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MINUTES  
MEETING, INDUSTRIAL CONFERENCE  
NATIONAL SAFETY COUNCIL  
LAKE SHORE CLUB, CHICAGO, ILL.  
OCTOBER 27, 1963

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ATTENDANCE

OFFICERS

Clyde F. Schlueter, Chairman, Industrial Conference, Employers Mutuals of Wausau, Wausau, Wis.  
J. S. Queener, Chairman-Elect, Industrial Conference, E. I. du Pont de Nemours & Co., Inc., Wilmington, Del.  
G. L. Corbell, Chairman of Committees, Industrial Conference, Monsanto Chemical Co., St. Louis, Mo.  
R. C. Benson, Secretary, Industrial Conference, National Safety Council, Chicago, Ill.

MEMBERS

Dan Adair, Pacific Coast Association of Pulp & Paper Manufacturers, Portland, Ore. (Member-at-Large)  
R. H. Albisser, Merck & Co., Rahway, N. J. (Board of Directors)  
Cole A. Allen, American Mutual Liability Insurance Co., Wakefield, Mass. (Member-at-Large)  
W. M. Allison, B. C. Lumber Manufacturers Assn., Vancouver, B. C., Canada (Board of Directors)  
Dorothy Armstrong, R.N., The Peoples Gas Light & Coke Co., Chicago, Ill. (Member-at-Large)  
Ida C. Ayers, Collins & Aikman Corp., Albemarle, N. C. (General Chairman, Textile Section)  
Santo J. Barca, Can Manufacturers Institute, Washington, D. C. (Member-at-Large, New)  
M. R. Batches, The Firestone Tire & Rubber Co., Akron, Ohio (Member-at-Large)  
Robert Beeson, Perfect Circle Corp., Hagerstown, Ind. (General Chairman, Automotive and Machine Shop Section)  
Thomas J. Berk, Metropolitan Life Insurance Co., New York, N. Y. (Member-at-Large)  
M. F. Biancardi, Allis-Chalmers Manufacturing Co., Milwaukee, Wis. (Board of Directors)  
J. S. Bowman, United States Plywood Corp., New York, N. Y. (Member-at-Large)  
Clark Bridges, Industrial Medical Assn., Chicago, Ill. (Board of Directors)  
W. F. Brown, Consolidated Edison Company of New York, New York, N. Y. (Member-at-Large)  
D. L. Buchanan, U. S. Steel Corp., Cleveland, Ohio (General Chairman, Marine Section, New)  
S. T. Burrows, Mansfield Tire & Rubber Co., Mansfield, Ohio (Vice Chairman, Rubber Section, New)  
T. J. Cain, Jr., The B. F. Goodrich Co., Akron, Ohio (Member-at-Large)  
S. Ross Carr, Gulf Oil Corp., Houston, Texas (Vice Chairman, Petroleum Section)  
A. H. Christian, American Viscose Corp., Philadelphia, Pa. (Member-at-Large, New)  
N. L. Christoffel, United Air Lines, Chicago, Ill. (Member-at-Large)

PLAINTIFF'S  
EXHIBIT  
NSC-151

J. A. Churchill, Allis-Chalmers Manufacturing Co., Milwaukee, Wis. (Vice Chairman  
Power Press and Forging Section)  
John A. Cooke, Falconbridge Nickel Mines, Ltd., Falconbridge, Ont., Canada  
(Vice Chairman, Mining)  
V. P. Coulon, Sealright-Oswego Falls Corn., Fulton, N. Y. (Member-at-Large)  
G. B. Cummings, Lilly & Co., Indianapolis, Ind. (Vice Chairman, Chemical  
Section)  
H. C. Daulton, Louisville & Nashville Railroad Co., Louisville, Ky. (Member-at-  
Large)  
Frederick H. Deeg, National Association of Mutual Casualty Cos., Chicago, Ill.  
(Vice Chairman, Construction Section)  
John A. Dickinson, Independent Consultant, Bethesda, Md. (Honorary Life Member)  
F. J. Doison, Liberty Mutual Insurance Co., Boston, Mass. (Member-at-Large)  
Errol Dunbar, Potomac Electric Power Co., Washington, D. C. (General Chairman,  
Public Utilities Section)  
Dan Farrell, U. S. Steel Corp., Pittsburgh, Pa. (Vice Chairman, Congress Programs)  
H. H. Fawcett, General Electric Co., Schenectady, N. Y. (Member-at-Large)  
R. H. Ferguson, Republic Steel Corp., Cleveland, Ohio (Board of Directors, and  
Honorary Life Member)  
Glenn G. Fleming, Celanese Corporation of America, Charlotte, N. C. (Member-at-  
Large)  
Parker C. Folse, Socony-Mobil Oil Co., New York, N. Y. (Board of Directors)  
Robert J. Gell, Eastman Kodak Co., Rochester, N. Y. (General Chairman, Pulp and  
Paper Section)  
R. D. Gidel, U. S. Department of Labor, Washington, D. C. (Member-at-Large)  
Robert M. Gilmore, Rayonier Incorporated, Hoquiam, Wash. (Member-at-Large)  
James Gleason, City of San Diego, San Diego, Calif. (General Chairman, Public  
Employees Section)  
H. P. Goodin, City of Minneapolis, Minneapolis, Minn. (Member-at-Large)  
Gerard O. Griffin, Dravo Corp., Pittsburgh, Pa. (Board of Directors, and Honorary  
Life Member)  
Robert Hagopian, Association of Casualty & Surety Cos., New York, N. Y. (Member-  
at-Large)  
R. P. Hamilton, St. Louis-San Francisco Railroad Co., St. Louis, Mo. (Board of  
Directors, and Honorary Life Member)  
E. S. Hannaford, Safety Consultant, Bethpage, Long Island, N. Y. (Board of Directors,  
and Honorary Life Member)  
R. M. Hartman, Bethlehem Steel Co., Bethlehem, Pa. (Member-at-Large)  
D. F. Hayes, U. S. Atomic Energy Commission, Washington, D. C. (Board of Directors)  
W. V. Hayes, New York Central System, New York, N. Y. (Vice Chairman, Railroad  
Section)  
W. G. Hazard, Owens-Illinois Glass Co., Toledo, Ohio (Member-at-Large)  
Kenneth Hedges, General Motors Corp., Detroit, Mich. (Member-at-Large)  
N. L. Heuer, Anheuser-Busch, Inc., St. Louis, Mo. (Member-at-Large)  
J. D. Holtzapfel, Blaw-Knox Co., Pittsburgh, Pa. (Member-at-Large)  
George E. Humphrey, Cadillac Motor Car Div., Detroit, Mich. (Member-at-Large)  
G. R. Huntoon, Chicago, Rock Island & Pacific Railroad Co., Chicago, Ill. (Vice  
Chairman, Railroad Section, New)  
H. F. Johnston, Rubenoid Co., Hagerston, Md. (Member-at-Large)  
W. M. Kleinmann, Johnson & Johnson, Chicago, Ill. (Member-at-Large)  
Anne Klobner, R.N., Pabst Brewing Co., Milwaukee, Wis. (Member-at-Large)  
T. A. Kraklow, Deere & Co., Moline, Ill. (Board of Directors)  
George F. Kuhns, Illinois Division of Highways, Springfield, Ill. (Vice Chairman,  
Public Employee Section)

