

To: Hupp, Sydney[hupp.sydney@epa.gov]; Jain, Komal[Komal_Jain@americanchemistry.com]
From: Woodward, Cheryl
Sent: Wed 4/5/2017 7:08:28 PM
Subject: RE: Meeting with Administrator Pruitt

My name is Cheryl Woodward and I will assist you in the logistics for your meeting at EPA on Wednesday, May 10th. The instructions/directions to EPA is below and if you have any questions please contact me. Look forward to seeing you all.

Directions

Directions: If you come by Metro, the Federal Triangle metro stop is directly below the building entrances. You would leave the metro station and go up all three sets of escalators and then do a small U-Turn to the right heading toward 12th street, the North Lobby entrance is directly and immediately to your left (Glass Doors -EPA Signified on Glass).

EPA address is 1200 Pennsylvania Avenue, NW. If you are coming by taxi/vehicle, you want to be dropped off on 12th NW, which is between 12th and Constitution Avenues. It is almost exactly half way between the two avenues on 12th street and the Federal Triangle Metro sign can be used as a landmark. From 12th Street, facing the building with the EPA and American flags, walk toward the building (under the flags) and take the glass door on your left hand side with the escalators going down to the metro on your left. This again will be the **South Lobby of the William Jefferson Clinton building**.

Once inside the building, security will prompt you to scan all items such as bags, coats etc., and then let the guards know that you were instructed to call Cheryl Woodward at 564-1274 or Michelle Hale at 564-1430 to escort you to the meeting with the Administrator. Security will make temporary cards for everyone. Allow for 15 minutes to get through the process.

From: Hupp, Sydney
Sent: Wednesday, April 05, 2017 3:01 PM
To: Jain, Komal <Komal_Jain@americanchemistry.com>
Cc: Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: RE: Meeting with Administrator Pruitt

Great! Looping in Cheryl who can provide logistical information.

Thanks!

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

From: Jain, Komal [mailto:Komal_Jain@americanchemistry.com]

Sent: Wednesday, April 5, 2017 2:20 PM

To: Hupp, Sydney <hupp.sydney@epa.gov>

Subject: RE: Meeting with Administrator Pruitt

Great. We are confirmed. Please send me details on logistics, etc.

Thanks again for all your help.

Best,

Komal

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]

Sent: Wednesday, April 05, 2017 2:17 PM

To: Jain, Komal

Subject: RE: Meeting with Administrator Pruitt

Yes!

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

From: Jain, Komal [mailto:Komal_Jain@americanchemistry.com]
Sent: Wednesday, April 5, 2017 2:16 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Subject: RE: Meeting with Administrator Pruitt

Yes! Are you anticipating about 30 minutes?

Best,

Komal

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]
Sent: Wednesday, April 05, 2017 2:13 PM
To: Jain, Komal
Subject: RE: Meeting with Administrator Pruitt

Can we do 10:30, please?

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

From: Jain, Komal [mailto:Komal_Jain@americanchemistry.com]
Sent: Wednesday, April 5, 2017 12:00 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Subject: RE: Meeting with Administrator Pruitt

Sydney,

We can be available between 8:30 am-11:30 am on May 10. Please let me know if there is a window of time that works for Administrator Pruitt.

Thanks,

Komal

Komal K. Jain, J.D. | American Chemistry Council
Senior Director, Chemical Products & Technology Division

komal_jain@americanchemistry.com

700 2nd Street, NE | Washington, DC | 20002

o: (202) 249-6212

m: (703) 608-5434

From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]
Sent: Wednesday, April 05, 2017 10:02 AM
To: Jain, Komal
Cc: Dickerson, Aaron
Subject: RE: Meeting with Administrator Pruitt

Thank you, Komal! So there is no availability on the 10th? We are, crazily enough, traveling the days that you suggested but are in the office for meetings on the 10th.

Thanks!

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

From: Jain, Komal [mailto:Komal_Jain@americanchemistry.com]
Sent: Tuesday, April 4, 2017 2:09 PM
To: Hupp, Sydney <hupp.sydney@epa.gov>
Subject: RE: Meeting with Administrator Pruitt

Sydney,

I apologize that it has taken a bit of time to return the attached meeting request form. Coordination among the attendees and finding available dates to propose to you and Administrator Pruitt was a little tricky. We are suggesting May 9, May 11 or May 12 (times specified in the form). If Administrator Pruitt is not free during those times, please let me know as soon as possible, and we will revisit calendars.

Thanks again.

Best,

Komal

Komal K. Jain, J.D. | American Chemistry Council

Senior Director, Chemical Products & Technology Division

komal_jain@americanchemistry.com

700 2nd Street, NE | Washington, DC | 20002

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From: Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]

Sent: Monday, March 27, 2017 12:55 PM

To: Jain, Komal

Subject: RE: Meeting with Administrator Pruitt

It was great talking with you as well! The form I referenced is attached. I'll take a peek at the end of April and come up with some dates for you all.

Thanks!

Sydney

From: Jain, Komal [mailto:Komal_Jain@americanchemistry.com]

Sent: Monday, March 27, 2017 12:48 PM

To: Hupp, Sydney <hupp.sydney@epa.gov>

Subject: Meeting with Administrator Pruitt

Dear Sydney,

It was nice chatting with you regarding scheduling a meeting with Administrator Pruitt. I greatly appreciate the follow up to our Letter of February 27. I will look for the meeting request form you referenced and will look towards a late April date.

Feel free to call me at any of the numbers below.

Best,

Komal

Komal K. Jain, J.D. | American Chemistry Council

Senior Director, Chemical Products & Technology Division

Executive Director, Biocides Panel

komal_jain@americanchemistry.com

700 2nd Street, NE | Washington, DC | 20002

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