

FOSCO, INC.



INTER-COMPANY AND INTER-DEPARTMENTAL CORRESPONDENCE

TO: ALL EMPLOYEES

FROM: David B. Woodbury *David B. Woodbury*

DATE: Nov. 28, 1973

SUBJECT: Personal Protective
Equipment

As I'm sure you're aware, we have recently been visited by OSHA Compliance offices on two occasions. They have made it clear to us that the Company is responsible for enforcing it's Personal Protective Equipment program. They have also made it clear to us that employee compliance is required by Federal Law.

I am pleased by recent observation that many of you realize the importance of the protection provided by safety shoes, hard hats, safety glasses, and respirators. By wearing this equipment faithfully, you are guarding against the possibility of serious injury and loss of wages. Anyone who has suffered the pain of a broken bone or the loss of an eye can fully appreciate that the risks of not wearing personal protective equipment are foolish.

Beginning Dec. 1, 1973 employees who fail to wear their required personal protective equipment will be disciplined. Should discipline fail to impress upon employees the need for compliance, discharge may result. If you have any questions regarding your obligations of this program, see your supervisor immediately.

Let's everyone encourage the wearing of personal protective equipment. After all, those who don't wear safety equipment hurt themselves.

FOS-00-00000036.