- H. A. Kuschmann, United Air Lines, San Francisco, Calif. (Vice Chairman, Air Transport Section)
- Frank E. Laderer, Nationwide Insurance Co., Columbus, Ohio (Board of Directors)
- James W. Lake, Space Nuclear Propulsion Office, Jacans Flats, Nev. (General Chairman, Automotive and Machine Shop Section)
- Edward B. Landry, U. S. Post Office Department, Washington, D. C. (Member-at-Large)
- I. F. LeGore, Portland Cement Assn., Chicago, Ill. (Board of Directors)
- Edward C. Leonard, Inland Steel Co., Indianapolis, Mich. (General Chairman, Mining Section)
- John Mark, Landmark Farm Bureau Inc., Columbus, Ohio (General Chairman, Fertilizer Section)
- Marion E. Martin, State of Maine, Augusta, Maine (Member-at-Large)
- D. D. Mateer, Jones & Laughlin Steel Corp., Pittsburgh, Pa. (Member-at-Large)
- E. O. Matlock, American Petroleum Institute, New York, N. Y. (Member-at-Large)
- E. C. McFadden, Texas Employers' Insurance Assn., Dallas, Texas (Board of Directors and Honorary Life Member)
- H. S. McFarland, General Motors Corp., Detroit, Mich. (Board of Directors)
- John G. Mobay, National Independent Meat Packers Assn., Washington, D. C. (General Chairman, Meat Packing, Tanning and Leather Products Section)
- Walter E. Montgomery, Quebec Asbestos Mining Assn., Montreal, Que., Canada (Board of Directors, and Honorary Life Member)
- T. E. North, Rayonier Canada Ltd., Vancouver, B. C., Canada (General Chairman, Wood Products Section)
- George R. Orth, International Telephone & Telegraph Corp., New York, N. Y. (Member-at-Large)
- R. M. Papith, American Gas Assn., New York, N. Y. (Board of Directors)
- J. O. Parker, American Telephone & Telegraph Co., New York, N. Y. (Member-at-Large, New)
- F. C. Perego, Stanford University, Stanford, Calif. (Vice Chairman, Electrical Equipment Section)
- Merrill Pollard, Consultant, Tampa, Fla. (Board of Directors)
- Merlin C. Race, St. Regis Paper Co., New York, N. Y. (Vice Chairman, Pulp and Paper Section, New)
- Jack C. Radcliffe, Ford Motor Co., Dearborn, Mich. (Member-at-Large)
- Howard Rebholz, The Rath Packing Co., Waterloo, Iowa (Member-at-Large)
- H. Riefenstahl, Alpha Portland Cement Co., Easton, Pa. (Member-at-Large)
- E. A. Roles, Weyerhaeuser Co., Longview, Wash. (Vice Chairman, Wood Products Section)
- Clyde C. Ruddick, Pittsburgh Plate Glass Co., Pittsburgh, Pa. (Group Vice Chairman - Sections)
- F. W. Sands, U. S. Rubber Co., New York, N. Y. (Member-at-Large)
- A. L. Schmuhl, The Associated General Contractors of America, Inc., Washington, D. C. (Member-at-Large)
- D. O. Seiple, Jr., The Standard Grog Co., Youngstown, Ohio (General Chairman, Cement, Quarry and Mineral Aggregates Section)
- S. E. Shar, Tennessee Copper Co., Copperhill, Tenn. (Member-at-Large)
- I. W. Shutt, Jones & Songram & Sons, Inc., New York, N. Y. (Member-at-Large)
- H. S. Simpson, Caterpillar Tractor Co., Peoria, Ill. (Member-at-Large)
- John B. Skinner, American Mutual Liability Insurance Co., Wakefield, Mass. (Vice Chairman, Textile Section)
- Glen R. Smith, Champion Lamp Works, Lynn, Mass. (General Chairman, Electrical Equipment Section)
- John E. Smith, Spencer Chemical Co., Pittsburg, Kans. (Board of Directors)

Joshua Smith, Eastern Gas & Fuel Associates, Mt. Hope, W. Va. (Member-at-Large)  
 J. H. Snyder, Hiram Walker & Sons, Peoria, Ill. (Vice Chairman, Food and Beverage Section)  
 S. F. Spence, American Cyanamid Co., Wayne, N. J. (Board of Directors)  
 P. C. Starbird, Firestone Tire & Rubber Co., Decatur, Ill. (Vice Chairman, Rubber Section)  
 George H. Steel, Ralston Purina Co., St. Louis, Mo. (Board of Directors)  
 D. W. Stitt, Continental Can Co., New York, N. Y. (Member-at-Large)  
 G. C. Stromsoe, Atlantic Coast Line Railroad Co., Jacksonville, Fla. (Member-at-Large)  
 W. E. Stuffing, Carrier Corp., Syracuse, N. Y. (Member-at-Large)  
 Arvid Tienson, Material Service Division of General Dynamics Corp., Lyons, Ill. (Vice Chairman, Cement, Quarry and Mineral Aggregates Section)  
 N. A. Trombley, Chrysler Corp., Detroit, Mich. (Member-at-Large)  
 Quincy V. Tuma, Texaco Inc., Houston, Texas (Member-at-Large)  
 E. J. Turton, Westinghouse Electric Corp., Buffalo, N. Y. (Member-at-Large)  
 J. W. Tysse, Republic Steel Corp., Cleveland, Ohio (Vice Chairman, Metals Section)  
 James F. Van Namee, Westinghouse Electric Corp., Pittsburgh, Pa. (Member-at-Large)  
 Donald G. Vaughan, Aetna Casualty & Surety Co., Hartford, Conn. (Board of Directors, and Honorary Life Member)  
 Earl R. Wallace, Eastman Kodak Co., Rochester, N. Y. (General Chairman, Chemical Section)  
 H. H. Warzyn, Trans World Airlines, Inc., Kansas City, Mo. (General Chairman, Air Transport Section)  
 R. A. Wendell, U. S. Army Engineering Division, Atlanta, Ga. (General Chairman, Construction Section)  
 James R. Whitener, Pope's Cafeterias, Inc., St. Louis, Mo. (Vice Chairman, Trades and Services Section)  
 T. F. Wickord, Commonwealth Edison Co., Chicago, Ill. (Vice Chairman, Public Utilities Section, New)  
 B. J. Wilkie, Grumman Aircraft Engine Corp., Bethpage, Long Island, N. Y. (Vice Chairman, Aerospace Section)  
 T. H. Wilkenson, U. S. Army, Washington, D. C. (Board of Directors)  
 Paul Windsor, Bureau of Safety, Chicago, Ill. (Vice Chairman, Public Utilities Section)  
 E. Clark Woodward, A. O. Smith Corp., Milwaukee, Wis. (Board of Directors)

#### GUESTS

C. P. Battaille, St. Louis-San Francisco Railroad Co., St. Louis, Mo.  
 W. F. Eigenbrod, Department of Mines, Charleston, W. Va.  
 Warren I. Hanson, North Dakota Highway Department, Bismarck, N. Dak.  
 Forrest E. Kimmel, KVP Sutherland Paper Co., Kalamazoo, Mich.  
 Terrence J. Lanigan, General Electric Co., Daytona Beach, Fla.  
 E. P. Marconi, ARO Inc., Arnold Air Force Station, Tenn.  
 G. D. Montgomery, American Telephone & Telegraph Co., New York, N. Y.  
 A. Mims, Procter & Gamble Co., Ivorydale, Cincinnati, Ohio  
 Arthur W. Motley, U. S. Department of Labor, Washington, D. C.  
 N. A. Sutton, Frisco Railway Co.,

