

June 13, 1949

(49)

MINUTES of the Eleventh Meeting of the Board of Directors of the Manufacturing Chemists' Association, Inc., held at Skytop Lodge, Skytop, Pennsylvania, Wednesday, June 1, 1949, at 8:30 P.M.

There were present:

|         |                   |                  |
|---------|-------------------|------------------|
| Messrs. | Charles S. Munson | J. W. McLaughlin |
|         | L. T. Beale       | W. M. Rand       |
|         | W. B. Bell        | W. S. Richardson |
|         | W. M. Billing     | P. T. Sharples   |
|         | L. I. Doan        | J. L. Smith      |
|         | H. O. C. Ingraham | W. H. Ward       |
|         | W. S. Landes      | H. I. Young      |
|         | C. D. Marlatt     | M. F. Crass, Jr. |

Alternates: H. W. Johnstone (for Geo. W. Merck)  
J. G. Park (for H. W. Fisher)

Guests: Geo. B. Beitzel (Alt. for L. T. Beale)  
Walter Dannenbaum (Alt. for W. H. Ward)  
L. E. Erlandson (Alt. for J. W. McLaughlin)  
R. C. Gaugler (Alt. for W. B. Bell)  
Paul Kendall (Alt. for P. T. Sharples)  
Wm. P. Marsh (Alt. for Charles S. Munson)  
John E. McKeen (Alt. for J. L. Smith)  
C. S. Shoemaker (Alt. for L. I. Doan)  
Philip B. Stull (Alt. for W. M. Billing)  
Felix N. Williams (Alt. for W. M. Rand)

#### I. MINUTES OF THE MEETING

The minutes of the May 10, 1949, meeting were duly approved as sent to the members.

#### II. TREASURER'S REPORT

(a) Audit Report - The audit of the Treasurer's books by Phagan, Tillison & Tremble was presented and the summary follows:

|                                |                    |
|--------------------------------|--------------------|
| Total Income                   | \$87,806.22        |
| Total Expenses                 | 77,528.00          |
| Excess of Income over Expenses | <u>\$10,278.22</u> |
| Budget Appropriations          | \$81,000.00        |
| Total Expenditures             | 77,528.00          |
| Underexpended Budget           | <u>\$ 3,472.00</u> |
| Surplus, May 31, 1949          | \$36,731.98        |

(b) Salary Adjustments - The following salary adjustments were approved, effective June 1, 1949:

|                   |                                  |
|-------------------|----------------------------------|
| Elvie M. Killinan | - from \$3250 to \$3575 per year |
| I. M. White       | - from \$3688 to \$3975 per year |
| E. S. Mattis      | - from \$2600 to \$2800 per year |

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(c) Dues and Assessments for Fiscal Year Beginning June 1, 1949 - The Treasurer reported that in accordance with the tentative budget of \$87,000 for the fiscal year 1949-1950 approved at the April 12, 1949, Board of Directors meeting, it would be necessary to increase assessments by approximately 10%. The Treasurer and Secretary met in New York City on May 25 to review individual assessments, and a letter of transmittal to accompany invoices was drafted.

### III. BOARD OF DIRECTORS

(a) Additional Report on Alternates - The Chairman advised that a fourteenth member of the Board had requested appointment of an alternate, as follows:

| <u>Member</u> | <u>Alternate, Company and Position</u>                       |
|---------------|--------------------------------------------------------------|
| L. I. Doan    | C. S. Shoemaker, Eastern Manager<br>The Dow Chemical Company |

On Motion duly made and seconded, it was

VOTED: That the appointment be approved.

(b) M.C.A. West Coast Section - Mr. Ingraham reported on a recent conference with Mr. Christian de Guigne, President of Stauffer Chemical Company, at which time interest was expressed on this matter. Mr. Ingraham suggested that the Association Officers and Directors meet with Mr. de Guigne following his return from Europe.

