

To: Agri, Sandra[AgriS@state.gov]
Cc: Kasman, Mark[Kasman.Mark@epa.gov]; Lee, Michael D[LeeMD2@state.gov]; Basnight, Carrie L[BasnightCL@state.gov]; Michelle DePass[DePass.Michelle@epa.gov]
From: Hupp, Millan
Sent: Fri 6/9/2017 11:27:47 AM
Subject: Re: Hotel Rooms for Millan

I am on my way back and will get my things asap. Thank you Sandra.

Sent from my iPhone

On Jun 9, 2017, at 1:10 PM, Agri, Sandra <AgriS@state.gov> wrote:

Hi Millan, sorry to bother you but the hotel is in the need of your room as it is reserved for another guest.

You need to check out urgently please.

Let me know

Thank you

Sandra

-----Original Message-----

From: Hupp, Millan [mailto:hupp.millan@epa.gov]
Sent: Wednesday, June 07, 2017 7:52 PM
To: Agri, Sandra
Cc: Kasman, Mark; Lee, Michael D; Basnight, Carrie L; Michelle DePass
Subject: Re: Hotel Rooms for Millan

Thank you so much, Sandra.

Sent from my iPhone

> On Jun 7, 2017, at 7:08 PM, Agri, Sandra <AgriS@state.gov> wrote:
>
> Hi all.
> I have contacted both hotels and the changes have been made for Millan only.
> I was able to have the hotel in Rome not charge the cancellation of the night of the 9th..
> The B.W. Towers us now reserved from the 9th instead of the 10th.
>
> Let me know if you need further assistance.
> Regards
>
> Sandra
>

> Sent from my BlackBerry 10 smartphone.
> From: Kasman, Mark
> Sent: Wednesday, June 7, 2017 17:16
> To: Agri, Sandra
> Cc: Lee, Michael D; Basnight, Carrie L; Hupp, Millan; Michelle DePass
> Subject: Re: Hotel Rooms for Millan
>
>
> Thanks!
>
> Sent from my iPhone
>
> On Jun 7, 2017, at 5:12 PM, Agri, Sandra <AgriS@state.gov<<mailto:AgriS@state.gov>>> wrote:
>
> Will call the hotels and let you know
> Sandra
>
>
>
> Privacy/PII
> This email is UNCLASSIFIED.
>
>
> From: Kasman, Mark [<mailto:Kasman.Mark@epa.gov>]
> Sent: Wednesday, June 07, 2017 5:10 PM
> To: Agri, Sandra
> Cc: Lee, Michael D; Basnight, Carrie L; Hupp, Millan; Michelle DePass
> Subject: Hotel Rooms for Millan
>
> After advancing Bologna, Millan feels she needs to leave Rome on Friday evening for Bologna. Can you cancel one night of her hotel off at Rome and add her arriving the Best Western on Friday?
>
> Thanks, Mark
>
>
>
>
>
> Sent from my iPhone
>
> On Jun 7, 2017, at 1:35 PM, Agri, Sandra <AgriS@state.gov<<mailto:AgriS@state.gov>>> wrote:
> I have asked him as priority but no guarantee...
>
>
> Privacy/PII
> This email is UNCLASSIFIED.
>
>
> From: Kasman, Mark [<mailto:Kasman.Mark@epa.gov>]
> Sent: Wednesday, June 07, 2017 12:55 PM
> To: Agri, Sandra
> Cc: Lee, Michael D; Basnight, Carrie L
> Subject: Re: CHECK IN TIME AT HOTEL SAVOIA
>
> Is there any possibility of early check-in for Administrator?

>
> Sent from my iPhone
>
> On Jun 7, 2017, at 12:30 PM, Agri, Sandra <AgriS@state.gov<<mailto:AgriS@state.gov>>> wrote:
> Hi Mark, I spoke with the hotel Savoia for check in time and it's between 1 and 1.30 pm. They will try and do their best to give the rooms but the previous night they are in full occupancy.
> However luggage can be left their as they have a baggage space.
>
> Sandra
>
>
>
>
> Sandra Agri
> Visitor Unit Assistant
> Embassy of the United States of America Rome, Italy
> Tel: ++39-06-4674-2986
> Fax: ++39-06-4674-2746
> Email - AgriS@state.gov<<mailto:AgriS@state.gov>>
>
>
> Privacy/PII
> This email is UNCLASSIFIED.
>
>

Privacy/PII

This email is UNCLASSIFIED.