**STAFF**

A. M. Baltzer, Director, Visual Aids, National Safety Council, Chicago, Ill.  
R. B. Balknap, Director, Off-The-Job Safety, National Safety Council, Chicago, Ill.  
Helen Bernstein, Assistant Secretary, Industrial Conference, National Safety Council, Chicago, Ill.  
Ralph Coe, Staff Representative, National Safety Council, Chicago, Ill.  
R. Currie, Director, Engineering Division, National Safety Council, Chicago, Ill.  
L. W. Dutton, Director, Special Projects Division, National Safety Council, Chicago, Ill.  
J. Epperson, Staff Representative, National Safety Council, Chicago, Ill.  
Debra Glover, R.N., Staff, National Safety Council, Chicago, Ill.  
C. H. Hoch, Staff Representative, National Safety Council, Chicago, Ill.  
A. S. Kelly, Assistant Manager, Industrial Department, National Safety Council, Chicago, Ill.  
E. E. Koch, Staff Representative, National Safety Council, Chicago, Ill.  
C. J. Luspke, Staff Representative, National Safety Council, Chicago, Ill.  
H. McRae, Staff Representative, National Safety Council, Chicago, Ill.  
Gene Miller, Director, Statistical Division, National Safety Council, Chicago, Ill.  
J. Olshifski, Director of Industrial Hygiene, National Safety Council, Chicago, Ill.  
Marshall Petersen, Staff Representative, National Safety Council, Chicago, Ill.  
Paul Schleich, Staff Representative, National Safety Council, Chicago, Ill.  
Paul Sheppard, Director, Associations Division, National Safety Council, Chicago, Ill.  
Grant Shibley, Staff Representative, National Safety Council, Chicago, Ill.  
L. C. Smith, Director, Training Division, National Safety Council, Chicago, Ill.  
J. VanBickel, Staff Representative, National Safety Council, Chicago, Ill.  
J. E. Wahl, Statistician, National Safety Council, Chicago, Ill.

**I. CALL TO ORDER AND REMARKS OF CHAIRMAN**

Mr. Schluster greeted those present and asked for a moment of reverent silence for:

Wm. H. Cameron  
Bill Gilliland  
Joe Stennett  
B. De Laune

all of whom had passed away since the last meeting of the Conference.

**II. APPROVAL OF MINUTES OF THE MAY 22, 1963 MEETING**

The minutes of the above meeting were approved as mailed.

**III. INDUSTRIAL DEPARTMENT REPORT - Roy G. Benson**

Mr. Benson, Manager of the Industrial Department, presented the following report:

#### INDUSTRIAL STAFF

The Industrial Staff is still one man short, having lost Charles Wolff to the U. S. Department of Labor. Part of the problem in hiring individuals is due to our position as a membership organization. We feel we cannot approach an individual working for a member organization and must wait until they approach us. However, although we are still a man short, it does not mean that we have not interviewed a number of individuals. A new salary plan was adopted by the National Safety Council Board of Directors which will assist the department in both hiring new employees and rewarding present employees. Although the first analysis showed that the staff salaries were within the new plan, we can and will be in a better position to suggest salary increases.

#### STAFF SAFETY RECORD

Some years ago the Industrial Department was given the responsibility for administering the Accident Prevention Program for the entire staff. Since that time, Mr. Kelly, Mr. Petersen and Mr. Epperson have accepted the responsibility of staff safety director for various periods of time and about a year ago we presented ourselves with our own Award of Honor. A little over a month ago our record was broken just short of four million man-hours. It seemed ironic that the cause of the last time accident was coffee spilled in an aisle that caused a girl to slip. Ironic in that we had an industrial employee booklet entitled "Coffee Breaks" that had as one of its main topics, this very "spill" subject!... The injury was minor and the girl was back to work in a few days. This is an effort that keeps the Industrial staff close to the problem in an in-house test program.

#### SAFETY CHECK FOR CONGRESS

Safety at Congress Sessions was another problem that the Industrial staff tackled. Although we have always discussed safety in the meeting rooms, no regular check list has ever been made for uniform inspection. This year, the list that each room captain uses to check projectors, easels and other requested equipment will also have a room safety check. We hope we can build this into a meeting room safety check data sheet that can be used by associations running meetings, everywhere.

#### ACCIDENT PREVENTION MANUAL, 9TH EDITION

Our schedule called for submitting copy for the various chapters of the Manual early in July. This early starting date was necessary to have the book printed and available for October 1, 4, as anticipated. There were a number of important decisions and unfortunate circumstances that had to be settled before the book could really get on its way.

First, the book was submitted to a number of printers for bids, type setting and press work and it was found that it was economically advantageous to change from the printer who had handled the first four editions to a new firm. This did not interrupt the Industrial Department work, but did hold

up editorial work, since the policies of the new printer had to be understood and followed. The new printer has greater type setting capacity so it is felt that the early delay will be overcome.

Since the book would now be reset, there was an opportunity to give it a complete over view. A study was made of various type faces and it was felt by our Production Department that an improved and a more readable face could be and was selected. Headings were changed and we believe you will find the entire book one that is a little easier to use. We have also asked both editors and authors to take all the "fat" out of the copy. We expect that this will reduce the text by at least 10 per cent and not sacrifice any essential material...

Many people beside ourselves have felt that the fourth edition was both thick and heavy. The third edition was about the right size for the information we had to impart. We have made one other decision to reach this end. A lighter weight paper that sacrifices nothing in opacity has been selected.

Although we are adding some new information on Industrial Noise and Visual Aids plus bringing all other material up-to-date, we believe we will produce a book that is easier to read and to handle.

Our last problem, we hope, was to find a replacement for Robert Sullivan who had edited the third and fourth editions and resigned in August to join Argonne National Laboratory. We now have a new editor, Frank McElroy, and believe that we can proceed without further delay.

In the interim the Industrial Department has turned over more than half of the chapters in the book to the Editorial Department. They feel certain that the book will still make the scheduled publication date, October 1964.

#### WALSH-HEALEY REGULATIONS

Although this is a Standing Committee operation the complete analysis of the new regulations to get ready for the Congress meetings necessitated many hours of Industrial staff time both during regular and after hours. Mr. Currie and Mr. Kelly both spent a great deal of almost "monastic effort" in order to give each portion of the new regulations a uniform chapter analysis. Other staff engineers reviewed assigned chapters but it fell to these two men to summarize the analysis.

#### TRAINING AND TRAINING QUARTERS

When the Council's Board of Directors approved enlarging the office facilities it included providing new training rooms to accommodate the Safety Training Institute. The work has now been completed and the facilities will be used for the first time during this Congress. We hope that a number of the sections will plan on having their Executive Committee meetings in these rooms. They are all set up with new training type tables...The room will be used exclusively for training-type meetings and will not have to be shifted to accommodate conferences. A projection room has been provided with enough storage room to handle all the materials used in our classes.

Our enrollment is off to a good start, in fact, our Training Director, Mr. Smith, tells us the November class is filled. This means that all Fundamentals courses during 1963 were filled to capacity.

#### S T E P (SELF TEACHING EDUCATION PROGRAM)

The acceptance of this new program has been so encouraging that we are planning a new series for 1964...More than 2,500 sets have been requested and many were being requested on the basis of a trial with requests for greater quantities if satisfied. With some companies ordering hundreds of sets, it is now felt that qualified acceptance has been made and new subjects should be considered.

#### ACCIDENT CASE HISTORIES

One idea suggested by our Training Director, has now been placed on the publication schedule. This is an accident case study kit or training by the incident method. The present planned kit consists of six accident case studies, with pictures and descriptions. Small groups study the accident and make an analysis as to cause and cure. The picture and analysis is reviewed and discussed. According to trainers this teaching method is beneficial because participation is stimulated. It is adaptable to many variations to suit the audience involved.

#### SAFETY MANAGEMENT FILMS

This last summer we worked with Alschull Productions on eight new supervisor training films. Every staff man was involved in one or more of these films as a technical consultant. This series of films probably gave more of our staff an insight into motion picture productions than any other previous effort.