(c) Membership Standards - Mr. W. S. Landes presented the following report, amended in conformity with comments received at the May 10, 1949, Board meeting:

"Your Committee, consisting of the undersigned, respectfully submit the following recommendations covering standards for membership in the Manufacturing Chemists' Association. While this would constitute the general policy to be followed by the Manufacturing Chemists' Association in the selection of new members, it is understood that some exceptions will be found desirable and that the Membership Committee should use its best judgment in each instance, not being bound too tightly to the points enumerated in making its recommendations to the Board, which of course will be the final judge in all cases.

- "1. The M.C.A. should have members in every important branch of the chemical industry.
- "2. As far as possible the membership should include companies of all sizes from relatively small ones to the largest.
- "3. It is not necessary that the majority of the stock outstanding of the proposed member be beneficially owned by citizens of the United States.
- "4. Membership is open to all manufacturers of chemicals having plants located in the continental United States and selling a substantial portion of their output to others.

- "5. Membership, as defined in paragraph 4, shall include manufacturers whether or not their principle products are chemicals, though in such cases the following standards shall in general be observed:

Companies falling within this classification should show a real interest in the chemical part of their business, and their chemical operations should be conducted by members of their staff who devote their entire time to that department.

"We also recommend that the dues and assessment policy be clarified with a suggestion that all prospective new members be advised of their proposed assessment before formal application and acceptance as members, said assessment to be formulated by the Treasurer and approved by the Board.

Respectfully submitted,

W. S. Landes, Chairman  
H. O. C. Ingraham  
W. M. Billing."

On Motion duly made and seconded, it was

VOTED: That the report be accepted and approved.

Mr. Ingraham then presented the following definition of the chemical industry:

"In its strict sense, the general accepted definition of the chemical industry includes the following groups:

Heavy chemicals  
Fine chemicals  
Synthetic organics (including dyes and intermediates)  
Synthetic resins and plastics  
Explosives  
Compressed and liquefied gases  
Drugs and pharmaceuticals (excludes proprietary preparations)  
Industrial alcohol  
Solvents  
Wood distillation products  
Insecticides and fungicides (agricultural)  
Baking powder, and leavening agents  
Blackings, stains, and dressings  
Bluing  
Chemicals - not elsewhere classified  
Cleaning and polishing preparations  
Fertilizers (?)  
Inks, printing  
Inks, writing  
Paints, pigments and varnishes  
Perfumes, cosmetics, etc.  
Rayon and allied products  
Soaps and synthetic detergents

Tanning materials  
 Wood distillation and charcoal mfg.  
 Oils, essential."

On Motion duly made and seconded, it was

VOTED: That this report be accepted and approved subject to possible amendment, following circularization to Board members, and that its function be solely for the guidance of the Membership Committee and the Board of Directors in considering applications for membership.

Assessment Structure - Method of computing assessments was discussed, and it was agreed that clarification of the existing method would be desirable and that such method should be explained to prospective members before admission.

#### IV. COMMITTEES

##### (a) General Safety Committee -

Adoption of Safety Data Sheets as A.S.A. Standards - The Board affirmed a recommendation of the General Safety Committee that it was not advisable at this time to permit the American Standards Association to publish our Chemical Safety Data Sheets as A.S.A. Standards. This is solely for the reason that considerable delay would ensue in the standardization procedure due to the necessity of obtaining approval and clearance from A.S.A. member organizations.

The resignation of Mr. D. O. Mason as Chairman of the General Safety Committee was accepted with regret.

(b) Patent Committee - Appointment of Mr. Donald C. Harrison, Carbide and Carbon Chemicals Corporation, to replace Mr. C. C. Scheffler (same company) was approved.

(c) Legal Advisory Committee - A letter to the Chairman of the Board from Mr. Carl M. Anderson, Chairman, Legal Advisory Committee, dated May 17, recommended rotation of the Chairmanship of the Committee. Mr. Anderson's recommendation was accepted, and Mr. R. F. Hansen was appointed Chairman, with Messrs. Carl M. Anderson and W. C. Roszel completing the Committee. Enlargement of the Committee to more equitably allocate Committee work was discussed, it being the sense of the meeting that such personnel expansion would be desirable.

