

December 4, 1995

Dear Vinyl Chloride Transportation Committee Members:

The following items are enclosed:

1. the November 9, 1995, Record of Meeting;
2. the December 1, 1995, Action Items Status Report; and,
3. a revised Vinyl Chloride Transportation Committee Overview: 1991-1995. Please discard the overview I sent you previously.

I have contacted Gerry Portis since our last meeting to remind him of the video script. He once again said that he will send the script to me as soon as possible; however, I have not received the script to date.

Vergel Perry should review the Tab 4 of the VCNet Operation Manual that was distributed at the November 9 meeting for consistency between the manual and the map, and send any changes to me as soon as possible.

All Committee members who would like to receive their 1996 dues invoices in 1995 should send in their commitment forms as soon as possible, but no later than December 15, 1995.

Please note that the next Committee meeting is scheduled for March 28, 1996, at 8:30 a.m. The meeting will be held at our new location: 1300 Wilson Boulevard, Arlington, VA, 22209.

Elena and I wish you happy holidays.

Sincerely,



Hasmukh C. Shah, Ph.D.
Manager, Vinyl Chloride Panel

Enclosures

CMA 110937