

**To:** Hupp, Sydney[hupp.sydney@epa.gov]; Buening, Rachel[Rachel.Buening@mail.house.gov]; Gruman, Mark[Mark.Gruman@mail.house.gov]  
**Cc:** Marohl, Chris[Chris.Marohl@mail.house.gov]; 'daryl@ndfb.org'[daryl@ndfb.org]  
**From:** Woodward, Cheryl  
**Sent:** Tue 4/11/2017 1:07:18 PM  
**Subject:** RE: Meeting with Administrator Pruitt

My name is Cheryl Woodward and I will assist you in the logistics for your meeting at EPA on Tuesday, April 25<sup>th</sup> at 3 pm. The instructions/directions to EPA is below and if you have any questions please contact me. Look forward to seeing you all. If you can send me the list of attendee's so that I might get your passes ready for security guards at South Entrance.

#### Directions

**Directions:** If you come by Metro, the Federal Triangle metro stop is directly below the building entrances. You would leave the metro station and go up all three sets of escalators and then do a small U-Turn to the right heading toward 12<sup>th</sup> street, the North Lobby entrance is directly and immediately to your left (Glass Doors -EPA Signified on Glass).

EPA address is 1200 Pennsylvania Avenue, NW. If you are coming by taxi/vehicle, you want to be dropped off on 12th NW, which is between 12<sup>th</sup> and Constitution Avenues. It is almost exactly half way between the two avenues on 12<sup>th</sup> street and the Federal Triangle Metro sign can be used as a landmark. From 12th Street, facing the building with the EPA and American flags, walk toward the building (under the flags) and take the glass door on your left hand side with the escalators going down to the metro on your left. This again will be the **South Lobby of the William Jefferson Clinton building.**

Once inside the building, security will prompt you to scan all items such as bags, coats etc., and then let the guards know that you were instructed to call Cheryl Woodward at 564-1274 or Michelle Hale at 564-1430 to escort you to the meeting with the Administrator. Security will make temporary cards for everyone. Allow for 15 minutes to get through the process.

**From:** Hupp, Sydney  
**Sent:** Monday, April 10, 2017 6:16 PM  
**To:** Buening, Rachel <Rachel.Buening@mail.house.gov>; Gruman, Mark <Mark.Gruman@mail.house.gov>  
**Cc:** Lyons, Troy <lyons.troy@epa.gov>; Dickerson, Aaron <dickerson.aaron@epa.gov>; Marohl, Chris <Chris.Marohl@mail.house.gov>; 'daryl@ndfb.org' <daryl@ndfb.org>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>  
**Subject:** RE: Meeting with Administrator Pruitt

Great! Yes. Looping in Cheryl who can help guide you on logistics.

Thank you!

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

**From:** Buening, Rachel [<mailto:Rachel.Buening@mail.house.gov>]  
**Sent:** Monday, April 10, 2017 2:52 PM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>; Gruman, Mark <[Mark.Gruman@mail.house.gov](mailto:Mark.Gruman@mail.house.gov)>  
**Cc:** Lyons, Troy <[lyons.troy@epa.gov](mailto:lyons.troy@epa.gov)>; Dickerson, Aaron <[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>; Marohl, Chris <[Chris.Marohl@mail.house.gov](mailto:Chris.Marohl@mail.house.gov)>; 'daryl@ndfb.org' <[daryl@ndfb.org](mailto:daryl@ndfb.org)>  
**Subject:** RE: Meeting with Administrator Pruitt

3pm on April 25<sup>th</sup> will work. Is 1200 Pennsylvania Ave NW the correct address?

Best,

**Rachel Buening**

*DC Scheduler*

Rep. Kevin Cramer | North Dakota

1717 Longworth HOB | 202-225-2611



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**From:** Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]  
**Sent:** Monday, April 10, 2017 1:52 PM  
**To:** Gruman, Mark  
**Cc:** Lyons, Troy; Dickerson, Aaron; Marohl, Chris; Buening, Rachel  
**Subject:** RE: Meeting with Administrator Pruitt

Thank you for sending over! Would 3PM on the 25<sup>th</sup> for 30 minutes work for you all?

Best,

Sydney

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

**From:** Gruman, Mark [<mailto:Mark.Gruman@mail.house.gov>]  
**Sent:** Friday, April 7, 2017 5:08 PM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Cc:** Lyons, Troy <[lyons.troy@epa.gov](mailto:lyons.troy@epa.gov)>; Dickerson, Aaron <[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>;  
Marohl, Chris <[Chris.Marohl@mail.house.gov](mailto:Chris.Marohl@mail.house.gov)>; Buening, Rachel  
<[Rachel.Buening@mail.house.gov](mailto:Rachel.Buening@mail.house.gov)>  
**Subject:** RE: Meeting with Administrator Pruitt

Good afternoon. Attached is the form you requested – thank you again for your assistance. Because I will be out of the office next week, I have copied in my colleagues Chris Marohl and Rachel Buening, in case you may have any follow up questions, etc.

Have a great weekend!

## Mark Gruman

*Chief of Staff/Legislative Director*

Rep. Kevin Cramer | North Dakota

1717 Longworth HOB | 202-225-2611



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**From:** Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]  
**Sent:** Wednesday, April 05, 2017 4:25 PM

**To:** Gruman, Mark  
**Cc:** Lyons, Troy; Dickerson, Aaron  
**Subject:** Meeting with Administrator Pruitt

Good afternoon Mark,

Hope your day is going well! Troy forwarded over your request to set up a meeting with Administrator Pruitt and some ND folks. Thank you for reaching out! This looks like something we should be able to arrange on the 25<sup>th</sup>. Would you forward along the attached meeting request form for them to fill out so that we may go forward with getting it on the calendar?

Thanks!

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659