(d) Stream Pollution Abatement Committee - A memorandum from the Secretary explaining content of the recently drafted M.C.A. Model Stream Pollution Abatement Act was considered. It was agreed that the Act should be approved in principle and that the Stream Pollution Abatement Committee be authorized to discuss it with the Water Pollution Division, U. S. Public Health Service, and with stream pollution enforcement officials in the several states, upon condition that final draft be in revised form as approved by the Legal Advisory Committee.

#### V. RETIREMENT PLAN

Mr. Marlatt reported that following circularization of a summary of the plan to Member Executives on May 17, 48 firms had responded, all approving the plan with the exception of 1 firm. (As of June 13, 58 responses have been received, 56 of them approving). It was agreed that further activity should be

held in abeyance pending conclusion of the proposed merger discussions between M.C.A. and S.O.C.M.A.

#### VI. SYNTHETIC ORGANIC CHEMICAL MANUFACTURERS ASSOCIATION

Board members discussed the Liaison Committee's report, previously mailed to them on May 26. The report was concluded with a recommendation that the merger be approved based upon the broad principles outlined. It was further advised that the merger had been approved in principle by the S.O.C.M.A. Board of Governors and that it would be voted upon by the organization's membership at its Annual Meeting to be held on June 7 and 8.

On Motion duly made and seconded, it was

VOTED: That the matter be submitted to the M.C.A. membership with a recommendation for approval in principle, the report to carry authorization for the President to appoint a committee to work with a similar S.O.C.M.A. committee in arranging details of the merger. Further details will be forthcoming following conclusion of the S.O.C.M.A. Annual Meeting.

#### VII. ANNUAL MEETING

(a) Program Committee - A printed copy of the program was presented and details reviewed.

(b) Attendance List - The printed attendance list, comprising an alphabetical arrangement of representatives' names, in addition to a table directory listing both names and company affiliations, was reviewed. The Secretary reported a total registration of 249, of which 10 were at Buck Hill Inn and 7 at Mountain Top House.

(c) Annual Report of the Board of Directors - Printed copies of the Annual Report for the fiscal year ended May 31, 1949, were distributed and reviewed.

(d) Golf Committee - Mr. Marlatt reported that the Golf Committee, under the Chairmanship of Mr. Wayne Haley, had completed arrangements for the June 2 tournament; and that prizes had been arranged, with presentation to be made by Mr. J. Warren Kinsman at the evening dinner. Printed cards explaining details of the tournament were distributed to all registrants upon their arrival at the registration desk.

(e) Next Meeting - Members discussed inadequacy of Skytop facilities for another Annual Meeting in case the proposed merger with S.O.C.M.A. is consummated. The Secretary was instructed to report at the September Board meeting on possible locations other than Skytop.

It was reported that a tentative reservation had been made with Skytop Lodge for the 1950 Annual Meeting, it being understood that facilities for approximately 40 additional Association representatives would be available at that time.

#### VIII. MISCELLANEOUS

(a) Chemical Industry Correlating Committee - On May 20 the Washington office sent Board members copy of a proposal that the M.C.A. request formation

of a Chemical Industry Correlating Committee within the framework of the American Standards Association, Inc. Accompanying the proposal were data descriptive of the alleged need for such a committee prepared by a special subcommittee consisting of representatives of member firms. Following discussion, during which a majority of those present favored in principle the formation of such a committee, it was agreed to hold the matter over until the September meeting, at which time the proponent subcommittee would be invited to appear before the Board to further explain the proposal and to answer questions.

(b) Air Pollution Abatement Activity - Members were presented with copy of brochure containing 8 of the papers which were presented at the Association's Conference on Air Pollution Abatement held at New York City on April 19-20, 1949.

There being no further business to come before the meeting, it was unanimously resolved to adjourn. The next regular meeting of the Board of Directors will be held at The Chemists' Club, New York City, on Tuesday, September 13, 1949.

M. F. Crass, Jr.  
Secretary