters' Laboratories and others reported on a smoke study to the San Francisco Board of Examiners last month. The industry was able to obtain favorable action by this major code authority through withdrawal of their original proposals for code revisions pending further study and modification.

The U. S. Public Health Service is proposing a survey of waste water disposal through promulgation of an extensive questionnaire which is currently being considered by the Advisory Council on Federal Reports and the Bureau of the Budget.

The 1964 edition of Catalysts of a Profession is off the press and will be distributed at the meeting tomorrow.

Contracts between authors and publishers may soon be signed for the first four books in the Chemistry in Action series.