

DRAFT

BHRC OVERSIGHT, TECHNICAL, COMMUNICATIONS COMMITTEES CALL MINUTES

October 23, 2008

Attendees:

Michael Bird, ExxonMobil
Stuart Cagen, Shell
Patsy Clegg (Chair), Shell
Rich Johnson, ConocoPhillips
Brian Doll, ExxonMobil
Howard Feldman, API
Jennifer Galvin, ConocoPhillips
Craig Parker, Marathon
Eric Stine, Chevron
John Wagner, API
Russ White, API

Quorum Present
Antitrust Guidelines reviewed

Decisions/Actions:

1. Study databases

ACTION: API to keep disposition of U of Colorado and AHS study databases on agenda until resolved.

ACTION: Stuart will engage with Otto Wong about options for the AHS database.

2. API./BHRC Member Contracts

ACTION: BHRC Members: Execute contract extension and return to API.

3. AHS Contract Extension Request

ACTION: Approved AHS request for increased budget.

4. Tissue Bank

ACTION: API: Keep on agenda until decision on disposition is made.

5. Benzene Symposium / Proposed BHRC Final Meeting

DECISION: Agreed to have a final consortium meeting with PIs and SRP/ERP on September 5-6 (dates to be confirmed) in conjunction with the 2009 Benzene Symposium.

DECISION: Agreed to provide expenses and \$1000 honorarium for SRP/ERP to attend consortium meeting and Benzene Symposium.

DECISION: Agreed to provide expenses to PIs to attend consortium meeting and Benzene Symposium.

ACTION: API to revise budget to reflect decisions above.

ACTION: API to investigate need for a separate contract with PIs to covers expenses for consortium meeting and Benzene Symposium.

NEXT CALL: December 16 2008, 11 - 1 EDT

MEETING: Cancelled December meeting