

 **champlin**

PLAINTIFF'S EXHIBIT

UPRC-155

CHG 01652

May 14, 1985

Mr. Dwayne Holman
Office of the Governor
P. O. Box 12428
Capitol Station
Austin, TX 78711

Dear Mr. Holman:

Please accept this letter as my highest recommendation for the appointment of Kathryn Gieptner to the Board of Directors of the Texas Department of Health. As the governing body having general supervision and control of all matters pertaining to the health of the citizens of Texas, it is my sincere belief that Mrs. Gieptner would be a most beneficial addition.

As a registered nurse licensed to practice professional nursing services, she has provided a service which only someone possessing her experience, dedication and professionalism is capable of providing.

Mrs. Gieptner has provided these services to the employees of Champlin Petroleum Company for approximately 28 years. This service includes not only industrial related cases, such as those normally associated with a 600 employee refinery, but additionally the administration of the nonindustrial medical program. She is also quite active in civic and professional organizations.

Again please accept this letter as my recommendation of Kathryn Gieptner's appointment to the Board of Directors of the Texas Department of Health.

If I can be of additional assistance in this matter please do not hesitate to contact me.

Very truly yours,


Joe F. Gay

JFG/od

CH/W-002824

BOARD APPOINTMENT CRITERIA

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A. CRITERIA THAT MUST BE MET

1. Current resume with business and home addresses and telephone numbers.
2. Support of applicant's local senator.

B. CRITERIA THAT IS HELPFUL

1. Letters of recommendation
 - A. Quality letters from five or six individuals or associations
 - B. Quantity of letters from individuals.
2. Set up an appointment with the Governor's Appointment Secretary, Dwayne Holman, or his staff in Austin.
3. Registered and active in Democratic party politics

(512) 475-4571

Attention: Dwayne Holman

Office of the Governor

Registration Station

Austin, Texas 78711

CH/W-002825

RECEIVED

APR 22 1985

SAFETY & LOSS
CONTROL DEPT.

Administration

Robert Bernstein, Commissioner of Health. Appointed to the board and serves at its pleasure. The commissioner must be a person licensed to practice medicine in the State of Texas.

Appropriation Levels 1984: \$229,269,912. 1985: \$239,250,556.

Number of Employees 4,785

RESPONSIBILITIES AND PROGRAMS

The Texas Board of Health shall have general supervision and control of all matters pertaining to the health of the citizens of Texas. The board is responsible for the adoption of policies and rules, and for the government of the department.

The Texas Department of Health consists of the Commissioner of Health, the administrative staff, and the chest hospitals at San Antonio and Harlingen.

In general, the activities of the department are described by organizational levels as follows:

COMMUNITY AND RURAL HEALTH

Public Health Regions

The Public Health Regional System provides a broad coverage of public health services to areas without other resources and supports on request those areas with local health entities when additional or specialist personnel are needed. The boundaries of each region are established by state law; at present these correspond to those of the State Health Service Areas. The Regional Director of Public Health is responsible for the overall operations within his area and his office can provide information and direction to appropriate service providers.

State Chest Hospitals

The two state chest hospitals, located in San Antonio and Harlingen, provide a full range of inpatient hospital services for patients who are residents of Texas. Each hospital has a pediatric unit, which specializes in treating children with communicable and chronic chest diseases. Other medical and surgical services are available for those patients who are enrolled or who are eligible for other public health programs provided by the Texas Department of Health. The primary mission of both facilities is to treat tuberculosis and chronic respiratory disease in people of all ages.

Office of Public Health Nursing

This office promotes community health by providing general nursing leadership, consultation, and cooperation in the administration and implementation of other health programs.

Local Health Departments

There are 68 local health departments covering 73 counties and including 81 percent of the state's population. Most of the larger departments carry a well-balanced program with activities in all of the accepted practices. Many have outstanding immunization clinics, maternity services, family planning services, child health programs, VD control programs, adult and chronic disease services, and dental health programs.

Bureau of Environmental Health

The responsibilities of the bureau are accomplished through operation of four divisions: Water Hygiene, General Sanitation, Occupational Safety, and Occupational Health. These divisions monitor water, sanitation, industrial hygiene, and safety programs and standards.

CH/W-002826

Central Office Location	US Mail Address	Telephone Number
1100 W. 49th Street Austin, Texas 78756 (State Interagency Mail Address)	1100 W. 49th Street Austin, Texas 78756 	(512) 458-7111 ----- Toll-free number for reporting Nursing Home Problems: (800) 252-9106 ----- Toll-free number for reporting Immunization Reports and Inquiries: (800) 252-9152

GENERAL ORGANIZATIONBoard Membership

Ron J. Anderson, Chairman, Dallas (2-1-89)
 Johnnie M. Benson, Fort Worth 7)
 Sister Bernard Marie Borgmeyer, San Antonio (2-1-85) —
 Frank Bryant, Jr., San Antonio (2-1-87)
 Joaquín Gonzalez Cigarroa, Jr., Laredo (2-1-87)
 Barry D. Cunningham, Round Rock (2-1-89)
 Ben M. Durr, Humble (2-1-87)
 William J. Foran, Amarillo (2-1-83)
 Raymond G. Garrett, Taylor (2-1-83)
 Bob D. Glaze, Gilmer (2-1-87)
 Robert D. Moreton, Houston (2-1-85) —
 Laurance N. Nickey, El Paso (2-1-85) —
 Joe N. Pyle, San Antonio, (2-1-85) —
 Richard W. Ragsdale, Denton (2-1-85) —
 Arthur L. Raines, Cleburne (2-1-89)
 Isadore Roosth, Tyler (2-1-85) —
 Barbara T. Slover, Fort Worth (2-1-87)
 Max M. Stettner, Lubbock (2-1-89)

Selection and Term Eighteen-member board. Appointed by the governor with concurrence of the Senate; six-year terms (overlapping). Chairperson is appointed by the governor biennially. Non-salaried positions.

Special Qualifications Six members must be licensed physicians; two members must be hospital administrators; one member must be a licensed dentist; one member must be a registered nurse licensed to practice professional nursing; one member must be a licensed veterinarian; one member must be a licensed pharmacist; one member must be a licensed nursing home administrator; one member must be a licensed optometrist; one member must be a licensed civil engineer, specializing in the practice of sanitary engineering; and one member must be a licensed doctor of chiropractic. The 16 professional and licensed members of the board must have had five years of professional experience in the state of Texas prior to appointment. The additional two members must be citizens who have none of the qualifications required of the other 16 members.