Individuals on the Industrial staff are also involved in the writing of script for slide films. At least four more subjects are being considered for 1964.

#### WILLIAM H. CAMERON AWARD

On September 12, William H. Cameron passed away in Evanston, Illinois. We know that many of the people on the Industrial Conference shared our feeling concerning the important contribution that Mr. Cameron made to the National Safety Council and Industrial Safety. We know this, because you so unhesitatingly endorsed the idea that an award be established bearing his name. We can all feel pleased that we were able to convey our feelings while Mr. Cameron could still appreciate them. At his service Mr. Cameron's family, and especially his widow asked me to let the Conference know how much this recognition meant to Mr. Cameron and the family.

#### CONGRESS SURVEY

During the Congress, the Industrial staff, in addition to its regular session responsibilities, have been asked to analyze the survey to be made of the Thursday morning Early Morning Session audience. In order

to give the Congress Program Committee some information for their Friday meeting, it will be necessary for four or five staff men to spend Thursday afternoon and some part of the evening on this analysis.

It will also be necessary for another team of Industrial staff engineers to devote one evening during the Congress to the correction of Home Study Course lesson units. With more than 100 supervisors actively enrolled, it is imperative that the schedule is maintained on a daily basis, Congress notwithstanding.

#### STAFF TRAINING

During the year three members of the Industrial staff participated in the Institute for Organization Management conducted by the Chamber of Commerce of the United States at Michigan State University. Our Training Director participated in a workshop sponsored by the National Training Directors Association and others including our Industrial Hygienist participated in the Environmental Hazards Symposium.

#### THIS CONGRESS

Last year our survey indicated that Congress participants would be willing to attend an evening session. An evening session on safety in the home has been scheduled for Monday night. It is important that the Industrial Conference not only endorse this program but make certain that there is a good attendance. This means that we should encourage everyone we see to turn out for this session. We believe this should be a session that will attract people from all Conferences and we want to show our willingness to cooperate.

#### REPORT ON GOVERNOR'S CONFERENCES

In response to a request for information on the promotion of Governor's Conferences in the various states since President Truman made the first appeal for such sessions at the First President's Conference in 1949, we made a check and found no accurate information was available. A check of the states was made. Eight states, it was determined, after analyzing the survey, had initiated Conferences in answer to this original and subsequent requests since 1949.

#### NEWS BRIEFS

In August a new service to Conference members was tried. A resume of activities in the various Conferences of the Council was made and mailed to Conference members. They were asked if this service would be beneficial and whether we should continue. The response asking that the service be continued was significant enough to indicate that this type of information would be appreciated.

Mr. Benson concluded the Department report by referring to the attached liaison reports from other Council Conferences. (Attachment A)

IV. MEMBERSHIP DEPARTMENT REPORT - H. W. Champlin

Mr. Champlin reported that new membership results for the first three quarters of 1963 were somewhat better than for the same period last year. The total of 623 new affiliates with aggregate annual dues of \$40,700 represents an increase of 90 members and \$7,900 in dues over the new membership figures at the three-quarter point of 1962.

Cancellation experience has shown almost no reaction to the dues adjustment resulting from the change to the total employment basis for determining annual dues from the previous "blue-collar" method. The 1963 loss of 504 members and \$38,500 in dues was virtually identical to the nine-month toll in 1962. Thus, the new change picture shows a growth of 119 members and \$2,200 in dues as compared to a nominal 28 member gain and a net loss of \$5,600 dues for the same period of 1962.

The membership situation is not without its disappointments. With approximately 16 per cent of the employer organizations that will be affected by the new all-employee method of determining dues renewed, the rate of increase is thus far well below expectations.

The average increase in dues for 824 renewals has been 4.2 per cent as compared to the 15 per cent gain indicated by the staff's study. Should this rate of increase continue for a full 12-month cycle, the growth in dues will total \$35,000 or about one-third of the expected gain. It should be pointed out, however, that the major renewal months lie immediately ahead, and that the heavy concentration of large organization memberships that will be renewable may increase the current rate of growth. The happier side of this situation is that the principle involved of extending Council membership and thus safety program coverage to all the employees of a member organization is being accepted, and that even the corporations that have experienced rather drastic increases in annual dues have, with but a handful of exceptions, renewed on the new basis without question.

Earned income from membership dues and publication sales for the first three quarters was \$3,505,000. In spite of major shifts in revenue results by classification of sale, the nine-month figure is virtually identical to both the 1963 budget and 1962 experience for the period January through September.

Attributable largely to the continuing spectacular growth of FAMILY SAFETY Magazine circulation, dues and subscription earnings were \$1,794,000--an increase of \$56,000 over 1962. Advertising sales of \$337,000 were \$43,000--or 14.7 per cent more than for the same period last year. Nullifying all but \$4,000 of these gains, however, was the sharp reduction in sales of non-subscription materials such as posters and films which for nine months was \$95,000--or 7 per cent under 1962.

The staff very logically points out that these results should be viewed as encouraging. Advances in the areas of membership and subscription earnings tend to be lasting gains, whereas the performance of non-subscription material sales tend to be erratic, and subject to short term changes in the economy, and the rather wide range of income potential for any given year's array of planned new products.

Contributing to the favorable outlook for the fourth quarter are three record-breaking revenue items: (1) sale of exhibit space at this Congress resulted in gross revenue of \$140,000 on sales of 348 booths--an increase of \$3,000 over the previous high of last year; (2) advertising sales in the Congress issues of the Council's three major program periodicals produced earnings of \$99,000--a gain of 8 per cent over October, 1962 issues; and finally (3) circulation of FAMILY SAFETY Magazine is expected to exceed 600,000 copies with the release of the Winter issue--an increase of nearly 100 per cent since the 1962 Winter issue.

In concluding his report, Mr. Champlin referred to the resume report and charts as included in the Annual Report binders which had been distributed.

**V. STANDING COMMITTEE REPORTS - J. S. Queener**

Mr. Queener reported that the Standing Committees were scheduled to meet at 2:30 p.m. Annual reports for the committees are included in the binders as distributed.

Minutes of the meetings to be held at 2:30 p.m., will, of course, be submitted to all Committee members by mail as soon as they are available.

**VI. SECTIONAL COMMITTEE REPORTS - G. L. Corbell**

The Sectional Annual reports were a part of the binders distributed at the Conference.

During the morning the four Group Vice Chairmen had met with the Incoming Sectional Chairmen mainly to become acquainted and to outline briefly the anticipated activities during the 1963-1964 term.

**VII. ANNOUNCE WM. H. CAMERON AWARD WINNER - C. F. Schluter**

Mr. Schluter announced that the winner of the 1961-1962 Wm. H. Cameron Award was the Chemical Section under the Chairmanship of Mr. H. Fawcett. Mr. Fawcett was presented with the replica Award medal along with sincere congratulations for the fine work by the Chemical Section under his leadership. The replica medals for each Executive Committee member were given to Mr. Fawcett for distribution at the Chemical Section Executive Committee meeting. The plaque itself is displayed in the lobby of the Council headquarters and the name of the winning Section will be inscribed on it.

Mr. Fawcett thanked Mr. Schluter and the Conference and especially the members of his Executive Committee who had made it possible for the Section to win it two years in a row.

Mr. Schluter announced that the method of judging the 1962-1963 competition will be handled by a special committee to be selected after the meeting, and that Award presentation will be made at the January 1964, Conference meeting.

VIII. REPORT OF THE EXECUTIVE COMMITTEE MEETING - C. F. Schlueter

Mr. Schlueter drew attention to the 14 charts on display which briefly outlined the major objectives of the Industrial Conference adopted by the Conference at the May 1963 meeting. At that time, the course of action and specific Committee assignments proposed to carry out these objectives were indicated. Since May, some definite steps have been taken and many projects are under way.

