3224 Grand Concourse.
Bronx, New York City N.Y.
September 3, 1924

Dr. Cecil K. Drinker,
School of Public Health.
Harvard University
Boston. Mass.

Dear Sir.

Referring to yours of the 28th of August concerning a general secretarial position for investigation work in your department, I would be glad to submit the following qualifications:

I am a graduate of Cornell University (A.B.), where my work centered in the biological sciences. (Histology and comparative anatomy especially) Considerable time was also devoted to chemistry and physics. I have had inorganic chemistry (1 year), qualitative analysis (1 semester), organic chemistry, and physical chemistry (1 year). In addition to elementary college physics, I have had a course in laboratory physics (consisting of 9 hours a week of laboratory work for one semester). I have also had a practical and theoretical

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course on the physics of the X ray.

In connection with my graduate work in experimental zoology at Columbia, I took Dr. Thomas' course in Colloidal Chemistry.

My thesis at which I am now working is a physiological problem in experimental Embryology started under Prof. T. H. Morgan.

I may add that I had some experience in compiling literature for a physician in New York City.

Unfortunately, I have no experience worth mentioning in the way of typewriting and stenography.

Trusting that I have given you the desired information, and that I may be of some service to you in your work, I am

Very truly yours.

Mrs. Raly Menkin

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