

To: Hupp, Millan[hupp.millan@epa.gov]
From: Rafael Mangual
Sent: Wed 3/15/2017 9:05:15 PM
Subject: RE: Invitation to speak at MI
Event Request Form for Admin. Pruitt (Manhattan Institute).pdf

Hi Millan!

Glad to see you're finally set up with an official email 😊

Attached is the completed form per your request. Given how early on in the planning stages we are, the answers to some of these questions will depend in large part on the Administrator's schedule, preferences, etc. In addition to what's on there, I just wanted to put a couple of additional things on your radar:

1. It is standard procedure for our events to be photographed and videotaped. The event videos are usually made public on our website and YouTube channel; but we can refrain from posting the video if the Administrator prefers not to make it public.
2. In addition to the actual event, I wanted to let you know that it is customary for us to invite some of our featured speakers to attend a post-event dinner with a select group of our leadership and trustees. Once we get something on the books, let me know if this is something Administrator Pruitt would be interested in.

As always, please don't hesitate to reach out with any additional questions/concerns. I look forward to working with you again.

Best,

Ralf

Rafael A. Mangual, J.D.

Project Manager, Legal Policy

Manhattan Institute for Policy Research

52 Vanderbilt Avenue

New York, NY 10017

Tel. (646) 839-3358

Fax (212) 599-3494

www.manhattan-institute.org



From: Hupp, Millan [mailto:hupp.millan@epa.gov]
Sent: Tuesday, March 14, 2017 6:11 PM
To: Rafael Mangual
Subject: FW: Invitation to speak at MI

Ralf,

I have email! Could you kindly complete the attached Event Request Form and send back my way? Once we have that form, we will address in our Scheduling meeting and get back to you asap.

Thank you so much,

Millan

From: Millan Hupp [mailto:hupp.millan@epa.gov] **Ex. 6 - Personal Privacy**
Sent: Tuesday, March 14, 2017 6:06 PM
To: Hupp, Millan <hupp.millan@epa.gov>
Subject: Fwd: Invitation to speak at MI

Millan Hupp

Begin forwarded message:

From: Rafael Mangual <rmangual@manhattan-institute.org>
Date: March 10, 2017 at 12:27:09 PM EST
To: "hale.michelle@epa.gov" <hale.michelle@epa.gov>
Cc: Millan Hupp <millan.hupp@gmail.com>
Subject: Invitation to speak at MI

Good afternoon, Michelle!

My name is Ralf Mangual, and I manage legal policy projects here at the Manhattan Institute. I just got off the phone with Millan Hupp who kindly returned my call in regards to an invite our President would like to extend to Administrator Pruitt. She asked me to send an e-copy of the letter (see attached) your way. We're thinking late May but are very flexible in terms of timing.

Please don't hesitate to reach out to me at any time if you have any questions or need more information. Thanks in advance for your time, and I hope we'll have the pleasure of hosting Administrator Pruitt again soon.

Kind regards,

-Ralf

Rafael A. Mangual, J.D.

Project Manager, Legal Policy

Manhattan Institute for Policy Research

52 Vanderbilt Avenue

New York, NY 10017

Tel. (646) 839-3358

Mob. (516) 384-8103

Fax (212) 599-3494

www.manhattan-institute.org



Event Request Form for Administrator E. Scott Pruitt

U.S. Environmental Protection Agency

To request the Administrator to attend and/or speak at your event, please complete and submit the following form.

Group: Manhattan Institute for Policy Research

Name of Event: An EPA that Works: Making Good Environmental Policy Compatible with Economic Growth and Federalism ← *This is a working title that can/will change depending on what topics the Administrator would prefer to discuss.*

Date of Event: TBD. *Based on preliminary conversations, we propose the following dates in June: 6/6, 6/7, 6/8, 6/20, 6/21, 6/22.*

Type of Event (banquet, lecture, panel discussion, etc.): TBD. *There are two options, which we will leave up to the preference of the Administrator.*

Option 1: *A one-on-one discussion on stage (like Administrator Pruitt's last appearance at MI), which would likely be conducted either by Howard Husock (the Institute's Vice President for Research & Publications) or by Troy Senik (the Institute's Vice President of Policy & Programs)*

Option 2: *A standalone speech delivered by Administrator Pruitt*

Role of the Administrator: Administrator Pruitt would be the event headliner.