Some have been assigned to Conference Standing Committees, others have been assigned to special committees or study groups. A complete report of the objectives and their present status will be reported to the Board of Directors on Tuesday, October 29, at their meeting. A copy of this is attached. (Attachment B.)

Mr. Schlueter referred to one objective that effects the Conference itself, an examination of its meetings and organization. Mr. Queener and Mr. Gorbell have undertaken a careful review of the method of operation of the Industrial Conference during the last two years. A new format for scheduling Conference meetings with a view to improving the Conference meetings had been proposed and will be tried at the January 1964 Conference. The new schedule of meetings will be outlined in the invitation to the January meeting.

At the May meeting action was taken to change the names and scope of two Standing Committees:

1. Nuclear Energy Committee would be changed to the OCCUPATIONAL HEALTH HAZARDS COMMITTEE.
2. Mechanical Safeguarding Committee would be changed to the PHYSICAL HAZARDS COMMITTEE.

A new suggested Scope, Duties and Responsibilities has been prepared for these committees and was acted upon by the Executive Committee at their October 26 meeting--these Scopes will now be considered by the new committees which will meet following the Conference session. Scopes and Duties of these two committees will be submitted to the Conference to be made a part of the Conference Handbook for the January meeting.

Mr. Schlueter then asked for reports from a couple of special committees of the Executive Committee.

A. Government Regulations Committee - M. F. Biancardi

Mr. M. F. Biancardi was sure that all Conference members were aware that the Proposed Revision of the Safety Regulations on the Walsh-Healey Act were published in the Federal Register on October 1, and comments on the revision have been requested by the Department of Labor by November 30. In other words, 60 days have been allowed for interested parties to submit comments.

According to Mr. Biancardi no hearings have been planned on these revisions.

Upon receiving these proposed revisions the Industrial Department staff was asked to make a complete review and submit a report for consideration by the Industrial Conference's Governmental Regulations Committee.

The analysis on which the report was based was obtained by providing answers to the following questions on each of the paragraphs of the Walsh-Healey Revision.

1. What is the source of the Regulation?
2. Is the Regulation more stringent, less stringent or the same as its source material?
3. Are any "shoulds" in the source material changed to "shall" in the Regulations?
4. Are there any important physical conditions not covered that should be covered?
5. Is the Regulation a "Physical Performance Requirement?"
6. Is the Regulation subject to interpretation and Judgment by the USDL Investigator or Safety Engineer?
7. Is the Regulation (1) Inadequate, (2) Unreasonable, (3) Vague, (4) Obsolete?
8. What general comment is applicable?

This Committee will meet on October 30, to consider the analysis and agree on a plan to be submitted to the Department of Labor.

The attached report was the result of the October 30 meeting and a subsequent session with representatives of the Labor Conference. (Attachment C.)

In the meantime Conference members are urged to do several things:

- a. Appraise their management of the full import that these Regulations may have for them.
- b. Make an individual analysis on any comments you may have to the Department of Labor.
- c. Through their own management and business associations consider the revised Regulations and their effect on the industry or area so represented.

Mr. Biancardi concluded by stating this was the summary of what is presently taking place with the revision of the Safety and Health Regulations of the Walsh-Healey Act and no other work would be undertaken by the Governmental Regulations Committee until this item of business was concluded.

Mr. Schluster then referred to one of the other specific objectives which was the re-evaluation of the entire National Safety Congress particularly as it applies to the Industrial Sessions. One of the Past Chairmen of the Industrial Conference, Mr. G. O. Griffin, has agreed to take over the Chairmanship of this Study Committee and has selected a Committee for this study. Mr. Griffin was then called to report on plans for this study of the Congress.

Mr. Griffin pointed out that this Committee truly belongs to the entire Conference membership. It is a Study Committee and it can only function as ideas from the membership are presented. The National Safety Congress is an ever growing and meaningful important annual function. It is 50 years old, but there is no reason why it cannot be improved. However, it is very important that we do not destroy satisfactory effort in a desperate effort to make changes. Mr. Griffin then named the members of the Study Committee.

F. Dodson  
R. Gilmore  
T. Wilkenson  
Wm. Brown  
E. C. Woodward

This group planned to meet as soon as the Conference had adjourned to consider surveys and studies required to progress with their work.

Mr. Schluster, in conclusion, wished to extend to all members of the Industrial Conference his appreciation for the excellent work done during the year. He hoped it had proved to be both a productive and worth-while year and he hoped that the future would favorably measure some of the results of the past year's effort.

**IX. INTRODUCTION OF NEW VICE PRESIDENT FOR INDUSTRY AND CHAIRMAN OF THE INDUSTRIAL CONFERENCE**

Mr. Schluster introduced Mr. J. S. Queener, as the new Vice President for Industry.

Mr. Queener expressed his appreciation of the honor bestowed upon him--he referred to an old saying in the Du Pont family "with every honor bestowed, there must be a responsibility assumed." The honor now bestowed upon him carried with it a very real responsibility to the entire membership of the Industrial Conference.

A year ago while attending an International Safety Meeting in Geneva, Switzerland, each of the countries represented demonstrated their safety programs visually and vocally. In listening to the participants describe their programs it became very evident that our country is considerably advanced in a concept of safety compared to the Continent. In talking with business people from other countries attending these meetings, Mr. Queener discovered that the main reason seemed to be that they did not want to do anything more in safety than that required by legislation. Du Pont, like many other American concerns, has European plants and it is found that the people in these plants have the point of view that the law determines safety. If America is to intervene to show leadership in industrial safety, it must continue to work on the principle of voluntary action and responsibility as recognized by the National Safety Council and by the Industrial Conference.

Mr. Roy Hamilton presented Mr. Schlueter with his Conference Past Chairman Award. Mr. G. O. Griffin presented Mr. Schlueter with his Honorary Life Membership to the Industrial Conference plaque.

Mr. Schlueter once again expressed his appreciation for the honors bestowed.

X. ANNOUNCEMENT OF THE 1963-1964 CONFERENCE MEMBERSHIPS

Mr. Queener noted that according to the Constitution and By-Laws it was his responsibility to appoint Members-at-Large for the forthcoming year.

"I have taken into account the suggestions of my colleagues and they have been very helpful. We now have, therefore, a new Conference listing for 1963-1964 which the staff will now distribute."

A preliminary list of the 1963-1964 Standing Committees was also available for distribution.

Mr. Queener then read off the names of those elected to serve on the Industrial Conference Executive Committee, as follows:

G. L. Gorbell  
M. F. Biancardi  
R. N. Papich  
R. Albasser  
D. Farrell  
I. F. LeGore  
T. A. Kraklow  
C. C. Ruddick  
P. C. Folse  
C. F. Schlueter  
R. Hamilton  
R. H. Ferguson  
H. McFarland  
G. O. Griffin  
E. Locke (ASSE)

He also named the 1963-1964 Nominating Committee, as follows:

C. F. Schlueter, Chairman  
E. B. Landry  
G. H. Steel  
R. Hamilton  
F. Laderer  
C. C. Ruddick

XI. NEW BUSINESS

Early in 1963, members of the Industrial Conference were asked to participate in the Traffic Safety Program - industry by their efforts in this direction proved they were willing to help--now, once again, Conference members are going to be asked to help. A copy of "Traffic Needs" is being mailed to all members with a covering letter outlining what steps need to be taken to aid in this statewide Traffic Safety Program.

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XII. NEXT MEETING

The next meeting of the Industrial Conference is scheduled for January 21-22, 1964 at the Lake Shore Club, Chicago, Illinois.

