

From: Paula Podhasky [Podhaskyp@api.org]

Sent: Tuesday, June 10, 2003 12:46 PM

To: BenzConsort-OC@listserve.api.org; BenzConsort-TC@listserve.api.org; BenzConsort-CC@listserve.api.org

Subject: BHRC

Now that we are fully staffed we would like to remind BHRC representatives of API staff roles and responsibilities as administrators of the Shanghai Health Study.

- Oversight Committee : Lorraine Twerdok (202/682-8344) and Paula Podhasky (202/682-8333) provide budgetary, contractual, and administrative support for this committee charged with overseeing the business aspects of this consortium.
- Communications Committee: Matt Todd (202/682-8319) staffs the Communications Committee which is responsible for communicating the purpose and results of the Shanghai Health Study and maintaining the consortium's website.
- Technical Committee: Bruce Jarnot (202/682-8473) staffs the Technical Committee which is responsible for following the progress of the research, overseeing the research budget, evaluating reports, and acting as technical consultant to the Oversight Committee.
- Recruitment Committee: Paula Podhasky (202/682-8333) and Matt Todd (202/682-8319) provide coordination and tracking/record keeping for this committee which is tasked with identifying and recruiting corporate sponsors.

Thanks for helping us maintain effective communication and administration of the program.
Paula, Lorraine, Bruce and Matt <http://www.shanghaihealthstudy.org/>