



COUNCIL FOR NATIONAL POLICY

April 7, 2017

The Honorable E. Scott Pruitt
Administrator
U.S. Environmental Protection Agency
Office of the Administrator - 1101A
1200 Pennsylvania Avenue, N.W.
Washington, DC 20460

Dear Administrator Pruitt:

Thanks for accepting our invitation to speak at the May 18-20, 2017 Council for National Policy meeting at The Ritz-Carlton, Tysons Corner in McLean, Virginia.

This letter will establish the preliminary details of your presentation. **Please review and respond to the information on the following pages at your earliest convenience.**

Included in this document is a copy of our standard speaker release and guidelines form. Following meetings, we distribute recordings of speaker remarks to members and guests and occasionally post remarks to our website. However, we only do these things with your prior approval.

If you're willing to have your remarks recorded and released, please sign and return the form by email to amy@cfnp.org or by fax to (202) 207-0173. Otherwise, we will record for archival purposes only and will send you a copy.

Once again, we're grateful for your participation, and I look forward to working with you.

Warmest regards,

Amy D. Greene
Director of Programs

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**Council for National Policy
First Confirmation
The Honorable E. Scott Pruitt
May 18-20, 2017**

Presentation Specifics:

Date: Friday, May 19, 2017

Location: The Ritz-Carlton, Tysons Corner
1700 Tysons Boulevard
McLean, Virginia 22102
Phone: (703) 506-4300
www.ritzcarlton.com/tysons

Point of Contact: Amy Greene, Amy@cfnp.org
Work: (202) 207-0165 Cell: (703) 217-9029

Room: The Ritz-Carlton Ballroom, Salons I & II, Fifth Floor

Presentation Time: 1:45-2:15 PM *(includes time for Q&A)*

Title: Please send a title for your remarks.

Audio/Visual Needs: Microphone and Podium (let me know if you need anything additional such as a lapel microphone or PowerPoint/video capabilities)

Introducer: TBD

Additional Information: Dress for CNP meetings is business attire

* Please arrive at least 30 minutes before the start of your presentation. We do our best to keep the program running on schedule and can only be successful when all speakers arrive on time.

Please send the following information:

- Preferred Program Listing (Full Name, Position Title, Organization/Company)
- Short Narrative Biography (Approximately 150 words)
- High Resolution Photograph
- RSVP for Meals You Plan to Attend:
 - Friday Brunch (9:30-11:30 am) __yes __no
 - Friday Reception & Dinner (6:00-9:30 pm) __yes __no
 - Saturday Breakfast Buffet (7:30-9:30 am) __yes __no
 - Saturday Reception & Dinner (6:00-9:30 pm) __yes __no
- Name of Person Accompanying You (circle or add appropriate title):
Mr./Mrs./Miss/Dr. _____

**Council for National Policy
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The Honorable E. Scott Pruitt
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Speaker Contact Information:

Please review your contact information below for accuracy and make any necessary updates. **Please list the best cell phone number on which to reach you the day of your presentation.** All contact information will remain confidential.

Phone Number and Email:

Work Phone: (202) 816-1659

Work Email: hupp.sydney@epa.gov

Cell Phone:

Mailing Address: *Please let me know if the below address is current.*

The Honorable E. Scott Pruitt

Administrator

U.S. Environmental Protection Agency

Office of the Administrator - 1101A

1200 Pennsylvania Avenue, N.W.

Washington, DC 20460

Council for National Policy
Speaker Release & Speaker Guidelines Form
The Honorable E. Scott Pruitt
May 18-20, 2017

Speaker Release Form

I authorize the Council for National Policy to distribute recordings and/or printed versions, including posting on our website, of the presentation entitled "Remarks" presented by The Honorable E. Scott Pruitt at the May 18-20, 2017 meeting of the Council for National Policy.

Speaker Guidelines

I acknowledge that I have read and agree to observe CNP's Standard Speaker Guidelines Document Regarding Political Activity.

The Honorable E. Scott Pruitt

Date

Please sign this page and return it to the attention of Amy Greene
by email (Amy@cfnp.org) or fax (202-207-0173).