XIII. ADJOURNMENT

The meeting adjourned at 2:30 p.m.

Attachment A.

LIAISON REPORTS FROM OTHER  
NATIONAL SAFETY COUNCIL CONFERENCES  
TO INDUSTRIAL CONFERENCE  
OCTOBER 1963

Public Information Department

The Council and seven other organizations are sponsoring a Study aimed at finding the best ways to get safety messages across to the public through mass media. In addition to the sponsors, some 50 organizations have joined in the effort as cooperating agencies. The first three phases of the Study have been completed. These were (1) an information-gathering and research program under the direction of Dr. Harold Mandelsohn of the University of Denver; (2) critical studies of the paper written by Dr. Mandelsohn, prepared by some 20 social scientists and safety and communications specialists; and (3) a symposium in September in Denver, which used the Mandelsohn paper and its critiques as the basis for panel discussions. The results of these three stages will be published, first as the official proceedings of the Study (using the original paper, the critiques, and the symposium findings), and subsequently as guide lines to more effective mass communications for safety.

The Employee Publications Newsletter, distributed to editors of some 2,500 employee publications in an effort to increase their coverage of safety, was revamped and upgraded in format as it assumed new editorship.

Field Services Department

Eighty-three per cent of the safety councils which have participated in the Appraisal Program since its beginning have budget increases of three per cent or more, and 74 per cent have increases of at least 10 per cent. The highest is 180 per cent and the median increase is 35 per cent. A County Organization Manual was approved by the Conference. Printing is planned for 1964. Work was started on a manual for suburban safety councils. Following a survey of the Conference, the Executive Committee is petitioning the National Safety Council Board to permit the simplification of the name to Chapter Conference.

Traffic Department

Traffic deaths at the end of the first seven months of 1963 were five per cent above those for the same period last year -- 22,930, as against 21,870. With miles traveled up about five per cent, this produced a rate of 5.0 deaths per 100 million miles traveled for the seven months, the same as that for the same period of 1962. If this upward trend continues for the rest of the year, traffic deaths will exceed 40,000 for the second time in history and may go as high as 43,000.

The Committee on Winter Driving Hazards is completing arrangements for its winter test program at Gaylord, Michigan, at the end of January, 1964. A Traffic Safety Needs and Progress Chart was continued for use by cities of 50,000 and over. It contains all major Traffic Inventory recommendations and will give officials a graphic presentation of progress over a three-year period. Over three million booklets, "Seat Belts Save Lives," have been produced by NSC. Also 600,000 fact sheets and almost 200,000 posters on seat belts have been

produced. Fifty states, 1,229 cities, participated in the 1962 Annual Traffic Inventory. The Inventory Awards Committee granted the Award of Honor to Chicago, Illinois, and San Jose, California. Copy for a pamphlet, "Case Histories on Preventability," has been completed. The material is designed to aid fleet supervisors in judging the preventability of accidents for Safe Driver Recognition. A reprint of the booklet, "Better Driving is Better Business," was necessary due to its popularity. The two millionth National Safety Council Safe Driver Award was issued in August, 1963.

4th of July Motor Vehicle Study. A special study of motor vehicle accidents over the 4th of July showed, among other things, that speed and drinking are still important factors. The worst single hour of the day was between 1 a.m. and 2 a.m.; midnight to 4 a.m.; was the worst four-hour period. According to investigators, nearly half of the victims would have lived if they had been wearing seat belts.

Z16 Standards. Revision was complete on American Standard Z16.2 relating to analysis of work accidents, and a review was begun on Standard Z16.1 relating to the recording and measuring of work injury experience. The Council is cosponsor of both standards.

Contests and Awards. The number of industrial units reporting their annual accident experience to the Council during the year totalled nearly 12,000, the largest on record. Units in the Council's 35 contests totalled about 10,000, also the largest on record. Awards in both activities totalled nearly 4,800, an increase of five per cent over the previous year, and a new record total for this recognition.

Metropolitan Life Awards. Sixty-one studies were submitted for award consideration. By categories, the number of studies were: Traffic - 28, Work - 10, Alcohol and Drugs - 6, Communication and Persuasion - 5, School - 4, Physiological - 2, Sports - 2, Other - 4.

#### Labor Department

The Labor Conference established a new Standing Committee entitled "Occupational Health and Research."

Training: Have started to prepare a home study course using the "Safety Guide for Unions" manual as a text.

Program Aids: Developed the 1963 Labor Day Safety Campaign booklet and packet for the project. This is the fifth year for the campaign.

#### Public Safety

Standards, Recommendations. A camping packet containing 32 messages and spot announcements directed toward family outings and suitable for house journals or public media was released in August. A boating packet containing four feature articles suitable for the novice boater was released in June. A swimming packet with four articles covering swimming, diving, water skiing, and skin diving was released during the summer months.

Program Aids. Distribution of 12,000 copies of a 12-page "Operation Waterproof Fourth Grade" was made, along with a similar mailing titled "Learn to Swim Program Guide." The U. S. Public Health Service, the American Red Cross and other NSC Conferences have been the primary sources of distribution.

Church Services Department

Advised and consulted with United Christian Youth Movement leaders on developing a "Week of Concern" for Traffic Safety in the Chicago area.

Program Aids. Developed 1963 Christmas Campaign packet and promotional literature.

Means of Coordination. In the religious field, the religious safety activities are coordinated nationally by the National Committee of Religious Leaders for Safety. Various subcommittees are appointed each year which include executive and special ad hoc committees.

Home Department

FAMILY SAFETY magazine. Current subscriptions to this magazine have passed the half million mark and continue to increase at a steady pace. More and more industries are utilizing this medium as an integral part of their off-the-job safety program.

Standards and Recommendations. The American Standards Association has approved initiation of a project to develop standards on architectural glazing materials. The need for such a standard became evident with the increasing number of injuries being reported from bodily contact with sliding glass doors.

Conference and Committees Dealing with Standards and Recommendations. During the year staff has participated in a number of conferences and served on several committees concerned with the development of standards. Subjects like safety closures for medicine cabinets, power lawn mowers, residential building standards, furniture design for the elderly, toy and pellet guns, and abandoned refrigerators.

Safety Manual for Nursing Homes. The production of a SAFETY MANUAL FOR NURSING HOMES AND HOMES FOR THE AGED was completed during the past year. This was a joint project of the Home Conference and the American Nursing Home Association.

Materials for Other Publications. The staff has prepared a chapter on home safety for a new "Home Health Guide" being published by the American Medical Association.

New Film on Safety of the Aging. In the area of safety for the aging, staff cooperated with Merck Sharp and Dohme and the Southern Medical Association in the development of a film entitled "A Matter of Seconds."

1962 Home Safety Program Inventory. The 1962 Home Safety Inventory has been conducted by over 100 incorporated communities located in 28 states. This compares with approximately 80 communities which participated in the 1960 Inventory.

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National Poison Prevention Week. The Home Department continued its active participation in National Poison Prevention Week as a member of the National Planning Committee.

School and College

The forms used in Accident Reporting for Colleges and Universities are being revised. Emphasis will be placed on accident causes to obtain specific information that will be useful in accident prevention.

The Driver Education Section continued to compile and disseminate current information on the progress of Driver Education legislation and financial support. Twenty-five states now have such legislation.

Standards or Recommendations. Increased preparation and certification standards for driver education courses and instructors was stressed throughout the year. A statement on, "Why do Driver Education teachers need special preparation," was prepared and distributed.

Recognition of Achievement. College and University Awards given for the first time this year. Four schools were eligible for the Awards. (New York University, University of California at Riverside, University of California at Los Angeles, and University of Minnesota.)

