

To: Jackson, Ryan[jackson.ryan@epa.gov]
From: Gwen Keyes Fleming
Sent: Tue 10/3/2017 12:06:52 PM
Subject: Re: An introduction

I'm free tomorrow and Thursday afternoons (10/4 & 10/5). Then I'm free all day next Thursday and Friday (10/12 & 10/13)

What works with your schedule?

Sent from my iPhone

> On Oct 2, 2017, at 4:47 PM, Jackson, Ryan <jackson.ryan@epa.gov> wrote:

>

> Yes, I would really appreciate that, thank you. I have to admit, I'm not the best at keeping up on social media even business related social media. When would be convenient for you?

>

> -----Original Message-----

> From: Gwen Keyes Fleming [mailto:gffleming@vnf.com]

> Sent: Monday, October 2, 2017 3:50 PM

> To: Jackson, Ryan <jackson.ryan@epa.gov>

> Subject: An introduction

>

> Ryan,

>

> Belated congratulations on your appointment as Chief of Staff. I reached out via LinkedIn earlier this year but wasn't sure how often you check that site. I thought I'd try a more direct approach to follow in the footsteps of my predecessors and introduce myself. Hopefully by now you've had an opportunity to settle into the cadence of the role and I wanted to see if your schedule would allow time for us to meet in person. I've recently started the next chapter of my career at a law firm in DC so my schedule is currently pretty flexible except for some occasional travel. Please let me know if there are a few dates and times that work best for you.

>

> Congrats again and I hope to hear from you soon.

>

> All the best,

> Gwen Keyes Fleming

>

> Sent from my iPhone