ASBESTOS TEXTILE INSTITUTE

ATI-25

MINUTES of the General Meeting held April 17,1947 at the Bismarck Hotel, Chicago, Ill.

IN ATTENDANCE:

ASBESTOS TEXTILE CO., INC.

A. E. Berngen
T. L. Gatke

CAROLINA ASBESTOS CO.

C. H. Carlough

JOHNS-MANVILLE CORP.

S. V. Dillon
L. B. Hoff
B. F. Stanton
F. J. Wakem

KEASBEY & MATTISON CO.

D. W. Widmayer

PHILADELPHIA ASBESTOS CO.

A. J. Scanlan
E. R. Teubner, Jr.

RAYBESTOS-MANHATTAN, INC.

J. A. Bettes, Jr.
G. W. Marshall, Jr.
J. F. D. Rohrbach
J. M. Weaver

SOUTHERN ASBESTOS CO.

G. S. Fabel

UNION ASBESTOS & RUBBER CO.

J. C. Balch
A. R. Byrnes
B. E. Cryor
A. A. Halle, Jr.

CADWALADER, WICKERSHAM & TAFT

M. I. Ruddock

RUTGERS UNIVERSITY

Dr. M. C. Shaw

INDUSTRIAL HYGIENE FOUNDATION

W. C. L. Hemeon

GUESTS

C. Bindman
W. A. Gilbert

INSTITUTE MANAGER

H. D. McKinney

NO. 1

The President called the meeting to order and the Manager read the minutes of the General Meeting of December 12, 1946. Mr. Carlough moved that these minutes be accepted as read, seconded by Mr. Widmayer, approved unanimously.

NO. 2

In the absence of the Treasurer, the Manager read the Treasurer's Report and the Auditor's Report (copies attached). Approval of these reports as read

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was moved by Mr. Wakem and seconded by Mr. Rohrbach, approved unanimously.

NO. 3

The Manager then presented his Annual and Summary Report covering the activities of his office during the past year (copy attached).

NO. 4

NO. 5

Mr. Weaver presented a report covering the activities of the Technical Committee during the past quarter (copy attached). Dr. Shaw then submitted a report of the activities and findings of his research work at Rutgers University. (As suggested by Mr. Rohrbach, 3 copies of Dr. Shaw's report will be sent to each member company. They will be mailed by the Manager within a few days.)

Hearty approval of the work done by Mr. Weaver's committee and Dr. Shaw was expressed by the member companies. Many suggestions were offered during the discussion, one being that Dr. Shaw visit the plants of additional member companies and also the mines at Quebec, during the forthcoming months. Another suggestion was that each member company have a representative visit Dr. Shaw at Rutgers University to familiarize himself with the work of the Fellowship.

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NO. 6

Mr. Stanton informed the meeting that the work of the Air Hygiene Committee was progressing in the survey of the member companies' plants by the Industrial Hygiene Foundation and that a report would be presented when this work was completed. Mr. Hemeon spoke briefly on the progress of their survey and

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commented favorably on the cooperation provided to date. He told the members that he was particularly interested in the possibilities of controlling dust by the "wet" method of weaving. Mr. Hemeon also said that the survey work would be completed in time to present their findings and recommendations in report form at the June meeting.

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NO. 7

In the absence of Mr. Bain the Manager presented an informal report for the Sales Promotion Committee. The "Primer" is now completed and distributed to member companies. (A summary of "Primer" costs is attached.)

Mr. Wakem then suggested the possibilities of offering the "Primer" to the public on the Johns-Manville radio program, which at present has approximately 30 million listeners. This suggestion met with the approval of the group and the following procedure was recommended.

A. The Johns-Manville Corporation is to prepare a radio script for offering the "Primer" and send it to the Manager for comment.

B. The approximately 4500 "Primers" remaining at the printers are to be used to answer inquiries developed by the one or more preliminary broadcast offers.

C. Inquiries will be sent in to the Johns-Manville radio program and they in turn will forward all inquiries to the Manager who will arrange for the addressing and mailing of the books.

D. If the demand is such as to indicate the advisability of reprinting the "Primer", the members will be advised as to costs and quantities involved, so that their approval can be obtained.

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E. Costs of mailing, postage, etc., involved in the distribution of the "Primer" would best be taken from the Sales Promotion account, in which most member companies still have substantial credit balances.

F. The Manager estimated the cost of a reprint of a large number of "Primers" at about 15¢ per copy, with a few cents each for addressing and mailing. Accurate cost estimates will be obtained and presented

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in case the need becomes apparent. Member companies signified a general willingness to consider a figure of up to about $10,000.00 for this project in case it develops.

