



Interoffice Communication

To VCM Plant Employees
From J. A. DeBernardi
Date May 20, 1980
Subject Voluntary Disclosure of Handicap

Conoco Inc. is a Government Contractor subject to Section 503 of the Rehabilitation Act of 1973 which requires government contractors to take affirmative action to employ and advance in employment qualified handicapped individuals. As Manager of the VCM Plant, it is my responsibility to see that affirmative action is taken to comply with Section 503 of the Rehabilitation Act.

The definition of a handicapped individual included in the VCM Plant's Affirmative Action Plan is as follows:

A handicapped person is one who has a physical or mental impairment substantially limiting one or more of such person's major life activities, has a record of such an impairment, or is regarded as having such an impairment. A handicapped individual is substantially limited if he or she is likely to experience difficulty in securing, retaining or advancing in employment because of handicap.

If a VCM Plant employee believes they are handicapped as defined above, and desires to be considered under the affirmative action program, they are requested to make this desire known to me by voluntarily and personally informing the Office Manager at the VCM Plant. A copy of the attached form will be provided to the employee by the Office Manager for completion by the employee.

Submission of this information and completion of the form is voluntary and refusal to provide the information requested will not subject any employee to discharge or any type of disciplinary action. Information obtained concerning an employee's handicap shall be kept strictly confidential, except that 1.) supervisors and managers may be informed regarding restrictions on the work or duties of handicapped individuals and regarding necessary accommodations, 2.) first aid and safety personnel may be informed, when and to the extent appropriate, if the condition might require emergency treatment, and 3.) government officials investigating compliance with the act shall be informed.

Your cooperation in this matter will be appreciated.

A handwritten signature in dark ink, appearing to read "J. A. DeBernardi", is written over the typed name.

J. A. DeBernardi

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CCR 000066640

CONFIDENTIAL

_____(Date)

I am handicapped and would like assistance in appropriate employment placement. I clearly understand that completing this form is completely voluntary.

1. The nature of my handicap is _____

2. This is a list of special skills, knowledge, or experience which may qualify me for positions that I might not otherwise be able to do because of my handicap.

3. These accommodations, if made, would enable me to perform the job successfully and safely.

4. Name _____

* Employee ☐

* Applicant ☐

* Check the appropriate box.

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Lake Charles VCM Plant

Conoco Chemicals Company
A Division of Conoco Inc.
P.O. Box 605
Westlake, Louisiana 70669
(318) 491-5211

CERTIFIED MAIL #315653
RETURN RECEIPT REQUESTED

May 19, 1980

Mr. Randall E. Brown
Environmental Protection Agency
6 AAHAT Technical Support Section
First International Agency
1201 Elm Street
Dallas, TX 75270

Dear Mr. Brown:

In accordance with Section 165 of the Clean Air Act dealing with the existing 1978 Prevention of Significant Air Quality Deterioration regulations, Conoco Chemicals Company's VCM Plant submitted an application for a permit for construction of the modifications to the VCM Plant on February 14, 1980. The information submitted addresses each item of the PSD information package outline obtained from your office. Additionally, our state permit was approved on March 25, 1980. Therefore, all state and local requirements have been met.

In accordance with the existing 1978 PSD regulations (Title 40, Part 52, Section 52.21 (r) (1) which state that the Environmental Protection Agency will provide a first stage completeness review within 30 days of the permit application submission date and with the failure of the Environmental Protection Agency to provide such a review within the required timetable, Conoco Chemicals assumes that the existing 1978 PSD regulations will apply to the proposed modifications.

Your prompt attention to this application for approval of construction of the proposed expansion (and expressly before June 2, 1980) will be appreciated as we desire to proceed with the project as quickly as possible.

If there are any questions pertaining to the information submitted, please contact Gary Foshee at (318) 491-5062.

Sincerely,

J. A. DeBernardi
Plant Manager

is
BCC: REL-CRH-HJN-VAM-GLF-PLF-DLD-JWW-JCL

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