



~~CONFIDENTIAL~~
XF: OSHA Re: JDS
Hear

Interoffice Communication

To Michele Malloy

From Tom Grumbles

Date June 6, 1983

Subject

29 CFR 1910.20, OSHA Access to Employee Exposure and Medical Records requires certain actions to be taken when an employer ceases to do business. Would you please review Section (h) Transfer of Records and advise as to what action, if any, may be necessary with the closing of our Newark plant.

It appears that as long as the records are retained by Conoco, our only requirement as specified in the regulation would be to formally notify the employees of their rights under the regulation and the disposition of the records.

A handwritten signature in dark ink, appearing to read "Thomas G. Grumbles", with a stylized flourish at the end.

Thomas G. Grumbles

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