

From: "SIO, Scheduling" <scheduling_sio@ios.doi.gov>

To: "Smith, Jennifer" <Smith.Jennifer@chevron.com>

Cc: "Rusterholz, Shawn" <SRusterholz@chevron.com>, Leila Getto <leila_getto@ios.doi.gov>

Subject: Re: Re: [EXTERNAL] Meeting request: Chevron Chairman and CEO, Mike Wirth

Date: Mon, 21 May 2018 16:42:12 +0000

Importance: Normal

Attachments: Meeting_Proposal_Information_Form_April_2018.docx

Dear Jen,

Thank you for your email. Can I trouble you to fill out the attached form we ask of everyone.

Thank you!

Leila

*Leila Sepehri Getto
U.S. Department of the Interior
Immediate Office of the Secretary
Deputy Director, Scheduling and Advance
Direct: (202) 208-5359
Cell: (202) 706-9435*

On Mon, May 21, 2018 at 12:35 PM, Smith, Jennifer <Smith.Jennifer@chevron.com> wrote:

Great, thank you Aaron!

Jen

From: Aaron Thiele [mailto:aaron_thiele@ios.doi.gov]

Sent: Monday, May 21, 2018 12:34 PM

To: Smith, Jennifer Smith.Jennifer@chevron.com

Cc: luke_bullock@doi.gov; Rusterholz, Shawn SRusterholz@chevron.com ; Leila Getto leila_getto@ios.doi.gov ; scheduling@ios.doi.gov

Subject: [**EXTERNAL**] Re: [EXTERNAL] Meeting request: Chevron Chairman and CEO, Mike Wirth

Hey Jen,

I've CC'd our scheduler Leila Getto who should be able to help you with your request.

Best,

Aaron

On May 21, 2018, at 10:39 AM, Smith, Jennifer Smith.Jennifer@chevron.com wrote:

#1364160.1

Hi Luke and Aaron,

On behalf of Maria Pica Karp, I am writing to request a meeting for Chevron Chairman and CEO Mike Wirth. Mr. Wirth would appreciate the opportunity to discuss Chevron's perspectives on global oil and gas developments, as well as Chevron's domestic operations and issues relating to onshore and offshore access with Secretary Zinke.

Is Secretary Zinke available to meet Wednesday, June 13th between 10am-11am, Thursday, June 14th, or perhaps later in June on Wednesday, June 27th please?

Thank you,

Jen

Jen Smith

Acting Assistant to Maria Pica Karp, VP/GM Federal Government Affairs

Smith.Jennifer@chevron.com

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<MKW Zinke Meeting Request (002).pdf>

<Mike Wirth, Chevron Chairman and CEO.pdf>

#1364160.2

Meeting Information Request Form

*Please complete this form and send to scheduling@ios.doi.gov

To ensure that the appropriate individual within the Department of the Interior is meeting with you on a given matter and because the Office of the Secretary is committed to maintaining the highest ethical standards, we request that you answer the following questions before we can agree to schedule a meeting.

Requesting individual/organization (Please describe the person (name and affiliation) requesting the meeting including any background information on the organization.	
Describe the action you are seeking by the Secretary:	
Meeting date:	
Please explain the time sensitivity of the request, <u>if any</u> , including what is driving the timing of the request, such as court-ordered or statutory deadline:	
Meeting location (City, State):	
Expected meeting participants (name, title, and organization):	
Contact information (Name, Email, Phone):	
Describe the proposed meeting agenda in as much detail as possible, and the desired outcome of the Secretary's participation:	
Please supply any pertinent background information regarding the genesis of this meeting proposal:	

#1364851.1

Please indicate whether the matter related to the request involves: ____ a) Specific parties, such as a particular litigation matter, a specific permit decision, or a contract; ____ b) A discrete and identifiable class of persons, such as a regulation or legislation that applies to a specific industry; or ____ c) A broad and diverse range of persons, such as a resource management plan or broad legislation?	
Is the matter related to the request involve specific parties, such as a particular litigation matter, a specific permit decision, or a contract?	
Is the meeting regarding a regulation or legislation that applies to a specific industry?	
If you answered “a)” above please identify the specific parties if possible:	
Is the purpose of this meeting related to a pending or future grant request?	
With which Bureau or Agency does your agenda most align? Please list all, if more than one.	
If the Secretary is unable to meet, is a surrogate desired? If yes, who specifically	

?

#1364851.2