

**From:** Edward Pruitt  
**To:** [Pruitt, Scott](#)  
**Subject:** Fwd: Priority Issues List SP  
**Date:** Friday, July 06, 2018 3:35:03 PM  
**Attachments:** [Priority Issues List SP.docx](#)  
[EPA Admin - 1st Day 022117v5.docx](#)

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Sent from my iPhone

Begin forwarded message:

**From:** "Jackson, Ryan (Inhofe)" <[Ryan\\_Jackson@inhofe.senate.gov](mailto:Ryan_Jackson@inhofe.senate.gov)>  
**Date:** February 20, 2017 at 6:38:27 PM EST  
**To:** "Scott Pruitt" (b) (6)  
**Cc:** "Samantha Dravis" (p) (o)  
(b) (6), Michelle Hale  
(p) (o), Sydney Hupp (b) (6)  
**Subject:** Priority Issues List SP

For tomorrow morning.

I will have a notebook for you with attachments should you want to review those, but this four pager is what I believe the very pressing issues are for the first day. We will get into further administrative delegations tomorrow.

Additionally, attached is an updated first day schedule.

Priority Issues List – 2/21/17

(b) (5) DPP



Agency Operations and Budget Submission Information –

Agency Budget

- (b) (5) DPP [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]

Strategic Plan

- (b) (5) DPP [Redacted]
- [Redacted]

Time Sensitive Rulemaking Issues –

(b) (5) DPP [Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

(b) (5) DPP [Redacted]

[Redacted]

Site Specific Updates –

(b) (5) DPP [Redacted]

- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]

[Redacted]



# EPA Administrator – 1st Day Schedule (Draft)

## DAY 1 at EPA Tuesday, February 21, 2017

Time	Event	Location	Comments
7:30	Arrival	Auto entrance	
7:30-8:30	Senior Staff Meeting	Office	(b) (5) DPP
8:30-9:00	Official Photo	Office	Take Official Photo – Media Studio – WJC-N 6330
9:00-9:20	Meet and Greet I	Office	(b) (5) DPP
9:20-9:40	Meet and Greet II	Office	(b) (5) DPP
9:40-10:00	Meet and Greet III	Office	(b) (5) DPP
10:00-10:25	PSD Briefing	Office	(b) (5) DPP
10:25-10:35	Movement Time	EPA Complex	Badging Office
10:35-11:00	Administrative Tasks	Badging Office/Office	Badging Office East Building Room B317 (Picture, finger print, issue temp badge) Escorted by Donna V
11:00-11:10	Movement Time	EPA Complex	Back to Office
11:10-12:00	Preparation for remarks	Office	Preparation for Agency remarks
12:00-1:00	Welcome Remarks / Speech / Reception	Green Room	Live audience members and EPA leadership, Stream to all EPA employees; select press present
1:00-2:00	Lunch	TBD	Need plan for lunch
	Time also built in for brief media following remarks	Office	(b) (5) DPP
2:00-3:00	AA & RA Meet and Greet	Alm Room	(b) (5) DPP
3:00-4:00	Ethics Briefings / Requirements	Office	(b) (5) DPP
4:00-4:45	Administrative Tasks	Office	(b) (5) DPP
4:45-5:30	Immediate Office Operations and Scheduling Procedures	Office	(b) (5) DPP
UTC	Administrators Time	Office	Until completion (UTC) or departure for the day. Review take home reading package