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**Caroline Boulton**

Department of the Interior

Scheduling & Advance

[Caroline\\_Boulton@ios.doi.gov](mailto:Caroline_Boulton@ios.doi.gov) | [Scheduling@ios.doi.gov](mailto:Scheduling@ios.doi.gov)

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**Cully Stimson**

*Manager, National Security Law Program and Senior Legal Fellow*

*Davis Institute for National Security and Foreign Policy*

The Heritage Foundation

214 Massachusetts Avenue, NE

Washington, DC 20002

202-608-6178

heritage.org

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**To:** Kline, Jessica[Jessica.Kline@heritage.org]  
**Cc:** Scheduling SIO[scheduling@ios.doi.gov]; Malcolm, John[John.Malcolm@heritage.org]  
**From:** Boulton, Caroline  
**Sent:** 2017-04-05T11:33:21-04:00  
**Importance:** Normal  
**Subject:** Re: Formal Invitation from Ed Meese  
**Received:** 2017-04-05T11:33:57-04:00

Hi Jessica,

Apologies for the delay--we are still looking at May travel for the Secretary. We should know in a week or so if, timing-wise, we are able to pull together a Denver trip.

Best,  
Caroline

On Wed, Apr 5, 2017 at 11:22 AM, Kline, Jessica <[Jessica.Kline@heritage.org](mailto:Jessica.Kline@heritage.org)> wrote:

Dear Caroline,

I wanted to following up with you regarding Secretary Zinke's participation in our Legal Strategy Forum on May 12 at the Broadmoor in Colorado Springs. My colleague, Charles Stimson, recently spoke with the Secretary via phone and he confirmed to him that he would be able to address our gathering as the keynote lunch speaker. We are absolutely delighted to hear this! We know he will be a highlight to the conference agenda.

I wanted to connect with you regarding any further information or assistance you need regarding logistics. I am more than welcome to assist in any way, including booking travel or accommodations at the Broadmoor. I have attached the finalized agenda to this email. Secretary Zinke is more than welcome to join us for any other portions of the agenda if he so desires, but we realize that he is very busy.

I look forward to working with you more closely as the date of the event draws closer.

Kind regards,

Jessica

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