

From: Valeria Zavala <valeriaz@fb.org>

To: "Getto, Leila S" <leila_getto@ios.doi.gov>, "SIO, Scheduling" <scheduling_sio@ios.doi.gov>

Subject: RE: [EXTERNAL] Event Information Request. Sec. Bernhardt

Date: Thu, 09 Jul 2020 15:26:31 +0000

Inline-Images: image001.png

Hi Leila,

We will be using zoom. I will send you all the details by tomorrow since we are awaiting confirmation from the White House.

Will be in touch as soon as possible.

Valeria

From: Getto, Leila S <leila_getto@ios.doi.gov>

Sent: Thursday, July 9, 2020 11:08 AM

To: Valeria Zavala <valeriaz@fb.org>; SIO, Scheduling <scheduling_sio@ios.doi.gov>

Subject: RE: [EXTERNAL] Event Information Request. Sec. Bernhardt

Hi Valeria! Can you please share with me video details – is this via Microsoft teams or zoom? Or what platform will you be using? Thank you!

Leila Getto

Deputy Director, Scheduling and Advance

Immediate Office of the Secretary

Direct: 202-208-5359; Cell: 202-706-9435

Email: Leila_Getto@ios.doi.gov

From: Valeria Zavala <valeriaz@fb.org>

Sent: Monday, June 29, 2020 12:33 PM

To: SIO, Scheduling <scheduling_sio@ios.doi.gov>

Cc: Getto, Leila S <leila_getto@ios.doi.gov>

Subject: RE: [EXTERNAL] Event Information Request. Sec. Bernhardt

Hi Leila,

30 minutes total. 20 minutes presentation and 10 for Q&A.

Let me know if that works.

Valeria

From: Getto, Leila S <leila_getto@ios.doi.gov> **On Behalf Of** SIO, Scheduling

Sent: Monday, June 29, 2020 12:11 PM

#1364196.1

To: Valeria Zavala <valeriaz@fb.org>
Cc: Getto, Leila S <leila_getto@ios.doi.gov>
Subject: Re: [EXTERNAL] Event Information Request. Sec. Bernhardt

Hi Valerie! Can you please confirm how long you would like him to speak and how much time you want him to spend taking questions? Thank you!

U.S. Department of the Interior
Office of Scheduling and Advance
Immediate Office of the Secretary
Office: 202-208-7551

From: Valeria Zavala <valeriaz@fb.org>
Sent: Thursday, June 25, 2020 2:09 PM
To: SIO, Scheduling <scheduling_sio@ios.doi.gov>
Cc: Getto, Leila S <leila_getto@ios.doi.gov>
Subject: RE: [EXTERNAL] Event Information Request. Sec. Bernhardt

Thank you Leila!

I will be in touch as we get closer to the event.

Please let me know if you have any questions.

Regards,

Valeria

From: Getto, Leila S <leila_getto@ios.doi.gov> **On Behalf Of** SIO, Scheduling
Sent: Thursday, June 25, 2020 2:07 PM
To: Valeria Zavala <valeriaz@fb.org>
Cc: Getto, Leila S <leila_getto@ios.doi.gov>
Subject: Re: [EXTERNAL] Event Information Request. Sec. Bernhardt

Hi Valeria! Thank you for taking the time to speak with me. Secretary Bernhardt is looking forward to speaking to your members on July 14th at 11:30am. Thank you!

Leila Getto
Deputy Director, Scheduling and Advance
Immediate Office of the Secretary
Cell: 202-706-9435
Email: Leila_Getto@ios.doi.gov

From: Valeria Zavala <valeriaz@fb.org>
Sent: Thursday, May 28, 2020 2:41 PM
To: SIO, Scheduling <scheduling_sio@ios.doi.gov>
Cc: Ryan Yates <ryany@fb.org>
Subject: [EXTERNAL] Event Information Request. Sec. Bernhardt

Good afternoon,

#1364196.2

Attached please find the event-form filled out regarding the invitation we sent to Secretary Bernhardt for our Council of President's meeting that will take place in July.

Attached is also the invitation letter and the 2019 agenda.

Please let me know if you need anything else.

Regards,

Valeria Zavala

Director, Office Operations

American Farm Bureau Federation®

600 Maryland Ave S.W., Suite 1000W

Washington, D.C. 20024

Office: (202) 406 3680

Cell: (703) 870-4443

valeriaz@fb.org



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#1364196.3