The initial testing of this program was moved by Mr. Wakem, seconded by Mr. Rohrbach and approved unanimously.

It was also suggested that 2 copies of the "Primer" be sent to each of the major engineering and scientific schools in the United States, with a view to distributing additional copies through these channels.

NO. 8

The Fibre Improvement Committee had no activity to report since the last meeting.

NO. 9

Mr. Wakem suggested that Mr. Hoff, Mr. Rohrbach and Mr. Gatke comment on the progress of the Institute to date as they were largely responsible for the founding of the Institute.

Mr. Hoff said that he was pleased to see the continuing progress of the Institute over the past year and sincerely hoped that the efforts of the Institute would continue along the channels of mutual interests.

Mr. Rohrbach said that he was gratified by the results to date. He approved the work of the Air Hygiene Committee in finding ways to improve health and working conditions in the industry. He also expressed approval of the research work that has been started by the Fellowship.

Mr. Gatke concurred regarding the work which has been done by the Institute over the past two years and stated that he was gratified to see that the interest of the members in the work of the Institute was sufficiently strong to bring so large a number of representatives to the current meeting.

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NO. 10

Mr. Bindman presented a brief summary of the fibre situation and said that the fibre producers wished to cooperate with the Institute. He expressed a desire on the part of the producers to help in finding ways to increase textile yields.

Mr. Bindman invited each member company to send a representative to the mines and see the work they are doing. Interesting figures of the exports to the United States over a ten year period, as compared to the rest of the world, were presented to the members.

NO. 11

It was moved by Mr. Fabel, seconded by Mr. Byrnes, and approved unanimously that the By-Laws be amended as follows:

After the first two sentences of the third paragraph of section number 2 of the By-Laws which now read:

> "The Board of Governors shall elect annually from the members of the Institute a President, a Vice President and a Treasurer. Vacancies occurring in any one of said offices shall be filled by the said Board of Governors."

add the following sentence:

> "The Board shall not elect the same individual to serve as President for more than two successive annual terms, but an individual shall not be disqualified from serving again as President after an interval of one year from the termination of the period for which he was previously elected."

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NO. 12

The matter of registering Trade-Names and/or Trade-Marks with the Institute for distribution to the member companies was then discussed. It was suggested by Mr. Wakem that each member company familiarize themselves with the new Trade-Mark and Trade-Name Law. It was agreed that the Manager was to again send to member companies the questionnaire pertaining to Trade-Marks and/or Trade-Names.

After all information has been received, the Manager will distribute the listings to all member companies.

NO. 13

Considerable discussion was held regarding a change in the present basis of assessments. It was moved by Mr. Wakem and seconded by Mr. Rohrbach that paragraph 6, on page 5 in the By-Laws be changed to read as follows:

6. Initiation fees, dues and assessments:

"Each member of the Institute shall pay an initiation fee of $500 at the time it joins the Institute. Additional funds required for expenditures authorized by the members and by the Board of Governors of the Institute shall be collected by assessments from each member upon the following basis: general assessments, Fellowship assessments and Air Hygiene assessments shall be made in accordance with each member's proportion of production to the total production for the calendar year of all members of the Institute of such products as may from time to time be prescribed by the members for that purpose, with a minimum general assessment of $500 for each member for each calendar year, the balance of the total general assessment over any minimum payments being prorated among the members whose computed general assessments are greater than $500; assessments for publicity shall be made in accordance with each member's proportion of textile sales in pounds to the total textile sales in pounds for the calendar year of all members of the Institute. The said total production for a calendar year and the said total sales shall be determined by an outside independent accountant appointed by the Board of Governors for such purpose. Each member shall furnish to said accountant the data necessary to establish such percentages."

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The above change in the method of assessment was approved by all member companies present. (Since a two-thirds favorable vote is all that is necessary to amend the By-Laws, this motion carried and is therefore now a part of the

By-Laws. However, it was suggested that the Manager write to the two absent members, namely, The Garlock Packing Company and J. Franklin Burke and Company, directing their attention to this change in the By-Laws.)

NO. 14

The President announced the following as tentative meeting dates for the remainder of the year:

Thursday, June 19, 1947- Philadelphia, Pa.

Thursday, September 25, 1947 - Charlotte, N. C.

Friday, December 5, 1947 - Philadelphia, Pa.

NO. 15

There being no further business before the meeting, it was moved by Mr. Wakem, seconded by Mr. Fabel, approved unanimously that the meeting be adjourned.

HARRIS D. McKINNEY
Manager