

To: Hupp, Sydney[hupp.sydney@epa.gov]
From: Diane Troutman
Sent: Mon 4/17/2017 2:02:01 PM
Subject: Meeting April 26th

Good morning Sydney,

Is there any particular instructions I should provide to the attendees for the GM meeting next week on April 26th at 10 am.

On another note, Michael O'Bannon asked me to set up a meeting with Byron Brown, Deputy Chief of Staff for Policy. He would like to invite him to speak at a Policy Seminar, sponsored by OPM. I believe the seminar will be held in the beginning of July with approximately 33 students. Michael would like Mr. Brown's presentation to be on Policy Development in the Federal Government. All this to ask, if you could provide a contact number for the person I should speak with to set up the meeting.

Thank you,
Diane

*Diane Troutman
EOP Group, Inc.
819 7th Street, N.W.
4th Floor
Washington, D.C. 20001
Phone: 202-833-8940
Fax: 202-331-8216*