

Interoffice
Communication

TO: Distribution

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FROM: T. G. Grumbles

DATE: March 11, 1991

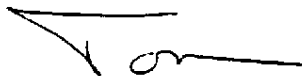
SUBJ: NEW PRODUCT DEVELOPMENT PROCESS

VISTA

The New Product Development Process, implemented approximately 18 months ago has been revised, and I need 30 to 45 minutes with your product managers and supervisors to train them on the revised process.

The revisions are based on the experiences, and comments received, during the initial implementation phase. The product managers and supervisors are the individuals responsible for managing the system and therefore need to have a working knowledge of the process steps, timing, and documentation required.

Please contact me in the near future regarding when we can accomplish the training.



T. G. Grumbles

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Distribution: R. J. Andersen, R. Flammer, J. Vogel

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