

The regular meeting of the Executive Committee of the Manufacturing Chemists' Association of the United States was held in Room A, The Chemists' Club, 52 East 41st Street, New York City, on Tuesday, April 9, 1946, at 11:00 A.M.

The following members were present:

Messrs. Lammot du Pont, Chairman	Absent: L. T. Beale
H. L. Derby	Charles Belknap
C. F. Hosford, Jr.	H. M. Hooker
H. O. C. Ingraham	W. S. Landes
August Kochs	P. T. Sharples
C. D. Marlatt	
L. E. Erlandson (Alternate for J. W. McLaughlin)	
George W. Merck	
Charles S. Munson	
H. I. Young	
W. N. Watson, Secretary	

I. REPORT OF THE PRESIDENT, MR. H. L. DERBY

A formal report was not made by the President at this meeting.

II. MINUTES OF MEETING

The minutes of the March 12 meeting were duly approved as sent to the members.

- A. Treasurer's Report. The report of the Treasurer for the period March 1 through March 31, 1946, was reviewed, and

On motion, duly made and seconded, it was

VOTED: That the report be accepted and placed on file.

- (1) Audit Report. The Secretary was requested to make arrangements for an audit of the books of the Treasurer. The auditors, Phagan, Tillison, and Tremble, were approved.

- B. Business Conditions Report No. 77. Business Conditions Report No. 77 was reviewed.

III. REPORT OF THE BUDGET COMMITTEE - MR. L. E. ERLANDSON

The following budget was approved for the fiscal year 1946-47:

Salaries	\$45,525.00
Taxes	200.00
Rent	3,066.00
Supplies	3,000.00
Telephone	800.00
Travel, plus Com. Meeting Expense	2,500.00
Publications and Subscriptions	1,200.00
Telegraph	300.00
Stamps	2,500.00
Dues and State Legislative Service	1,100.00
Traffic and Container Studies	500.00
Manuals, Labels and Safety Literature	(Self Supporting)
Miscellaneous	5,000.00
Total	\$65,691.00

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A. Dues and Assessments. The Secretary was directed to send out annual dues and assessments about May 20 in accordance with the regular procedure, the assessments for the fiscal year 1946-47 to be increased 55%.

B. Proposed Expansion Plans. The Committee reviewed the three following proposals for labor information service to member firms. The Committee voted to approve Plans 1 and 2, with a modification that wage and hour data be compiled by the M.C.A. Washington Office and not by the National Industrial Conference Board.

Plan 1. That the M.C.A. canvass each member firm asking for copies of union contracts, which will be kept on file in the Washington Office and (1) be made available to members upon call, such contracts to include up-to-date or new contracts as promptly as executed, or (2) these contracts be planographed and sent out to each member firm. (This could be handled by the present staff of the Washington Office.)

Plan 2. A survey of wages, hours and related data for a prior period on the basis of a specific questionnaire similar to that conducted by The Chemical Alliance, said information to be forwarded to and compiled by the National Industrial Conference Board, the results of which would be submitted to the membership in printed form. (This would not require any addition to the present staff of the Washington Office.)

Plan 3. Periodic compilation by the Washington Office of wages, hours, and related information, such as quarterly or semi-annually, this information to be submitted to the members without identification of the firm but qualified according to geographical areas. (This plan would require the addition of two persons to the present staff of the Washington Office; that is, one experienced man in this field with a salary of about \$5,000 a year, and a secretary at about \$2500. Another room would be required at a rate of about \$660 annually and new office equipment at about \$700, or a total cost of \$8,860.00.)

These plans are not to be initiated until after clearance with the Executive Committee.

C. Air Conditioning Equipment. The Secretary was authorized to procure three air conditioning units for the Washington office at a figure not to exceed \$1800.

IV. ANNUAL MEETING

A. Program Committee. Mr. Munson reported on the progress of the Program Committee and advised that notice had been sent to Member Executives on March 28 of the date of the Annual Meeting, the tentative program, and the application blank for room reservations, the latter designating the number of representatives to which each member firm was entitled.

Mr. Derby agreed to contact Judge William Speer to obtain a title for his speech at the evening dinner, and Mr. Munson advised that the second speaker for the evening will be announced at a later date.

B. Reservations for 205 persons. The Secretary advised the Committee that Skytop Lodge had notified M.C.A. that they could accommodate 205 persons at the Annual Meeting.

