

MEMORANDUM

TO: Tom Christensen
FROM: Paul E. Merrell 
RE: Nevada Power v. Monsanto Company, et al.
DATE: February 23, 1993

Tom, because it is so important that we receive supplies as soon as possible, I would very much appreciate your ordering any supplies that are on back order from another supply house, such as Quill Office Supplies that, at one time, we were using (copies of outstanding orders are attached.) Quill has great prices; however they require a Jones, Jones account be set up. They are very reliable and we have always received complete orders from them within three working days of ordering.

Please let me know if we can expect delivery of the back-ordered items by tomorrow, Thursday, February 25th. If we won't be receiving them by Thursday, please advise me and then order them from another supply house.

Also, it is imperative that we immediately receive and set up the two shelves that were ordered for the war room. If both shelves have not been shipped by Bayless today, I'd appreciate it if you would cancel the existing order and place the order somewhere else so that we can have both shelves here by Friday. We are completely out of shelf space.

Thanks, Tom.

PEM:lsg