

Monsanto

FROM (NAME & LOCATION)

J. A. Stal - Texas City OA-11

PLAINTIFF'S EXHIBIT

MON-1726

DATE February 16, 1984 cc: G. L. Tromblee-O-10

SUBJECT SHAC Minutes, 2/15/84

REFERENCE :

TO : SHAC Members

E. P. Bailey-3R-16
R. T. Hammann-O-22
S. W. Moncla-513D
J. T. Payne-SS-18
J. D. Richards-1Z

Following are the minutes of the February 15 SHAC Committee meeting:

Incident No. TC 84-1 - Styrene Spill

Ray Supak met with SHAC to discuss his and Bill Lancaster's concern about this incident. He felt that the lockout procedure and first flange rule should be reviewed and updated to include details of contract craftsmen responsibilities. R. T. Hammann indicated that the PMSB had asked SAC to evaluate the concerns raised by this incident.

Unit Laboratory Inspection

The methanol and acetic acid unit lab audits were completed on the 15th. The two remaining unit lab audits, phthalic anhydride and lactic acid, will be completed in the near future.

Goals

The preliminary goals document was reviewed and some minor changes were made (see the attached goals document).

Annual Inspection

The PMSB selected the week of September 24 for the Annual Safety and Housekeeping Inspection. The decision as to whether it will be a "full blown" inspection or an interchange with Chocolate Bayou has not been made.

New Business

The plant won the President's Safety Award for its 1983 safety performance. A flag raising ceremony, featuring last year's Safety Committee chairmen, will be held on the 17th.

Action Items

1. The PMSB has requested that SHAC develop recommendations on how to enhance the STOP program.

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2. R. T. Hammann will prepare a bulletin board announcement on the safety jacket award.
3. A decision on the type of annual inspection needs to be made as soon as possible so work on the inspection booklet can begin.
4. The PMSB should consider a policy of annualizing the unit lab audits.
5. SHAC should develop a rotating schedule which would allow its members to attend PMSB and Hourly Safety Committee meetings.
6. R. T. Hammann will develop a SHAC action plan for the next SHAC meeting.
7. SHAC assignments for the next annual inspection should be made at the next meeting. A sample of the type of assignments used in the 1980 inspection is attached.



J. A. Stal

mhd
Attachments

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COMPANY CONFIDENTIAL

JRA/GOALS

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NAME: Safety & Housekeeping Action Committee
 TITLE: Improve individual involvement in plant safety.
 LOCATION: Texas City, Texas
 JRA DATE: 2/15/84
 GOALS DATE: 2/15/84

GENERAL CONDITIONS—PREMISES
 Planned safety and housekeeping programs are funded.

RESULTS TO BE WORKED TOWARD	GOALS (Include Joint Accountability in This Column)	RANGE	
		BASIC	OUTSTANDING
RELATES TO PRINCIPAL THRUST MAJOR RESULT			
1. Improved plant safety performance.	In 1984, achieve targeted plant safety performance of no more than 11 recordable injuries and 2 lost work day injuries.	16 R.I. 4 T.L.W.I.	8 R.I. 1 T.L.W.I.
2. Sustained and improved high level of safety and housekeeping. In 1984, Emphasis will be on preparation for Annual Corporate Safety Housekeeping Inspection by improving the competitive quarterly safety and housekeeping inspections.	Reinstitute external Annual Corporate Safety and Housekeeping Inspection and achieve excellent rating.	Improve competitive quarterly inspections.	Continue competitive quarterly inspections. Achieve outstanding rating in Annual Safety and Housekeeping inspection.
3. Improved effectiveness of STOP. In 1984, Emphasis will be on monitoring STOP program effectiveness.	Monitor effectiveness of STOP program.	Develop methods to evaluate the STOP program.	Monitor effectiveness of STOP program and provide feedback to plant.
4. Improved plant wide safety teams. In 1984, Emphasis will be on increasing individual involvement.			
JRA APPROVED BY _____ DATE _____		GOALS REPRESENT _____ % OF TOTAL PERFORMANCE _____	

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COMPANY CONFIDENTIAL

JRA/GOALS

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NAME	TITLE	LOCATION	JRA DATE	GOALS DATE
Safety & Housekeeping Action Committee		Texas City, Texas	2-9-84	2-9-84
PRINCIPAL THRUST				

GENERAL CONDITIONS - PREMISES

RESULTS TO BE WORKED TOWARD	GOALS (Include Joint Accountability in This Column)	RANGE		Weight
		BASIC	OUTSTANDING	
RELATES TO PRINCIPAL THRUST MAJOR RESULT				
5. Improved safety awareness of contractor personnel. Emphasis in 1984 will be to implement the contractor safety program.				
6. Improved level of safety awareness through implementation of plant safety promotional efforts. In 1984, emphasis will be plant safety publicity.				
7. Improved emergency response, procedures and drills.				
JRA APPROVED BY	GOALS APPROVED BY	GOALS REPRESENT	N OF TOTAL PERFORMANCE	
DATE	DATE			

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SHAC COMMITTEE
HOUSEKEEPING SUBCOMMITTEE ASSIGNMENTS - 1980

Chairman

.. Area Inspection	E. G. Fiesinger
.. Personnel Involvement	
.. 1979 Inspection Follow-Up	
.. Inspection Publicity	
.. Route	C. N. McClanahan
.. Timing	
.. Tour Guides	
.. Team Structure	
.. Transportation during inspection	
.. Brochure Design, Format, Content	J. M. Willock
.. Distribution	
.. Hotel Accommodations	W. R. Stockwell
.. Travel Arrangements	
.. Inspector Information for Plant Paper	
.. Information Packets	
.. Personal Needs	
.. Plant Involvement and Promotion	- J. A. Glass
.. Displays and Presentation	
.. Data Research	
.. Evening Arrangements/Guests	C. M. Cruse
.. Lunch Arrangements/Guests	
.. Breakfast Arrangements	
	C. M. Cruse/W. R. Stockwe

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