Youth Activities. The National Safety Congress Youth Sessions, started in 1953 as a part of the Farm Division's Congress program, have enjoyed rapid growth in attendance and attention. As a result, the Congress Youth Program has been broadened to meet the needs and interest of an increasing number of youth groups. Assistance was provided the Girl Scouts of the USA in the revision and development of Program Materials, the Future Farmers of America in the revision of their Safety Handbook, and the Boy Scouts of America in the development of their Explorer Safety program.

Women's Division

Program Aids. More than 300 Basic Safety Kits have been distributed during the year to national or state women leaders, with program information on Recreation, Home and Traffic Safety. A new program is being developed providing for an award, known as the "Iris Award," to be given annually to a woman in radio or television for an outstanding safety program. Brochures will be ready for distribution in November.

Farm Safety Department

The Farm Conference reviewed the development of an emblem to designate a slow moving vehicle and alert oncoming vehicles.

Training. The National Institute for Farm Safety was held in Des Moines. Fifty specialists from 20 states gathered to develop the areas of emphasis for 1964. These areas are Farm Chemicals, and Tractors. Regional Conferences of State Farm Safety Committees were held in two states in 1963.

# INDUSTRIAL CONFERENCE, CURRENT AND LONG RANGE OBJECTIVES

It is my pleasure to report to you on some of the past year's activities of the Industrial Conference as well as its plans for the future.

At the beginning of the year, each Conference Committee and each Industrial Section Executive Committee was asked to establish specific goals and objectives with target dates for completion. These then became a basis on which the performance of these groups was reviewed and measured during the year. The annual report of the Industrial Conference shows the nature and extent of the work completed. In addition, it was agreed by the members of the Industrial Conference Executive Committee that consideration should be given to current and long range objectives of the Industrial Conference as a whole. After many months of exploration and consideration, the Executive Committee proposed to the Industrial Conference at its May 22 meeting, a list of objectives with accompanying recommended courses of action and they were adopted. These objectives, in the judgment of the Executive Committee, cover the areas of occupational safety and industrial conference activity and organization deserving the primary attention of the members of the Conference.

Since the course of action outlined to carry out these objectives will constitute a major portion of the Industrial Conference's activities this coming year and beyond, we hope that a summary of both these goals and the plan of action will be of interest to you. Also, you will see that some of the objectives touch on program areas of other conferences of the Council.

Rather than present the objectives one at a time, and since many of you have received them briefly summarized as part of the June minutes of the Board's Executive Committee, I'm going to expose you to the entire list of them. As presented here, they are identified by title only. Both the goal that we expect to reach and the manner in which we plan to proceed toward the goal is defined as follows:

1. **OBJECTIVE:** Make a thorough and objective study of current needs for measurement of occupational safety performance and recommend methods that will fulfill these needs, as related to the fields of national statistics, to the use for comparative or competitive purposes within industries, and to the use as management tools in measuring and improving the performance within management units.

**ACTION:** A small special committee of the Industrial Conference will be selected to organize a study using a similar approach to that of the recent communication study. Selected individuals will be asked to prepare papers concerning specific areas of this problem. Such papers will then be distributed for study to individuals or groups who will be invited to be represented in a workshop conference. The conclusions and recommendations agreed upon at such conference will then be published as a guide for subsequent action by the Industrial Conference or any other group.

2. **OBJECTIVE:** Develop a future policy and course of action for the Industrial Conference concerning the entire area of promulgation and application of governmental safety regulations by any government agency.

**ACTION:** Referred as an additional assignment to the special committee which studied and prepared a report on the 1960 safety regulations issued under the Walsh-Healey Act.

At the recommendation of this committee, in 1962 the Council submitted a report to the Department of Labor making certain recommendations, the most important being the urging of the use of performance standards rather than detailed specific standards applying to environmental exposures. The Council was informed by the Department of Labor that it would not be possible to adopt the basic programs it recommended but also that improved standards were being developed with the provision that interested parties would be given ample opportunity to make recommendations when they were published in the Federal Register. The new regulations were published on October 1 of this year and a period of 60 days has been allowed for all interested parties to submit written comments and suggestions. The Industrial Department staff has analyzed the new regulations and at the direction of the special committee on government regulations, with the approval of the Industrial Conference, will submit written comments to the Department of Labor.

However, there are also other governmental agencies, besides the Department of Labor, who have been or are proposing to issue additional safety regulations. It is felt desirable to further study all such current developments and prepare a policy and suggested course of action which will present a positive approach, rather than take defensive action when any agency issues new safety regulations which are considered to have objectionable features.

3. **OBJECTIVE:** Conduct research on accident control methods to determine which elements of accident control exist most frequently in those companies which consistently have a good safety record. This should result in a selection of the most commonly successful approaches which can be used as a basis of extension of such methods in plants or industries where they are not now in use.

**ACTION:** This has been referred to the Research Projects Committee which is working with the Research Department of the Council in developing such a study.

4. **OBJECTIVE:** Evaluate the operational methods currently used by committees, sections, and the Industrial Conference as a whole in carrying out its program, for the purpose of trying to improve performance and possibly reduce the time and travel, of the people participating. This will include an evaluation of the existing committee structure and the exploration of the possibility of developing performance standards for sections and committees.

**ACTION:** Referred to the chairmen of sections and group vice chairmen of sections and the chairmen of committees and group vice chairmen of committees.

Several years ago, the organization of the Industrial Conference was changed to eliminate a situation where ten standing committees and twenty-six sections were all reporting to the chairman of the Industrial Conference. Through the creation of a chairman of committees and a chairman of sections plus group vice chairmen, closer direction and coordination of activities was made possible. The pattern of meetings of committees and industrial conferences also changed.

Experience with the present organization pattern indicates that further improvement in performance requires additional organization changes. Some of these have already been made. For example, this year we broadened the scope of two of our committees. The former Mechanical Safeguarding Committee was replaced by a Physical Hazards Committee which will concern itself with all physical hazards including safeguarding.

The former Nuclear Energy Committee has been reconstituted as the Occupational Health Hazards Committee which will concern itself with all occupational health problems. Efforts will be made to reduce the amount of time and travel to attend sessions of both the Industrial Conference committees and Industrial Section Executive committees.

5. OBJECTIVE: Thoroughly explore and determine as many ways as possible in which the Industrial Conference and its sections can assist in the prevention of nonoccupational accidents.

ACTION: This has been referred to the Off-The-Job Safety Committee. The efforts of this committee have produced increased activity in this field, but continued broadened emphasis in this area is felt desirable.

The increased number of companies now reporting off-the-job injury experience to the Council is an indication of the enlarged interest in the off-the-job injury experience of their workers. Total reporting is now producing statistics of volume to be significant. Also, the increased use of off-the-job materials by National Safety Council members indicates the increasing concern over this problem. A specific example is the phenomenal increase in the use of the National Safety Council magazine, "FAMILY SAFETY."

In the past few years, the Off-The-Job Safety Committee has been encouraging off-the-job safety conferences in various parts of the country. Five have been held in the last year and three more are in the planning stage.

At the suggestion of the Council's General Manager, members of the Industrial Conference were urged by letter to take the following action in support of the Action Program of the President's Conference for Traffic Safety:

1. Endorse the plan for the adoption of "state needs."
2. Encourage associations in which they were members to support the plan.
3. Publicize state needs.
4. Enlist the support of community leaders.
5. Urge that the management of company plants in other states also support their state needs.

As a result of this request, many organizations represented on the Conference outlined what they were doing to cooperate and requested additional information concerning specific state needs. Responses also indicated that these companies were using their influence to support recommended traffic safety legislation and in many instances indicated they had been lending support even before receiving the request.

