

Lead Industries Association, Inc. Zinc Institute, Inc.

292 Madison Avenue, New York, N.Y. 10017

(212) 679-6020

November 2, 1972

Philip E. Robinson
Executive Vice President

BOARD MEETINGS
SUBJECT: DECEMBER 5, 1972

TO: Board of Directors,
Zinc Institute -
Lead Industries Association

Gentlemen:

The Chairman of the Board of Lead Industries Association has called for a meeting of the Board of Directors on Tuesday, December 5, 1972 at 10 o'clock in the morning in the offices of the Association, 292 Madison Avenue, New York, New York, 10017.

In the absence of a chairman of the Zinc Institute Board of Directors, I am requesting that the Zinc Institute Board meet in the afternoon of the same day at 2 o'clock in the ZI offices.

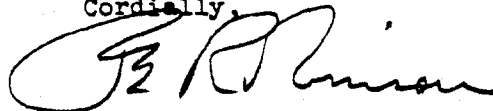
We will plan to hold a joint luncheon for both Boards at 12:15 P.M.

The major agenda item will be the proposed budgets for 1973 for the LIA and ZI as recommended by the Industry Development Committees of both organizations. The chairmen of the LIA/ZI Industry Development Committees will be in attendance.

So that we may make the necessary plans, please let us know of your intentions to: (1) Attend the Board Meeting and (2) Attend the joint luncheon.

For your convenience, we have attached a form which you may use to notify us of your plans for the day.

Cordially,



Philip E. Robinson
Executive Vice President

PER:so'h
Att:

LIA03721

N 3767

November 2, 1972

Return To: Mr. P. E. Robinson
Executive Vice President
Lead Industries Association, Inc. -
Zinc Institute, Inc.
292 Madison Avenue
New York, New York 10017

Meeting Date:
Tuesday, December 5, 1972

I will _____ (will not _____) attend the Lead Industries
Association Board of Directors Meeting.

I will _____ (will not _____) attend the Zinc Institute
Board of Directors Meeting.

I will _____ (will not _____) attend the Joint luncheon.

Signed _____

Company _____

Date _____

PER:so'h

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