C. Annual Meeting Guests. A list of proposed guests was reviewed and approved.

D. Report of Nominating Committee. Mr. H. O. C. Ingraham, Chairman, reviewed the problems before the Committee. He advised that he was not yet prepared to make a report on the slate of officers, but that they expected to do so at the May meeting.

The resignation of Mr. Charles Belknap as a member of the Executive Committee was accepted with regret, and the Committee suggested that the Nominating Committee consider steps to replace Mr. Belknap with someone from the Monsanto Chemical Company.

E. Annual Meeting Registration Fee. It was agreed that a registration fee of \$5.00 should be made for each representative from member firms to defray expenses, including honorariums, for the annual meeting.

V. M.C.A. TECHNICAL COMMITTEES

A. Committee Appointments. The following M.C.A. Committee appointments were approved:

1. Mr. Grenville Jeffery, American Cyanamid Company, to replace Mr. R. W. Lahey of the same firm on the Glass and Wood Packages Committee.
2. Mr. George W. Benbury, Pennsylvania Salt Manufacturing Company, to replace Mr. L. L. Hedgepeth of the same firm on the following committees: (1) Metal Packages Committee, (2) Miscellaneous Packages Committee, and (3) AHF Committee.
3. Mr. Vance N. Wilson, Pennsylvania Salt Manufacturing Company, to replace Mr. L. L. Hedgepeth of the same firm on the Tank Car Committee.
4. Mr. J. S. Coey, Hooker Electrochemical Company, to replace Mr. L. L. Hedgepeth, Pennsylvania Salt Manufacturing Company, on the LAPI Committee.
5. Mr. H. O. C. Ingraham, General Chemical Company, to serve as a member of the Membership Committee.

B. Resolution of the I&F Committee. The Secretary reported a request from the National Association of Commissioners, Secretaries, and Directors of Agriculture concerning a model state bill to cover economic poisons - insecticides and fungicides - and asking that we submit our recommendations to them.

The Joint I&F Committee has nearly completed and agreed upon a Model State Bill, adoption of which would carry the advantage of uniform regulations and labels for the different states.

The Executive Committee approved the submittal of the recommended Model State Bill of the Joint I&F Committee to the National Association of Commissioners, Secretaries, and Directors of Agriculture, looking toward its adoption in the various states.

C. Report on Research Expenditures. The Secretary reported that response was limited to our letter of March 6 asking for research expenditure figures from member firms, the letter being authorized by the Executive Committee at the meeting of December 11, 1945. It was agreed to rescind the prior decision of the Committee to collect this information.

D. Chemical Facts and Figures. In response to a request from Mr. Derby, a memorandum was submitted to each member of the Executive Committee regarding the status of the revised edition of "Chemical Facts and Figures", now in the course of preparation. This memorandum pointed out that the next census for the year 1946 would not be available until late 1947 or early 1948, and it was agreed that the revised edition of "Chemical Facts and Figures" should be completed, using data now available, thus not being held up until 1948.

E. General Safety Committee. Members of the Committee were provided with a copy of the first Chemical Safety Data Sheet on FORMALDEHYDE, and were advised that data sheets on Benzene, Phenol, and Carbon Tetrachloride were nearly completed. The reaction to the Formaldehyde Sheet has been favorable.

VI. MISCELLANEOUS

A. Public Relations Committee. The Secretary reported that the Public Relations Committee of three members was scheduled to meet on April 23 to prepare recommendations for the Executive Committee. Progress Report accepted.

B. Shortage of Filter Cloth. The attention of the Executive Committee was called to the letter of March 27 from the Washington Office concerning the current and coming shortage of filter cloth, with the suggestion that information as set forth be sent to the Civilian Production Administration.

C. Shortage of Silver. The shortage of silver for industrial use, including the letter from the Washington Office of April 2, was reviewed, and the Committee felt that the Secretary should cooperate with the Silver Users' Association.

D. National Councillor for U. S. Chamber of Commerce. It was unanimously agreed by the Committee to appoint Mr. Lamot du Pont as National Councillor, representing the M.C.A., to vote for candidates for the Board of Directors of the U. S. Chamber of Commerce.

There being no further business to come before the meeting, it was

On motion, duly made and seconded,

VOTED: To adjourn.

Adjourned accordingly.

A True Record

A T T E S T

WARREN N. WATSON

Secretary

APPROVED:

Lamot du Pont

Chairman

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