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Eden Avenue
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J. B. LITTLEFIELD
400 South Sixth Avenue
LaGrange, Illinois

AMERICAN INDUSTRIAL HYGIENE ASSOCIATION



May 10, 1946

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WM. R. BRADLEY
American Cyanamid Company
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Armored Medical Research Laboratory
W. G. HAZARD
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Industrial Hygiene Foundation
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Liability Insurance Company
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Detroit Department of Health

TO THE MEMBERS OF THE AMERICAN INDUSTRIAL HYGIENE ASSOCIATION:

Since it was not possible for many of you to attend the recent annual meeting in Chicago, I will summarize briefly some of the important Association activities during the past year.

As a result of the annual election, the officers and directors for the present year are as follows:

President	- Frank A. Patty	Directors	E. C. Barnes
			J. J. Bloomfield
President-Elect	- Theodore F. Hatch		Manfred Bowditch
			Wm. R. Bradley
Past President	- Robert A. Kehoe M.D.		W. G. Hazard
			W. C. L. Hemeon
Secretary	- Allen D. Brandt Sc.D.		Fred R. Ingram
			J. B. Littlefield
Treasurer	- Carlton E. Brown Sc.D.		W. M. Pierce
			H. F. Smyth Jr. Ph.D.
			W. N. Witheridge

The new officers were installed during the annual meeting, although the former Treasurer will continue to conduct the affairs of his office until the books have been audited. This will be done about June 1, 1946.

The Treasurer's report made by Mr. J. B. Littlefield as of April 30, 1946 is summarized briefly as follows:

Balance on hand May 31, 1945	\$1491.62
Receipts - June 1, 1945 to April 30, 1946	<u>1989.52</u>
Total	\$3481.14
Expenditures - June 1, 1945 to April 30, 1946	<u>1537.09</u>
Book balance April 30, 1946	\$1944.05
Assets April 30, 1946 (including \$2000 in U.S. War Bonds Series G)	3944.05
Accounts payable	<u>77.00</u>

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According to the Secretary's records there is now a total of 382 members; thirty new members were elected last year and 33 were dropped. This unfavorable trend is due to the war and the transition following it. Membership applications are now being received at a much more rapid rate and a drive is planned for the near future to get many of those industrial hygiene workers whose experience during the war, and particularly since the meeting in St. Louis two years ago, qualifies them for membership.

During the past year two new Local Sections of the Association have been formed and their Constitutions and By-Laws have been approved by the Board of Directors. These sections are the Georgia Section and the New Jersey Section. Three other areas are seriously considering the formation of Local Sections.

The recent annual meeting of the Association, which was held in Chicago in conjunction with the National Conference of Governmental Industrial Hygienists, the American Association of Industrial Physicians and Surgeons, the American Association of Industrial Dentists, and the American Association of Industrial Nurses, was a very successful and, we believe, important one. It was the first postwar conference on Industrial Health; the meetings were good and well attended; the registration was considerably in excess of expectations.

Of even greater importance than the technical sessions, as regards the future of the American Industrial Hygiene Association and possibly the future of industrial hygiene, were the business meetings held by the Local Sections Council, the Board of Directors, and by the membership. Several very important actions were initiated as is indicated in the following brief summary;

1. Local sections and local section activity are to be expanded through increased cooperation and assistance from the National Association.
2. A pattern Constitution and By-Laws is to be prepared for the guidance of new sections, and all existing Constitutions and By-Laws are to be changed to conform to the pattern in so far as is consistent with the proper conduct of the individual affairs of each Local Section.
3. A committee will be appointed to study minimum qualifications and terminology of industrial hygiene personnel in cooperation with similar committees of the National Conference and A.P.H.A. (if such committees exist), and to establish proper terminology and recommended minimum qualifications for such personnel.
4. Arrangements are to be effected which will result in a journal for our Association. On the basis of information extant at the close of the Chicago meeting it appears that we may have two journals; one, such as the Journal of Industrial Hygiene and Toxicology, for technical papers, the other, a new quarterly to be published by Industrial Medicine Publishing Company under our complete direction and having a name chosen by us, for news items, general papers, membership lists, etc. Many details need to be completed, and much work remains to be done, but we are "on our way".
5. The Association, by the consent of those present at the membership meeting, is going to take a much more active part in sponsoring American Standards Association codes of maximum allowable concentrations.
6. An attractive descriptive pamphlet outlining the history, aims, objec-

7. To accomplish efficiently and effectively the foregoing activities and others as needed to foster the sound growth of the Association it was agreed that a part-time paid Executive Secretary is essential. The Industrial Medicine Publishing Company has offered office space and a desk for our permanent headquarters. The investigation into the probable expenses involved in such action which was conducted by a committee appointed by President Kehoe last Fall revealed that a part-time paid Executive Secretary can be obtained for about \$600.00 per year, and that additional annual expenses incidental thereto such as secretarial help and traveling expenses would amount to about \$600.00, -- a total of about \$1200.00 per year. To cover these additional costs an amendment to the By-Laws was proposed and approved without a dissenting vote at the membership meeting permitting the dues to be raised to a figure not to exceed \$6.00 per year; the actual increase to be determined by the Board of Directors after more definite information became available on the actual expenses involved. This information is now available, and it appears we would be "skating on very thin ice" if we attempted to get by with annual dues of only \$5.00; consequently, it is proposed to increase the dues to \$6.00 per year.

The matter of a paid part-time Executive Secretary to handle the routine duties of the Secretary and Treasurer is not new, - it has been under consideration at least three years. As the membership, activities, duties and responsibilities of our Organization have grown, so have the Secretary's and Treasurer's work. Many additional benefits, privileges, and courtesies could have been extended to the membership, and new activities essential to the sound growth and development of our young Organization could have been undertaken had it not been for the limit on the amount of time which any one member can contribute. Today with many membership address changes, with an increased number of applicants for membership, with increased activity in the local Sections, with the organization of new Sections, with the operation of a personnel placement service, with the sponsoring of ASA codes and other publications, with the development of our own journals, and the many other items which need attention, the duties of the Secretary and Treasurer have become so time-consuming that we as an Organization have reached the crossroads; either we continue forward with a paid part-time Executive Secretary, or we slip backwards because the load is too great to be continued at the present level.

Before voting on the enclosed ballot, it is well to remember that the American Industrial Hygiene Association is (1) open to industrial hygiene personnel of all categories, - engineers, chemists, physicians, physiologists, nurses, dentists, toxicologists, etc., (2) open to both governmental and non-governmental employees, and (3) composed only of industrial hygiene personnel. No other organization offers all three of the foregoing advantages. The American Industrial Hygiene Association is your Association and will continue to be just what you want it to be; no more, no less.

Allen D. Brandt Sc.D., Secretary
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Cleveland 3, Ohio