

November 28, 1934

Dr. Graham Edgar
Ethyl Gasoline Corporation
Chrysler Building
New York City
New York

Dear Dr. Edgar:

I am sending you herewith copy of a letter which I have written to Mr. Tegner in Australia largely as a follow-up of a letter which I wrote him some weeks ago asking for information.

I have been somewhat prolix in this letter but I have the feeling that Mr. Tegner is far away, and perhaps has had very little information given to him since he left England. I have considered it wise, therefore, to say to him certain things which otherwise it might have been good taste to leave to you. However, I have no hesitancy in doing this since I have no fear of any misunderstanding on your part.

I told you in New York that I would probably make a few suggestions to you, or at least tell you what I have in mind as to certain mechanisms. I feel that in so far as it is possible, it is wise that new mixing installations be built under the personal and direct supervision of representatives of the Corporation. In some instances, however, this is not convenient, and experience has shown that it is not always necessary. For example, Bevan has made arrangements with responsible people on a number of occasions, has sent them blue prints as a guide, and has required that a detailed blue print showing adaptation to local conditions be referred to him for criticism and approval before any building operations were begun. This has not been done uniformly in other places but I believe it should be at least the minimal requirement in preparation for the construction of a plant. I should advise that you make certain that this is done in all cases where a representative of the Corporation can not personally supervise the construction of a plant. It has the virtue, at least, of fixing the responsibility, and after due correspondence it becomes rather difficult to pass the buck. Subsequent inspection will determine the extent to which the responsibility has been accepted and fulfilled.

Dr. Graham Edgar

I consider it additionally advisable from the point both of your responsibilities and mine to have reports made regularly and filed in your office and mine on the inspection of each plant. There is, as you know, an inspection report required of American and Canadian field representatives. I have asked Bevan to provide such reports of inspection to me, and I have suggested (some weeks ago) that some one in the New York office might wish to have similar information. Moreover, I sent him a copy of our present report of inspection with a few pencil notations indicating certain items of special information which I wished to have on foreign installations, and suggesting that he modify the report blank in any further manner which would suit his requirements, and those of the New York office.

These are all the suggestions I have to make at the moment, and these paragraphs will acquaint you with all that I have done in addition to that with which you are already familiar.

With kindest personal regards,

Sincerely yours,

RAK:IS

Robert A. Kehoe, M.D.