Friction Materials Standards Institute, Inc., 375 Lexington Avenue, New York, N. Y.

MINUTES OF ANNUAL MEETING

of the

FRICTION MATERIALS STANDARDS INSTITUTE, INC.

Tuesday and Wednesday, June 22 and 23, 1971 at 9:00 A.M.
at
Mount Airy Lodge, Mt. Pocono, Pennsylvania

MEMBERS	REPRESENTATIVES
Abex Corporation	
American Brakeblok Division	R. Cutler
Auto Friction Corporation	S. A. Comins
Bendix Corporation	
Friction Materials Division	F. E. Messier
Brassbestos Manufacturing Corporation	W. Simon
Carlisle Corporation	
Molded Materials Division	E. R. Zacharias
Gatke Corporation	F. T. Gatke
General Motors Corporation	
Delco Moraine Division	R. J. Kick
Johns-Manville Corporation	C. E. Gillberg
Maremont Corporation	
Grizzly Brake Division	J. W. Greener
Raybestos-Manhattan, Inc.	J. L. McGovern, Jr.
Reddaway Manufacturing Company, Inc.	F. L. Barton, Jr.
Royal Industries	
Brake Products	W. Osborn
Scandura, Inc.	A. E. Daly
Standco Industries, Inc.	J. M. Dunn
Wheeling Brake Block Manufacturing Company	L. Burgess
World Bestos Company, Division of	
The Firestone Tire & Rubber Company	R. J. Allemann

OTHERS PRESENT

Abex Corporation	
American Brakeblok Division	R. E. Nelson
S. K. Wellman Division	R. C. Brigleb
	J. E. Clegg
Auto Friction Corporation	S. Comins
Bendix Corporation	
Friction Materials Division	J. H. Kelly
Gatke Corporation	H. Boyle
General Motors Corporation	
Delco Moraine Division	R. E. Kettering
Johns-Manville Corporation	M. J. Cowan
	C. J. De Biase
	S. V. Lukas
Maremont Corporation	[redacted]
Grizzly Brake Division	[redacted]
	[redacted]
Raybestos-Manhattan, Inc.	D. E. Gow
International Division	R. R. Moalli
Royal Industries	
Brake Products	D. Ogilvie
	W. M. Sleeth
Wheeling Brake Block Manufacturing Company	G. Stratton

PLAINTIFF'S EXHIBIT FMSI-16

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it is not sold under F.M.S.I. number, one member felt that it should since it is brake lining. Another felt that unless the services of the Institute are involved, they should not be reported.

The Chairman announced that the incoming Fee Formula Committee will review the present formula and up-date it so that it conforms to present marketing practices.

HISTORICAL SALES REPORTS

The meeting was informed that on the reports filed with Marshall Granger, several problems had arisen which were unforeseen. In studying the report released for the year 1970, it is apparent that the figures were not being correctly reported due to a misunderstanding of the word "units". Unit was meant to indicate a piece and it is believed that some members were reporting a set as a unit whereas the number of pieces in the set constitutes the number of units sold.

A conference will be held with the auditors and a clarification of the terminology will be prepared. After this has been done, they will be requested to release new instructions to which will be attached another form for reporting the sales for 1970 as well as the form for reporting the first six months of 1971. A revised report for 1970 will then be released.

The suggestion that the names of the contributors filing figures be listed on the reports met with approval as it is impossible to determine any individual member's figures from the totals released.

OCCUPATIONAL SAFETY AND HEALTH ACT

Mr. R. B. Reitze, Business Manager of the Industrial Hygiene Engineering Services of Johns-Manville Environmental Control Systems Division spoke on the standards and regulations of the Occupational Safety and Health Act signed into law on December 20th 1970 effective April 28th 1971.

He explained that the Act governs all environmental conditions in the work place and that standards are currently being set for a strict regulation of dust, fibre, vapor, fumes, noise, heat, safety and other in-plant environmental conditions. Since the law governs almost all business establishments in the United States, several thousand inspectors, industrial hygienists and administrative personnel will be needed within the next few years. He recommended that every person, who has production responsibilities, secure and study:

1. A copy of the Act - Public Law #91-596 dated December 29, 1970. To be secured from the Superintendent of Documents.

2. A copy of the Threshold Limit Values - ACGIH. Published by the American Conference of Governmental Hygienists. The cost is $.50 and copies are to be obtained by writing to the Secretary-Treasurer at 1014 Broadway, Cincinnati, Ohio #45202.

3. A copy of the Federal Register of May 29, 1971 which lists the major portion of the existing standards. This is obtained from the Superintendent of Documents.

Under the Act, an employee may file a complaint of a violation with the union and with the Department of Labor but his name is never revealed. The complaint goes to the persons appointed by a three man council (which council has been appointed by the President of the United States), who hear such grievances, violations, etc. An inspector issues a citation which must be posted at the site of the violation warning the employees of the hazardous condition. The company must reply within fifteen (15) days. If not, it is presumed to be guilty and subject to a fine. If acknowledged, the company may decide to have a hearing before the commission which has the right to

subpoena the records for the hearing.. If no hearing is requested, the inspector will set a date for the inspection with the union having the right to have one or more representatives present. The company records must be available at the time of such inspection.

The enforcement of the Act is the responsibility of the Department of Labor and the standards are to be established by a newly formed agency under H.E.W. known as the National Institute of Occupational Safety. The director of this agency is a surgeon who is familiar with both sides of the factors involved. For the present, the agency is following the standards in use but within two years, these will be revised. However, to aid them in modifying existing standards or establishing new ones, they are approaching the various industries to appoint representatives to serve voluntarily on some of the committees. Such service is to the advantage of an industry in that the Government will be aware of the existing problems within an industry and the resultant standards such that can be met. By 1976, there will be approximately 4,000 inspectors in the field and every plant, within an industry, will have been inspected.

Mr. Reitze answered, in great detail with particular examples, the questions raised by the members. He was roundly applauded for a most timely and extremely interesting subject and the appreciation of the membership was expressed by the Chairman.

As all of the members were interested in securing copies of the three publications referred to by Mr. Reitze, the Institute Office was directed to release a questionnaire to the membership requesting the number of copies of each publication required. The bulk order would then be forwarded and upon receipt, the number of copies ordered by each member would be forwarded.

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No further business was brought to the attention of the meeting. Upon motion duly made, seconded and unanimously passed, it was

RESOLVED: To adjourn the second day's session of the annual membership meeting on June 23rd 1971.

Adjourned at 11:00 A. M.

H. G. DUSCHEK
Secretary