

1981 BUSINESS PORTFOLIOS SCHEDULE

<u>Item</u>	<u>Responsibility</u>	<u>Completed By</u>
• Historical Data through 1980 reviewed and submitted to Corporate Plans	A&BA/DPD	11/2/81
• Initial Drafts circulated within Division and DPD for review	Product Div./ DPD	11/6/81
• Second Drafts circulated within Division and DPD for review - "10+2" data used in financial presentations	Product Div./ DPD/A&BA	12/7/81
• Drafts circulated to and comments received from Functional Divisions	DPD	12/31/81
• Legal Department Approval	DPD	1/8/82
• Division Director Approval	Product Div./ DPD	1/11/82
• Submittal to General Management	DPD	1/15/82
• General Management Approval	DPD	1/27/82
• Portfolios submitted to Corporate Plans	DPD	2/1/82
• Final review by Department	DPD/Product Div.	3/1/82
• Portfolios issue	Corporate Plans	April '82

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