

To: Fuston, Cynthia[cfuston@osrhe.edu]
From: Hupp, Millan
Sent: Fri 4/14/2017 2:24:13 PM
Subject: Re: Oklahoma's Promise Day Invitation

Yes! Thank you.

One last question. Will the speakers go on before the lunch so around 11 or after?

Millan Hupp
202.380.7561

Sent from my iPhone

On Apr 14, 2017, at 8:36 AM, Fuston, Cynthia <cfuston@osrhe.edu> wrote:

Millan,

No worries. The rally/ program will be held in the 1st Floor Rotunda at the Oklahoma State Capitol which is a public space. There isn't any staging area. The Chancellor will introduce the Administrator. After his speech the Chancellor will introduce the next speaker. Lunch is served at 11:30 and the program starts at 12:30. It is in the same venue so some people could be eating while others will be done. Lunch is boxed lunches from Chickfila. There will be no question and answer. All of the people invited to this event will be local (Oklahoma) but because this is a public space anyone at the Capitol that day could hear/participate. After the rally/program there is a reception on the 4th floor rotunda. Please let me know if this answers your questions.

Cynthia

From: Hupp, Millan [<mailto:hupp.millan@epa.gov>]
Sent: Friday, April 14, 2017 8:19 AM
To: Fuston, Cynthia
Subject: Re: Oklahoma's Promise Day Invitation

Cynthia,

Thank you so much. Could you please give me more of a run of show? What time you would want the Administrator to speak.? Who is speaking before and after him? Will he be speaking while people are eating lunch? What is the format of the day?

What room in the capitol?

Are you wanting a Q & A?

You say open press. All local folks or will there be national? Does this mean it is not invite only? Where are they being staged?

I'm so sorry for all the questions. We are working on revamping our request form.

Thank you so much,

Millan

From: Fuston, Cynthia <cfuston@osrhe.edu>
Sent: Thursday, April 13, 2017 11:18 AM
To: Hupp, Millan
Subject: FW: Oklahoma's Promise Day Invitation

Millan,

Attached is the requested form. There will be approx. 300. There will be other speakers. The others are being worked out but I know AG Mike Hunter, Representative Henke and Senator Smalley will be on the agenda. We are doing lunch from 11:30 – 12:30 then the program at 12:30 followed by a reception at 1:30 pm.

Please let me know if you have additional questions.