

Message

From: Wojciech Swierdzewski [wswierdzewski@artexfas.com]
Sent: 6/30/2017 4:12:31 PM
To: Hale, Michelle [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=cb99f5247ab8412fa017133839301fee-Hale, Miche]
Subject: Re: need to cancel

Her is the info for Monday crew and a vehicle:

Crew:
Vehicle:
ETA: 10 am

Please, let me know if you have any questions.

Wojciech

From: Hale, Michelle <hale.michelle@epa.gov>
Sent: Friday, June 30, 2017 11:33 AM
To: Wojciech Swierdzewski; Jenkins, Donna; Wilson, SeVera; Lee, Jennifer
Cc: Matt Curran; Baker, Philip; Woodward, Cheryl; Amanda Otto
Subject: RE: need to cancel

Sorry, I was looking at your note of 1:00 p.m. We can do it any time on Monday. So yes, 10:00 is great!

From: Wojciech Swierdzewski [mailto:wswierdzewski@artexfas.com]
Sent: Friday, June 30, 2017 11:31 AM
To: Hale, Michelle <hale.michelle@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>; Lee, Jennifer <leej@si.edu>
Cc: Matt Curran <mcurran@artexfas.com>; Baker, Philip <baker.philip@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>; Amanda Otto <aotto@artexfas.com>
Subject: Re: need to cancel

I thought we are on for 10-12 on Monday? At least that's what the previous email said. Please confirm. Also, what information do you need for our crew?

Thanks,
Wojciech

From: Hale, Michelle <hale.michelle@epa.gov>
Sent: Friday, June 30, 2017 11:20 AM
To: Wojciech Swierdzewski; Jenkins, Donna; Wilson, SeVera; Lee, Jennifer
Cc: Matt Curran; Baker, Philip; Woodward, Cheryl; Amanda Otto
Subject: RE: need to cancel

Yes, we are on for Monday at 1:00, thanks!

From: Wojciech Swierdzewski [mailto:wswierdzewski@artexfas.com]

Sent: Friday, June 30, 2017 11:16 AM

To: Jenkins, Donna <Jenkins.Donna@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>; Lee, Jennifer <leej@si.edu>

Cc: Matt Curran <mcurran@artexfas.com>; Hale, Michelle <hale.michelle@epa.gov>; Baker, Philip <baker.philip@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>; Amanda Otto <aotto@artexfas.com>

Subject: Re: need to cancel

Good morning,

Please let us know by 1 PM today, whether the job is on for Monday, July 3rd. If I won't hear from you by that time, I would not be able to put this on our schedule.

Best regards,

Wojciech (Voytek) Swierdzewski

Dispatcher



8712 Jericho City Dr

Landover, MD 20785

Main: 301.350.5500

Direct: Ex. 6

TF: 800.652.7839

www.artexfas.com

From: Jenkins, Donna <Jenkins.Donna@epa.gov>

Sent: Thursday, June 29, 2017 1:19 PM

To: Wojciech Swierdzewski; Wilson, SeVera; Lee, Jennifer

Cc: Matt Curran; Hale, Michelle; Baker, Philip; Woodward, Cheryl; Amanda Otto

Subject: RE: need to cancel

Thank you. I will notify everyone tomorrow AM.

From: Wojciech Swierdzewski [mailto:wswierdzewski@artexfas.com]

Sent: Thursday, June 29, 2017 11:14 AM

To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Lee, Jennifer <leej@si.edu>

Cc: Matt Curran <mcurran@artexfas.com>; Hale, Michelle <hale.michelle@epa.gov>; Baker, Philip <baker.philip@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>; Amanda Otto <aotto@artexfas.com>

Subject: RE: need to cancel

Yes, that works for Artex. We could collect from SAAM between 9 and 10 am and go directly to the EPA.

Please confirm, when you have the rods, so we can proceed for Monday.

Thanks,

Wojciech

From: Wilson, SeVera [mailto:Wilson.SeVera@epa.gov]

Sent: Thursday, June 29, 2017 10:50 AM

To: Lee, Jennifer <leej@si.edu>; Wojciech Swierdzewski <wswierdzewski@artexfas.com>

Cc: Matt Curran <mcurran@artexfas.com>; Hale, Michelle <hale.michelle@epa.gov>; Baker, Philip <baker.philip@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>;

Amanda Otto <aotto@artexfas.com>

Subject: RE: need to cancel

Hi Jenni. We are working to get the rods here by Friday. So Monday will work fine between the hours of 10:00 am. Thanks.

From: Lee, Jennifer [<mailto:leej@si.edu>]

Sent: Thursday, June 29, 2017 10:32 AM

To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Wojciech Swierdzewski <wswierdzewski@artexfas.com>

Cc: Matt Curran <mcurran@artexfas.com>; Hale, Michelle <hale.michelle@epa.gov>; Baker, Philip <baker.philip@epa.gov>; Jenkins, Donna <jenkins.Donna@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>;

Amanda Otto <aotto@artexfas.com>

Subject: RE: need to cancel

Hi SeVera,

I just spoke with Wojciech about your proposal. That is not supportable for Artex or for me. Artex would have to charge you for the overtime and find volunteers to work extra. I'm not available either and I need to be present for installation.

Is Monday during regular business hours a possibility?

