

~~Jeff~~ → JF

Please make sure your people
know about this upcoming audit &
the areas to be covered (attached).
We don't need any embarrassment
due to inattention! JF

Discussed
in mtg on
9/11/85
JWW

VISTA**Interoffice
Communication**

TO: Al Sather

FROM: Tom Grumbles

DATE: August 29, 1985

SUBJ: ABERDEEN PLANT INDUSTRIAL HYGIENE PROGRAM ASSESSMENT

Enclosed is the revised criteria for Vista Industrial Hygiene Program Assessment. There are some changes in format from the Conoco Chemicals version, however, the basic program is the same.

As we discussed, the plant portions of the assessment will be on September 24 and 25. To facilitate the plant visit, I would appreciate you sending the information listed below to me by September 16.

1. Sampling Data for the last 12 months. This should be actual data and summaries but not summaries only. The data should be for VCM, lead, and other routinely sampled chemicals.
2. Any available written reports, etc., regarding recommendations and actions taken from the 1983 plant audit.
3. Written plant programs for respiratory protection and air sampling strategy and procedures.

Please arrange to have the department heads available for interview during the plant visit. We will also want to talk to various maintenance and operations personnel, but this will be done at random.

The assessment will be conducted by Keith Fogg, Dr. Drumwright, Michele Goodreau and myself.

Please let me know if you have any questions at this time.



Thomas G. Grumbles

ajo/7

cc Keith Fogg
J. R. Drumwright
M. M. Goodreau
John Friend

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