Also, early in the year, a special campaign aimed particularly at the relatively high traffic accident rate of the summer months, solicited the support of all employer members of the National Safety Council. To offer specific activities they could engage in, a package program was developed and mailed to 17,000 members in May. This contained:

- (1) A letter from Mr. Pyle.
- (2) A project fact sheet.
- (3) A procedure fact sheet.
- (4) Three five-minute safety talks.

The response was very heartening with many organizations requesting additional copies of the material to be distributed to various divisions of their company. Many of them used stories in their house organs and reproduced copies of the talks for additional distribution.

6. OBJECTIVE: Evaluate all of the types of occupational safety material produced by the National Safety Council to determine its effectiveness in the total program.

ACTION: Referred to the Research Projects Committee which is working with a Council staff man assigned to industrial safety research. In this study, material from other sources as well as that of the National Safety Council will be evaluated.

7. OBJECTIVE: Evaluate the existing sectional newsletter program in terms of need, usefulness, content, cost and frequency of publication. Production of all of the sectional newsletters on a monthly basis is a time consuming operation and a current appraisal as to the purpose they serve in relation to the time and expense of producing them appears desirable.

ACTION: Referred to the Technical Publications Committee.

8. OBJECTIVE: Develop greater use of statistics in establishing major accident prevention target areas by industry according to types of injury and types of accident.

ACTION: Referred to the Sectional Activities Committee which consists of the chairmen and group vice chairmen of sections, with the recommendation that each section not studying target areas, work with the staff representative in developing the necessary statistical information and

use it as a basis for sectional activity. Special efforts by Industrial Sections to direct its activities against major injury sources should produce improved records.

9. **OBJECTIVE:** To reappraise the Council's occupational safety program to determine how to more adequately meet the worker-accident problem nationally. Explore how the efforts of state and local safety organizations as well as business, professional and other organizations can be coordinated and used more effectively with the efforts of the Industrial Conference in reducing occupational accidents.

**ACTION:** At this point, no specific action has been taken to carry out this objective, but it is hoped that a study group consisting of some members of the Industrial Conference, some of the management members of this Board, representatives of industry associations and some members of the conference of state and local safety organizations can be created to make a thorough study of this problem.

10. **OBJECTIVE:** Re-evaluate the purpose, the general plan, the scheduling of business meetings, program quality and program coordination of the National Safety Congress and recommend the changes which would appear desirable from such an evaluation.

**ACTION:** A special study committee, headed by a past chairman of the Industrial Conference has been appointed for this project. Specific action planned is a survey of people attending the early morning sessions of the Industrial Conference. Many of them arrive at least a half hour before the beginning of the program and these people will be queried concerning meeting attendance and satisfaction with programs. Although limited surveys have been made in past years, it is felt that checking with a larger group will secure more valid facts on which to base conclusions. In addition, all subject sessions will be monitored this year by members of the Industrial Conference.

11. **OBJECTIVE:** Determine whether, on the basis of experience to date, the present method of nominating individuals for "Distinguished Service to Safety" awards is such that deserving people are not overlooked.

**ACTION:** This has been referred to the Contests and Awards Committee as a special assignment. At present, most of the candidates are nominated by sections and there is some question whether there are individuals who have not been considered for this award because it was established after some of them did their most active work in sections or as members of the Conference.

12. **OBJECTIVE:** Evaluate whether the NATIONAL SAFETY NEWS can serve more effectively in helping the Industrial Conference achieve its specific objectives through possible closer coordination of the editing of this publication with the Industrial Conference activities.

**ACTION:** This has been referred to the Technical Publications Committee as a special assignment, and the editors of the NEWS will meet with the committee to study ways in which the Journal can more effectively promote Conference objectives.

(over)

13. OBJECTIVE: Explore and develop means of promoting product safety.

ACTION: Before assigning this to one of the standing committees or appointing a special committee, it was felt that the Industrial Department staff should gather some information for preliminary consideration and a staff member is now working on this. Information to be gathered includes established standards and means of testing product safety.

14. OBJECTIVE: Make an objective evaluation of the President's Conference on Occupational Safety, in an effort to determine whether it serves any real purpose in furthering occupational safety.

ACTION: It was suggested to the American Society of Safety Engineers that as a professional safety organization, they might be in the best position to make such an evaluation and the Executive Committee of that Society took action by appointing a group to make such an evaluation with respect to the Conference scheduled for June 1964, as well as previous conferences.

With these overall objectives, as well as those generated by the committees and Industrial sections, you can see that the Industrial Conference has a full work program for some time to come.

Attachment C.

November 4, 1963

NATIONAL SAFETY COUNCIL

**SUPPLEMENTARY REPORT TO ANALYSIS OF PROPOSED REVISION OF  
SAFETY AND HEALTH STANDARDS FOR FEDERAL SUPPLY CONTRACTS**

On October 31, representatives of the Industrial Conference and the Labor Conference met in the Conrad Hilton Hotel and agreed on the following supplementary report:

1. The proposed revision of Safety and Health Standards for Federal Supply Contracts published by the Department of Labor on October 1, 1963, contains a number of improvements over the regulations issued December, 1960. The revision states many general safety requirements which are, in effect, performance requirements for various kinds of equipment and facilities. The revision makes substantial use of standards and codes produced by the American Standards Association, National Fire Protection Association, and other organizations. A provision for variations has been inserted.
2. Although the improvements in the proposed regulations are commendable, especially the use of physical performance requirements, the committee reaffirms its belief that regulation over physical conditions alone cannot attain the safety objective of the Walsh-Healey Act, because of the limitations described in the Council's report dated August 21, 1962.
3. Summary of staff analysis of Proposed Revision was prepared.
4. The National Safety Council urges the Department of Labor to develop and improve its administrative and enforcement procedures along the following lines.
  - (a) The safety objective of the Walsh-Healey Act can be attained by using modern management techniques:  
  
First, use injury rates to measure attainment of the objective of the Act. Valid statistical techniques are available to evaluate the reliability of such rates.  
  
Second, concentrate attention on establishments which have high injury rates, and which therefore, have not attained the objective.  
  
Third, use a sound basis for judging what is to be recommended in high injury rate establishments to correct the basic accident problems.  
  
Fourth, initiate pre-contract determination of the level of safety attained by contractors to determine their eligibility for contracts subject to the Walsh-Healey Act.

(over)

(b) With regard to regulations governing physical conditions:

- (1) Particular emphasis should be placed on that portion of the Act which says, "Compliance with the safety, sanitary and factory inspection laws of the state in which the work or part thereof is to be performed shall be prima facie evidence of compliance."
- (2) If the Department of Labor finds that state requirements are inadequate and if it has the authority to establish higher standards to attain the objective of the Act, the Department should rely on general physical performance requirements.
  - a. Where there are standards and codes produced by American Standards Association, National Fire Protection Association, and similar groups, a contractor's compliance with such codes should be considered to be compliance with the general performance requirement. If a contractor is not in compliance with such standards or codes, the contractors should be allowed to show that an existing condition is not hazardous.
  - b. Where standards and codes of the above types do not exist, the recommendations of professional associations and other qualified organizations, and the judgment of professional engineers should be utilized to determine whether a specific set of conditions is hazardous under the actual circumstances of operation.
  - c. Where nationally recognized codes are not available and the Department of Labor decides to develop a code, it should adhere to the procedures recommended to the states by the President's Conference on Occupational Safety (1950.) If such a code is developed, appropriate arrangements for variations which will not increase the hazard should be provided.
5. The Council urges the Department of Labor to create a nationally representative Advisory Committee to advise and consult on continuing improvement of the administration and enforcement procedures which will attain the safety objective stated in the Walsh-Healey Act.