Approximate time the Administrator's Remarks Begin (example 9:00 am): TBD. *This will again depend on the scheduling preferences of the Administrator. There are three options.*

Option 1 (evening event): *Evening events begin at 6:00PM, with remarks beginning at 6:30PM*

Option 2 (luncheon event): *Luncheon events begin at 12:00PM, with remarks beginning at 1:00PM*

Option 3 (breakfast event): *Breakfast events begin at 8:30AM, with remarks beginning at 9:00AM*

Expected length of the Administrator's remarks: TBD. *This will depend on the type of event the Administrator prefers. Normally, discussion events include a 30-40 minute exchange, followed by 15 or so minutes of audience Q&A. Standalone speeches, however, are typically 15-20 minutes in length, followed by about 5-10 minutes of audience Q&A.*

Will there be Q&A? If so, for how long and who from? Ex: press, attendees: *Our events normally include brief Q&A sessions (as was the case for Administrator Pruitt's last MI event). Those questions are asked by members/friends of the Institute, which include mostly donors, but also some members of the press.*

Event begins (example 9:00 am): TBD. *This will again depend on the scheduling preferences of the Administrator. There are three options.*

Option 1 (evening event): *Evening events begin at 6:00PM*

Option 2 (luncheon event): *Luncheon events begin at 12:00PM*

Option 3 (breakfast event): *Breakfast events begin at 8:30AM*

Event ends (example 9:00 am): TBD. *This will again depend on the scheduling preferences of the Administrator. There are three options.*

Option 1 (evening event): *Evening events end between 7:30-45 PM*

Option 2 (luncheon event): *Luncheon events end at 1:45PM*

Option 3 (breakfast event): *Breakfast events begin at 10:15AM*

******* *These end times may vary depending on the format of the event (e.g., an evening event featuring a standalone speech will end around 7:15PM)*

Event address (please include room name or number if applicable): TBD. *The location of the event will depend on the date we settle on. That said, our hope is to secure event space at the Harvard Club of New York City (35 W 44th St, New York, NY 10036).*

Will there be a hold room for the Administrator? (please include room name and/or number): Yes. *Details will depend on the venue we secure, which will depend on the date we settle on.*

Please list the name and title of the individual who will introduce the Administrator: *Unless Administrator Pruitt has a specific preference, he will likely be introduced by Lawrence Mone, the Institute's President.*

Approximate size of the audience. Please also include a brief description of the makeup of the audience (attorneys, business owners, veterans, students etc.): *Depending on the time of the event, we would expect to have between 100-120 people in the room. Audience members will consist of Manhattan Institute members, trustees (and their guests). This groups consists of attorneys, finance professionals, business executives, philanthropists, non-profit leaders, academics, and media professionals. We will also likely invite a select group of academics, and energy industry professionals.*

Please indicate your request for the topic of the Administrator's remarks, if applicable: *While we are very flexible with respect to this, we are thinking that the Administrator might focus his remarks on how to protect the environment without hurting economic growth or transgressing the legal limits on the agency's powers.*

Please list any special guests, elected officials, or other dignitaries who are invited or are expected to attend: *Once the details of the event are worked out, and an invitation is sent out, we will keep your team posted as to notable audience members. That said, past events have been attended by high-*

profile public officials, including sitting federal judges, and a former U.S. Attorney General (Michael Mukasey, who often attends the Institute's events).

Please list any other speakers at this event: None.

Is this event open to the media?: *As mentioned above, there are a few members of the media who are friends of the Institute who regularly receive invitations to our events. Examples include, James Taranto (Editorial Features Editor, Wall Street Journal) and John Stossel (who was present for the Administrator's last appearance at the Institute). These media members, while technically free to cover our events, usually attend out of intellectual interest and do not cover the event for their respective outlets.*

We will defer to your team to advise us as to whether you would be comfortable with our communications folks pitching additional members of the media to cover the Administrator's remarks.

Please list a point of contact for the day of the event, including a cell phone number and e-mail address for the contact:

Primary: Rafael "Ralf" Mangual (516-384-8103 | rmangual@manhattan-institute.org)

Secondary: Taisha Camacho (917-549-2631 | tcamacho@manhattan-institute.org)

If applicable, please list the name(s) and contact information of the person(s) who will greet the Administrator upon arrival, including a cell phone number and e-mail address for each contact:

Rafael "Ralf" Mangual (516-384-8103 | rmangual@manhattan-institute.org)

Please list any special information or directions, such as ongoing construction, specific points of entry, or parking instructions, about the event or location: *N/A Will advise if things change.*

Please list below any other relevant information such as agendas, background information or other relevant information about the event. (Information may also be attached and submitted with this form.)

Please include a contact number for the event location: TBD

Please indicate whether this event is held weekly, monthly or annually: *This is not a recurring event, though we do feature prominent government officials throughout the year.*

Please indicate the attire for this event (business, formal, casual, etc.): *Business attire.*

Please list any agencies, businesses, schools or universities, or other organizations that may be sponsoring or co-sponsoring this event: N/A

Please provide the security contact if contracted or head of security for event location: TBD. *Once we have settled on a date, we will put your team in touch with the venue's head of security, as well as with any private security professionals contracted for the event.*