-Jenni

From: Wilson, SeVera [<mailto:Wilson.SeVera@epa.gov>]

Sent: Thursday, June 29, 2017 9:58 AM

To: Wojciech Swierdzewski <wswierdzewski@artexfas.com>

Cc: Matt Curran <mcurran@artexfas.com>; Hale, Michelle <hale.michelle@epa.gov>; Lee, Jennifer <leej@si.edu>; Baker, Philip <baker.philip@epa.gov>; Jenkins, Donna <jenkins.Donna@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>; Amanda Otto <aotto@artexfas.com>

Subject: Re: need to cancel

Hello what are the chances of the installation taking place on Friday evening or Saturday morning? Thanks

Sent from my iPhone

On Jun 29, 2017, at 8:56 AM, Wojciech Swierdzewski <wswierdzewski@artexfas.com> wrote:

Good morning,

We could do this job tomorrow, as long as you have the hanging rods. Would morning work for everyone?

Best regards,

Wojciech (Voytek) Swierdzewski

Dispatcher
<image001.png>

8712 Jericho City Dr.
Landover, MD 20785
Main: 301.350.5500
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TF: 800.652.7839

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From: Wilson, SeVera [mailto:Wilson.SeVera@epa.gov]
Sent: Wednesday, June 28, 2017 5:27 PM
To: Matt Curran <mcurran@artexfas.com>; Hale, Michelle <hale.michelle@epa.gov>; Lee, Jennifer <leej@si.edu>; Baker, Philip <baker.philip@epa.gov>
Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>; Wojciech Swierdzewski <wswierdzewski@artexfas.com>; Amanda Otto <aotto@artexfas.com>
Subject: RE: need to cancel

Great. Thank you.

From: Matt Curran [mailto:mcurran@artexfas.com]
Sent: Wednesday, June 28, 2017 5:26 PM
To: Hale, Michelle <hale.michelle@epa.gov>; Lee, Jennifer <leej@si.edu>; Baker, Philip <baker.philip@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>; Wojciech Swierdzewski <wswierdzewski@artexfas.com>; Amanda Otto <aotto@artexfas.com>
Subject: RE: need to cancel

Hi Michelle,

I think we can do Friday Wojciech will have to confirm when he gets back to the office tomorrow morning.

Thanks,

Matt

Matthew Curran
Client Service Representative

ARTEX Fine Art Services
Dirrect: Ex. 6

From: Hale, Michelle [mailto:hale.michelle@epa.gov]
Sent: Wednesday, June 28, 2017 5:21 PM
To: Matt Curran <mcurran@artexfas.com>; Lee, Jennifer <leej@si.edu>; Baker, Philip <baker.philip@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>; Wojciech Swierdzewski <wswierdzewski@artexfas.com>
Subject: RE: need to cancel

Any possibility that we can schedule for this Friday???

From: Matt Curran [mailto:mcurran@artexfas.com]
Sent: Wednesday, June 28, 2017 5:15 PM
To: Hale, Michelle <hale.michelle@epa.gov>; Lee, Jennifer <leej@si.edu>; Baker, Philip <baker.philip@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>;

Wojciech Swierdzewski <wswierdzewski@artexfas.com>

Subject: RE: need to cancel

Hi Michelle,

It is too late, at 4PM we needed to tell our crew weather they were working or not and we told them they were not. I did not want to have to charge a cancellation fee and that was the cut off.

Can we work on the next time the area will be available.

Thanks,

Matt

Matthew Curran

Client Service Representative

ARTEX Fine Art Services

Dirrect: Ex. 6

From: Hale, Michelle [<mailto:hale.michelle@epa.gov>]

Sent: Wednesday, June 28, 2017 5:10 PM

To: Lee, Jennifer <leej@si.edu>; Baker, Philip <baker.philip@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>

Cc: Jenkins, Donna <jenkins.Donna@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>; Matt Curran <mcurran@artexfas.com>

Subject: RE: need to cancel

Importance: High

Please do not cancel yet. I'm hearing we may have some in the building – Phillip Baker had mentioned to Cheryl that we have these.

From: Lee, Jennifer [<mailto:leej@si.edu>]

Sent: Wednesday, June 28, 2017 5:05 PM

To: Hale, Michelle <hale.michelle@epa.gov>

Cc: Jenkins, Donna <jenkins.Donna@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>; Matt Curran (mcurran@artexfas.com) <mcurran@artexfas.com>

Subject: RE: need to cancel

Thank you, Michelle. Once you have the installation system, please let Matt Curran from Artex (copied here) and me know and we can get this rescheduled.

Best,

Jenni Lee

Assistant Registrar, Exhibitions & Loans

Smithsonian American Art Museum

Ex. 6

Lee.J@si.edu

From: Hale, Michelle [<mailto:hale.michelle@epa.gov>]

Sent: Wednesday, June 28, 2017 4:38 PM

To: Lee, Jennifer <leej@si.edu>

Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>

Subject: need to cancel

Importance: High

Jenni,

Yes, we need to reschedule. SeVera is going to order the installation system asap.

Michelle Hale
Executive Assistant to the Administrator
Environmental Protection Agency
1200 Pennsylvania Ave., NW,
WJCS, Suite 3000
Washington, D.C. 20460
(202) 564-1430

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