A G E N D A

M.C.A. Executive Committee Meeting
11:00 A.M., Tuesday, December 14, 1943
Room 517, The Chemists' Club, 52 East 41st Street, N.Y.C.

I. Minutes of November Meeting

II. Treasurer's Report

III. Business Conditions Report No. 49

IV. Foreign Economic Administration

V. Manpower

VI. Standard Procurement Form. No. 2

VII. Vacation Allowances

VIII. Membership Committee - G. W. Merck

1. Phillips Petroleum Company

IX. Technical Committees

1. Appointment of Mr. L. L. Hedgepeth, Pa. Salt Mfg. Company, to replace Mr. H. L. Crowder of the same company on the M.C.A. Tank Car and Carboy Committees.

2. Appointment of Dr. J. R. Tuttle, Allied Chemical and Dye Corp., to replace Mr. C. W. Millard, General Chemical Company, on the M.C.A. Patent Committee.

X. Public Relations

1. "The Chemical Front" - by Williams Haynes

XI. Miscellaneous

WARREN N. WATSON

Secretary

CMA 066532

The regular meeting of the Executive Committee of the Manufacturing Chemists' Association of the United States was held in Room 517, The Chemists' Club, 52 East 41st Street, New York City, on Tuesday, December 14, 1943, at 11:00 A.M.

The following members were present:

Messrs. Lammot du Pont
H. L. Derby
R. H. Dunham
C. F. Hosford, Jr.
C. D. Marlatt
J. W. McLaughlin
George W. Merck
C. S. Munson
H. M. Hooker
W. S. Landes
M. F. Crass, Jr. (Alternate for W. N. Watson, Secretary)

Absent: L. T. Beale
Charles Belknap
H.O.C. Ingraham
August Kochs
P. T. Sharples

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I. MINUTES OF MEETING

The minutes of the November meeting were duly approved as sent to members.

II. TREASURER'S REPORT

The report of the Treasurer for the period November 1 to November 30, 1943 was reviewed, and

On motion, duly made and seconded, it was

VOTED: That the report be accepted and placed on file.

III. BUSINESS CONDITIONS REPORT NO. 49

This report, as well as the recent WPB report, dated November 26, 1943, on U. S. production of certain chemicals for July and August, 1943 and August 1942, was reviewed.

IV. FOREIGN ECONOMIC ADMINISTRATION

For the information of the Committee, the Secretary reported that the Foreign Economic Administration had been reorganized, and that a Chemicals Division had been set up to supervise chemical shipments for both regular export and Lease-Lend. The Division will include two units, one for chemicals and one for drugs.

V. MANPOWER

The Secretary reported that the WMC Committee on Essential Occupations has refused to place the term "chemical operator" on the List of Critical Occupations. Hence any further action in this respect will have to be initiated by the Government, through coordination on the part of the concerned agencies.

Exerpts from the Wage Control Bulletin of December 13, 1943 were reviewed.

VI. WAR DEPARTMENT STANDARD PROCUREMENT FORM NO. 2

The Secretary reported on Standard Procurement Form No. 2, mandatory for use

in connection with all direct Army contracts during the period December 1, 1943 to February 1, 1944. Mr. Watson, through his membership on the Advisory Committee on Government Questionnaires, has already pointed out the impracticability of the Bureau of the Budget, and has recommended simplication and exemption of (1) standard or competitive products and (2) bids below a specified amount.

It was agreed that further consideration of this form be deferred until the next meeting in order to crystallize criticism regarding its unworkability for chemicals.

VII. MEMBERSHIP COMMITTEE

(1) Application of Phillips Petroleum Company. Mr. Merck reported that his Committee was favorably disposed toward this application, but that sponsorship of other M.C.A. firms had not been secured. Mr. Derby then nominated the firm to membership, seconded by Mr. Munson.

Upon motion, duly made and seconded, it was

VOTED: That the application be approved and submitted to the membership as provided in the Constitution.

(2) Qualifications for Membership (Procedural Requirements). Mr. Merck read a proposed procedural requirement for applications to M.C.A. membership.

Upon motion, duly made and seconded, it was

VOTED: That, in general, the outlined procedure be adopted.

(3) The advisability of M.C.A. membership for petroleum firms who are now in the chemical field was discussed, it being the consensus of opinion that the Secretary compile a list of such firms for submittal to the Executive Committee at a subsequent meeting.

VIII. TECHNICAL COMMITTEES

(1) The nomination of Mr. L. L. Hedgepeth, Pennsylvania Salt Mfg. Co., to succeed Mr. H. L. Crowder of the same company on the Tank Car and Carboy Committees was approved.

(2) The nomination of Dr. J. R. Tuttle, Allied Chemical & Dye Corp., t replace Mr. C. W. Millard, General Chemical Company, on the Patent Committee, was approved.

(3) Manual TC-5, on the Unloading of Anhydrous Hydrofluoric Acid Tank Cars, was examined.

(4) A memorandum entitled "Technical Committee Projects", dated December 14, by Mr. M. F. Crass, Jr., was submitted to each member for their information.

IX. PUBLIC RELATIONS

"The Chemical Front" by Williams Haynes, was reviewed, and no action was taken.

X. MISCELLANEOUS

Referendum No. 76, U. S. Chamber of Commerce. Two questions on an inter-

national organization for maintenance of peace, submitted in ballot form as Referendum No. 76 by the U. S. Chamber of Commerce, were discussed, and no action was taken.

There being no further business before the meeting, it was

On motion, duly made and seconded,

VOTED: To adjourn.

Adjourned Accordingly

A True Record

A T T E S T

MAURICE F. CRASS, JR.

Acting Secretary

APPROVED

Lammot du Pont

Chairman