

XC-D. Hannill
R. Alkire
File ✓



Westinghouse Electric Corporation

Industry Products Company

Medium Motor & Gearing Division

Box 225
Buffalo New York 14240
(716) 631 1000

December 16, 1980

ATTENTION: Sales Department

ANNOUNCEMENT

VACATION & HOLIDAY SHUTDOWNS

Gentlemen:

The Large Motor Division and the Medium Motor and Gearing Division will be closed on the dates indicated below in observance of a holiday or vacation during 1981:

January 1 - 2 (inclusive)
February 16
April 17
May 25
July 3
July 27 - 31 (inclusive)

September 7
October 12
November 26 - 27 (inclusive)
December 19 thru
January 3, 1982 (inclusive)

Please make absolutely certain that shipments are scheduled so that material will not arrive on these days.

Very truly yours,

WESTINGHOUSE ELECTRIC CORPORATION

D. E. Wickham
Manager of Purchases
Large Motor Division

J. W. Hastings
Manager of Purchases
Medium Motor & Gearing Division

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