

To: Benzene OC listserve (E-mail) <BenzConsort-OC@listserve.api.org>; Benzene
consort tech (E-mail) <benzconsort-tc@listserve.api.org>
From: Lorraine Twerdok <Twerdokl@api.org>
Cc:
Bcc:
Received Date: 2003-07-02 12:29:12 GMT
Subject: Shanghai Health Study Budget Meeting Agenda

Attachments:

SHS Budget Meeting 7-2-03.doc

**Shanghai Health Study Budget Meeting
July 2, 2003**

Expected Participants:

In Person:

Tarita Samuel
Brian Doll
Paula Podhasky
Bruce Jarnot
Lorraine Twerdok

By Phone:

Patsy Clegg
Patrick Beatty

Draft Agenda:

8:30 AM	Welcome and Introductions
9:00	Conference Call Review agenda and meeting goals Additional guidance for meeting objectives Work products from meeting (report back to members)
10:00 -	Overall Program Costs Funding Commitments Cost estimate derivation Original \$19.8 million Revised \$22.8 million Current Budget Status Revenue API Statement of Operations Contract and non-contract commitments and payments Open contract commitments Closed contracts Non-contract payments Budget tracking details Funding sponsor invoicing Investigator budget reconciliation Irons expense reporting Contracts - SRP, ERP, communications, legal API administrative costs Meetings and miscellaneous costs Staff time tracking API overhead
noon	Lunch
2:00	Oversight Committee Conference Call Annual meeting planning Funding Sponsor Principals meeting planning

Shanghai Health Study Annual Meeting

DATES: AUGUST 25-27, 2003

LOCATION: ASILOMAR Conference Center ♦ 831/372-8016 ♦ Monterey Peninsula ♦ CA

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DAY 1 Monday August 25, 2003

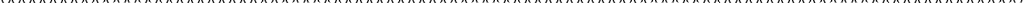
Comments

Morning / Afternoon

Travel

4:00 PM – 7:00 PM

Reception with cocktails, dinner



DAY 2 Tuesday August 26, 2003

7:30 AM - 8:30 AM

Breakfast – dinning room

8:30 AM - 12:00 PM

Plenary Session

[meeting room name/location] Chapel

8:30 Welcome and Introduction
Dr. Donald Burnett, Chair, Benzene Health Research Consortium Oversight Committee
BP International Ltd.

8:50 SHS Ethics Review Panel Activities
Dr. Baruch Brody, Chair, Ethics Review Panel
Baylor College of Medicine

9:05 SHS Scientific Review Panel Activities
Dr. Jerry Rice, consultant
Formerly with the International Agency for Research on Cancer

9:20 SHS Collaboration with Fudan University
Dr. Fu Hua
Fudan University

9:40 Background and Update on Case Control Study
Dr. Otto Wong [Rob Schnatter here??]
Applied Health Sciences

10:10 Background and Update on Exposure Assessment Activities
Drs. Thomas Armstrong and Liang [need his first name]
ExxonMobil Biomedical Laboratories and Fudan University

10:30 BREAK

DRAFT
6/24/03

11:00 Background and Update on Disease Progression and Molecular Epidemiology Studies
Dr. Richard Irons
University of Colorado University

12:00 – 1:00 PM

Lunch – dinning room

1:00 – 5:00 PM
[room name/number]

Panel Meetings (closed)

1:00	Ethics Review Panel Meeting
2:30	BREAK
3:00	Scientific Review Panel Meeting

6:00 PM

Dinner – dining room

DAY 3 Wednesday August 27, 2003

7:30 AM - 8:30 AM

Breakfast – dining room

9:00 Joint Panel/PI Meeting
Ethics Review Panel/Scientific Review Panel/Principal Investigators

10:45 BREAK

11:00 Concluding Plenary Session

12:00 Annual Meeting Adjourned

12:00 PM

Lunch – dining room

6:00 PM

Dinner – dinning room

DAY 4 Thursday August 28, 2003

Depart

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